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By the Clerk the
Hon. ~~Prochogwa Ezekiel~~
~~MP~~ MP on
Wed 7th Nov.
2018. ~~Chapman~~



THE NATIONAL ASSEMBLY
TWELFTH PARLIAMENT
(SECOND SESSION)

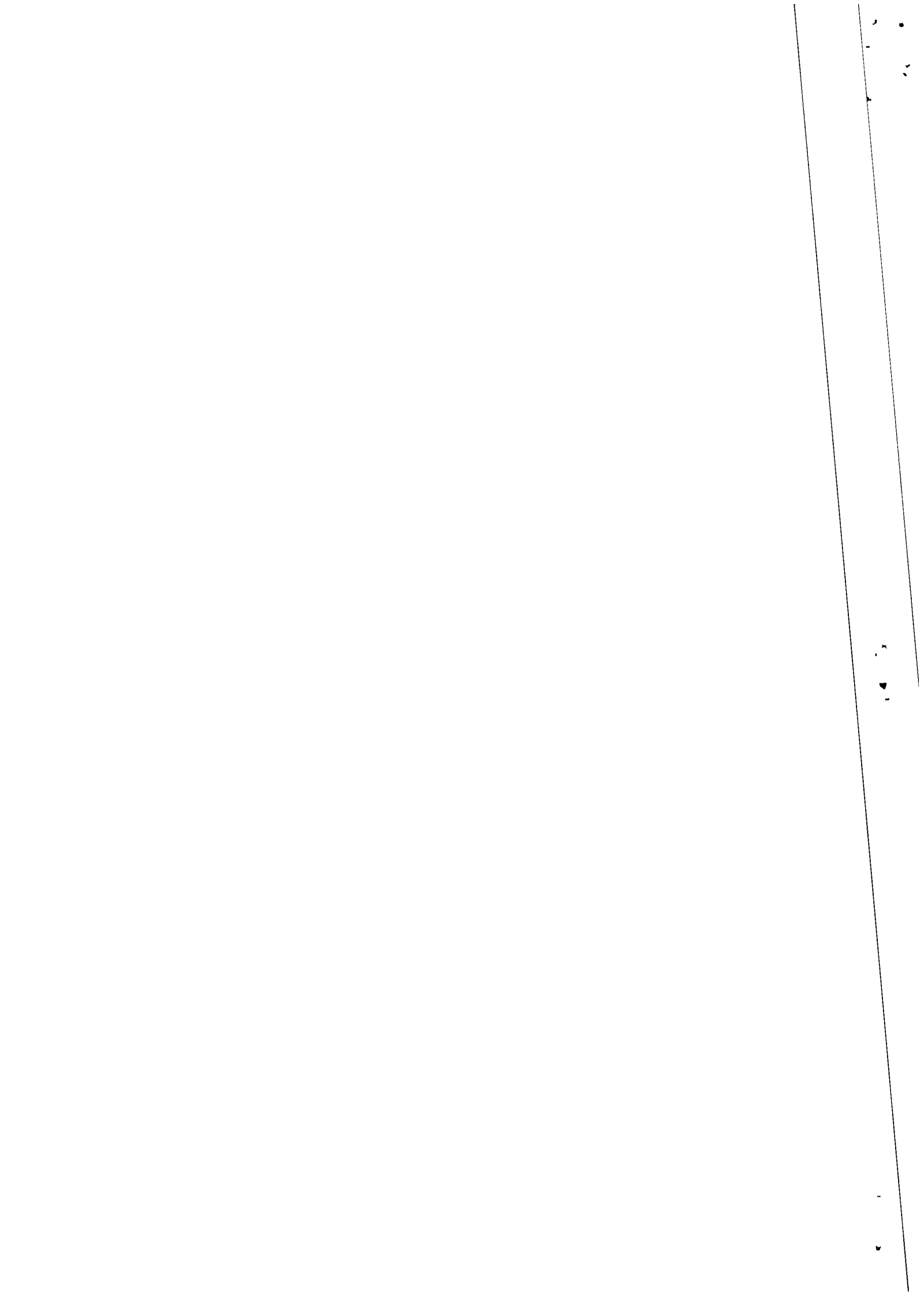
FOURTH REPORT OF THE COMMITTEE ON MEMBERS' SERVICES
AND FACILITIES

ON

A STUDY VISIT TO THE PARLIAMENT OF INDIA FROM AUGUST 06 - 14,
2018

Office of the Director, Committees Services
The National Assembly
Parliament Buildings
NAIROBI

NOVEMBER, 2018



FOREWARD

The Constitution under Article 127 of the Constitution of Kenya mandates the Parliamentary Service Commission with among other things to provide services and facilities as are necessary for the efficient and effective functioning of Parliament. The National Assembly Standing Orders No. 212B establishes the Select Committee on Members' Services and Facilities. The Committee is charged with the mandate of receiving and considering views of Members of the National Assembly on the services and facilities provided to them by the Parliamentary Service Commission for their benefit and well-being, advising and reporting on all matters connected to these services and facilities. The Committee is therefore the forum through which the Members of the National Assembly channel their views on their welfare to the Commission.

The Committee undertook a study visit to the Parliament of India from August 06 to 14, 2018. The delegation comprised of the following Members and staffers of the National Assembly:

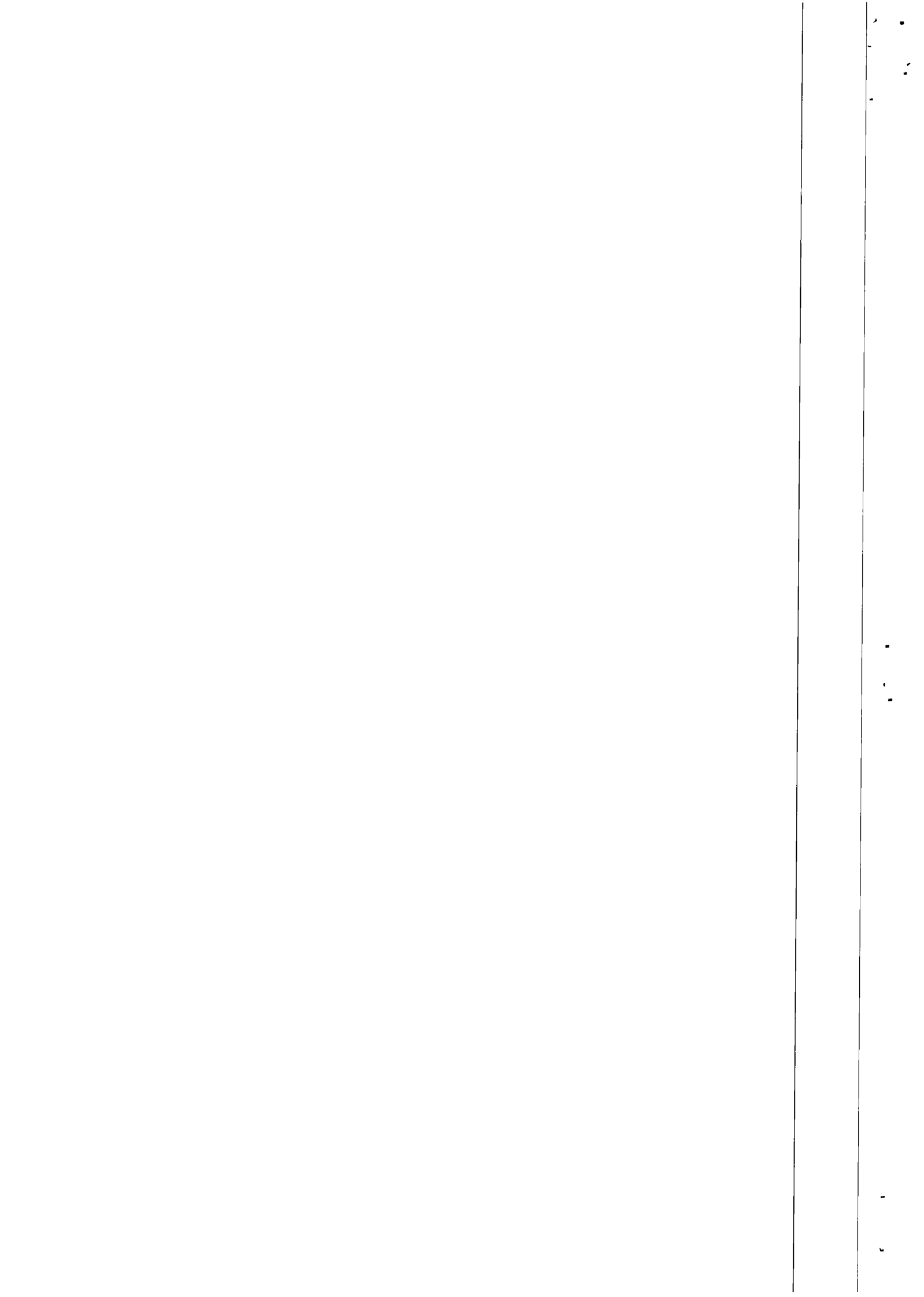
- (1) The Hon. Catherine Wanjiku Waruguru, MP **Leader of Delegation**
- (2) The Hon. Samuel Moroto Chumel, MP
- (3) The Hon. Charity Kathambi Chepkwony, MP
- (4) The Hon. Rehema Hassan, MP
- (5) The Hon. Christopher Wangaya Aseka, MP
- (6) The Hon. Florence Chepngetich Koskey, MP
- (7) Mr. John Njoroge Mutega, Principal Clerk Assistant

The objectives of the study visit were to:

- (a) understand the workings of the Parliament of India with regard to matters relating to Members Services and Facilities;
- (b) understanding the facilities and services provided to Members of the Parliament of India;
- (c) understand the workings and operations of the Center for Parliamentary Studies;
- (d) understand the mode of operations of the constituencies offices; and,
- (e) benchmark on the best practices that would assist the Committee to discharge its mandate in a more effective and efficient manner.

The Committee made the following observations:

- (1) The Government should have a permanent chancery and an official residence of the Kenya High Commissioner in India;
- (2) The Kenya High Commission in India requires a Medical attaché;
- (3) Once a person joins Parliament as a Member, he/she is considered unemployable. Subsequently, the Commission should explore ways of having the Parliamentary Pensions Act, Cap 196 of the Laws of Kenya, amended to provide pension for former MPs who have served for at least one term as long as they do not take any other professional employment;
- (4) MPs should be considered for Diplomatic Passport;
- (5) CPST should be re-engineered to provide parliamentarians and parliamentary staff with relevant, contemporary and tailor made programmes;
- (6) While the Committee wishes to have the CPST considered to have its own Vote Head and its own Accounting Officer, it observed that, this would call for the National Treasury to create a separate Vote Head for the CPST and subsequently the Commission appoints an Accounting Officer for the same.



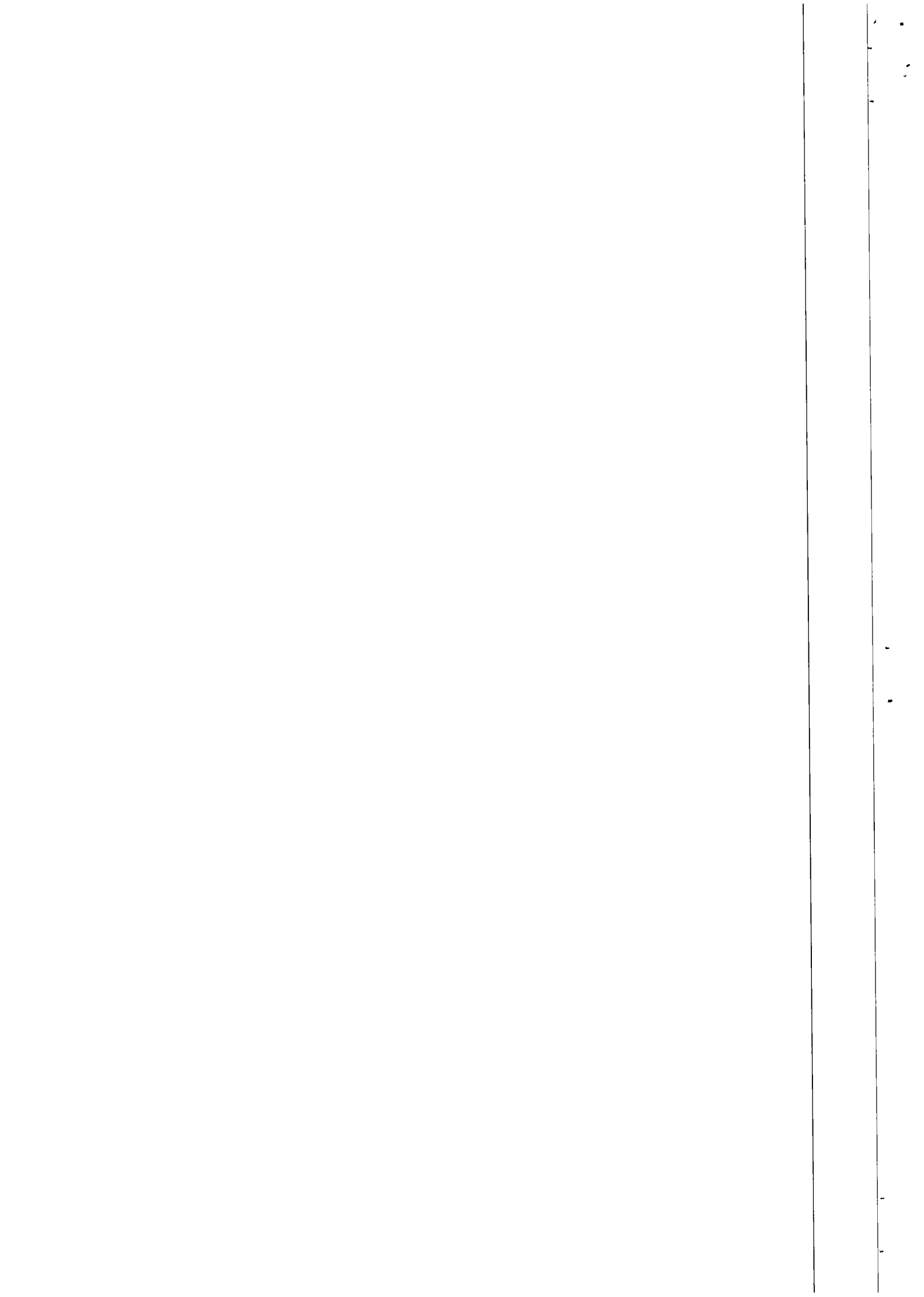
- (7) More budgetary allocations should be availed to expand, modernize and equip the current library in the Kenyan Parliament. The library should focus in consolidation the history of Parliament and act as an outreach arm of the institution of Parliament;
- (8) The Kenya Parliament requires a Museum for the for storage and preservation of precious records, historical documents and articles connected with the origin, history, evolution and heritage of the institution of Parliament;
- (9) There is need of a Members of Parliament Handbook to provide at a glance and in brief information on all services and facilities available to the Members of the National Assembly; and,
- (10) Members of Parliament of India are provided with a residence within New Delhi and therefore, there would be need to provide Members of the Kenyan Parliament with either a House Allowance or alternatively an official house like other state officers.

Arising from the above observations, the Committee recommends to the National Assembly that-

- (1) **The Ministry of Foreign Affairs initiates plans of having a permanent chancery in New Delhi, India and an Official residence of the Kenya High Commission in India and that the National Assembly considers making the necessary budgetary allocations within the Financial Year 2019/2020.**
- (2) **The Ministry of Foreign Affairs deploys a Medical attaché to the Kenya High Commission in India within six months following the adoption of this Report by the House.**
- (3) **The Commission initiates the necessary legislative amendments to the Parliamentary Pensions Act, Cap 196 to provide for pension to former Members of Parliament who have served at least for a single term.**
- (4) **The Ministry of Interior and Co-ordination of National Government should issue all MPs and their Spouses with a Diplomatic Passport while in office.**
- (5) **The CPST should be re-engineered to provide parliamentarians, parliamentary staff and its stakeholders such as the Media with relevant, contemporary and tailor-made programmes.**
- (6) **The Commission should consider putting budgetary allocations during the FY 2019/2020 to set up a New Library and a Parliament Museum for storage and preservation of precious records, historical documents and articles connected with the origin, history, evolution and heritage of the Parliament of Kenya.**
- (7) **The Members of National Assembly should be facilitated with a Handbook containing information on all services and facilities available to them.**
- (8) **The Commission should initiate discussion with the Salaries and Remuneration Commission which under Article 230(4)(a) of the Constitution is mandated to set and regularly review the remuneration and benefits of all State Officers in order to have Members of Parliament get a House Allowance like other State Officers.**

Signature:
 The Hon. Ezekiel Machogu Ombaki, MP
Chairperson/Leader of the Delegation

06/11/2018
 Date



PREFACE

1. ESTABLISHMENT AND MANDATE OF THE COMMITTEE

The Select Committee on Members' Services and Facilities is established under the National Assembly Standing Orders No. 212B. The Committee is charged with the mandate of—

- (a) receiving and considering views of Members of the National Assembly on the services and facilities provided to them by the Parliamentary Service Commission for their benefit and well-being; and
- (b) advising and reporting on all matters connected to these services and facilities.

It is therefore the forum through which the Members of the National Assembly channel views regarding their welfare to the Commission.

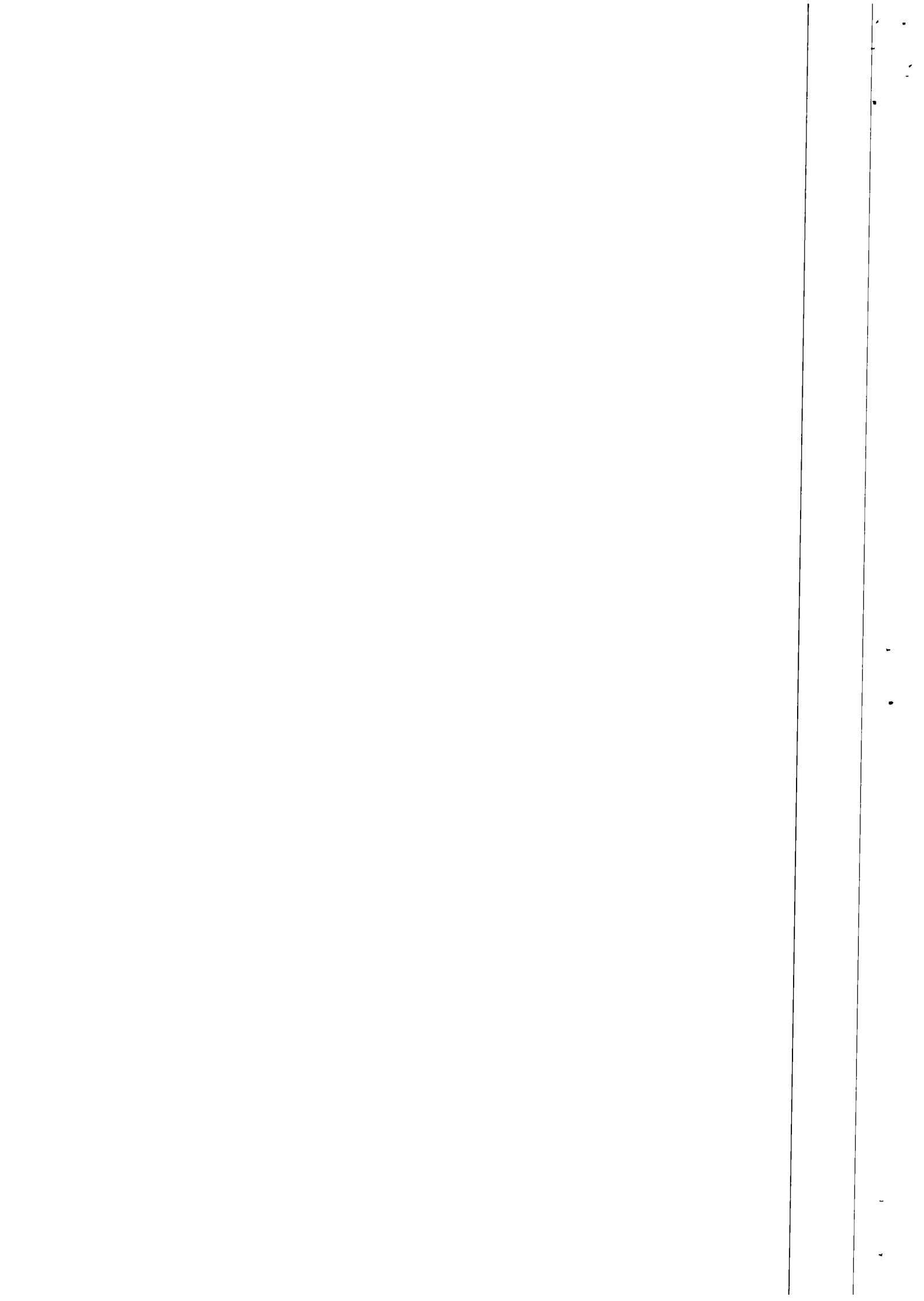
The Select Committee on Members' Services and Facilities was constituted by the House on Thursday, December 14, 2017 and further reconstituted on February 21, 2018. The Committee comprises of the following Members:

MEMBERS OF THE COMMITTEE

1. The Hon. Ezekiel Machogu Ombaki, M.P. -**Chairperson**
2. The Hon. Catherine Waruguru, MP -**Vice Chairperson**
3. The Hon. Aisha Jumwa Katana, MP
4. The Hon. Janet Nangabo Wanyama, MP
5. The Hon. Samwel Moroto Chumel, MP
6. The Hon. Silas Kipkoech Tiren, MP
7. The Hon. Rigathi Gachagua, MP
8. The Hon. Eng. Nzambia Thuddeus Kithua, MP
9. The Hon. Catherine Wambilyanga, MP
10. The Hon. Charity Kathambi Chepkwony, MP
11. The Hon. Florence Chepngetich Koskey, MP
12. The Hon. Christopher Wangaya Aseka, MP
13. The Hon. Elisha Odhiambo, MP
14. The Hon. Elsie Muhanda, MP
15. The Hon. Rehema Hassan, MP

SECRETARIAT TO THE COMMITTEE

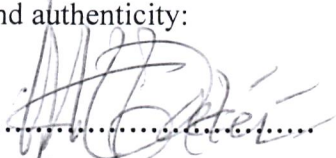
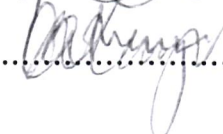
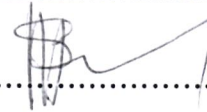

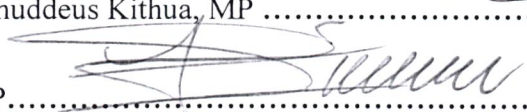


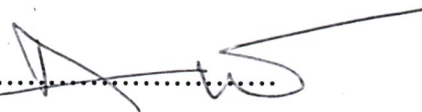
1. Mr. John N. Mutega, Principal Clerk Assistant I
2. Dr. Kefa Omoti, Principal Research Officer
3. Ms. Clarah Kimeli, Legal Counsel I
4. Mr. Douglas Katho, Clerk Assistant III
5. Ms. Zainabu Wario, Serjeant-At-Arms

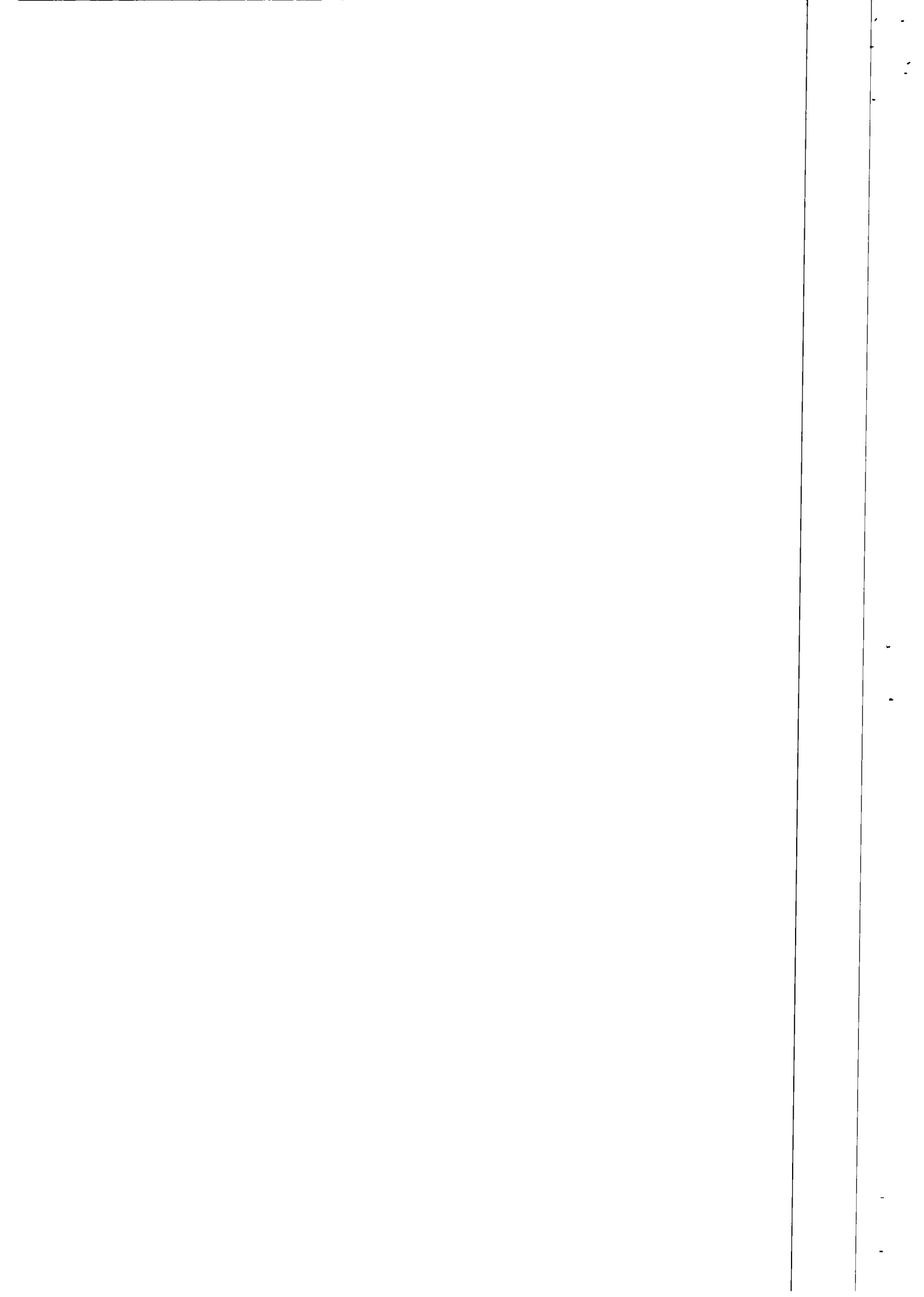


2. ADOPTION OF THE COMMITTEE REPORT BY THE DELEGATION

ADOPTION OF THE FOURTH REPORT OF THE SELECT COMMITTEE ON MEMBERS' SERVICES AND FACILITIES ON A STUDY VISIT TO THE PARLIAMENT OF INDIA FROM AUGUST 06 TO 14, 2018.

The Honourable Members of the Select Committee on Members' Services and Facilities do hereby affix their signatures to this Fourth Report on a Study Visit to the Parliament of India from August 06 to 14 to affirm their approval and confirm its accuracy, validity and authenticity:

1. The Hon. Ezekiel Machogu Ombaki, M.P. **Chairperson**.....
2. The Hon. Catherine Waruguru, MP -**Vice Chairperson**
3. The Hon. Aisha Jumwa Katana, MP
4. The Hon. Janet Nangabo Wanyama, MP.....
5. The Hon. Samwel Moroto Chumel, MP.....
6. The Hon. Silas Kipkoech Tiren, MP.....
7. The Hon. Rigathi Gachagua, MP
8. The Hon. (Eng.) Nzambia Thuddeus Kithua, MP
9. The Hon. Walter Owino, MP.....
10. The Hon. Charity Kathambi Chepkwony, MP.....
11. The Hon. Florence Chepngetich Koskey, MP.....
12. The Hon. Christopher Wangaya Aseka, MP.....
13. The Hon. Elisha Odhiambo, MP
14. The Hon. Elsie Muhanda, MP
15. The Hon. Rehema Hassan, MP



LIST OF ABBREVIATIONS

BPST	- Bureau of Parliamentary Studies and Training
LARRDIS	- Library and Reference Research Documentation & Information Service
MP	- Member of Parliament
MPLADS	- Members of Parliament Local Area Development Schemes
NG-CDF	- National Government Constituency Development Fund
PSC	- Parliamentary Service Commission
UK	- United Kingdom
UN	- United Nations
USA	- United States of America

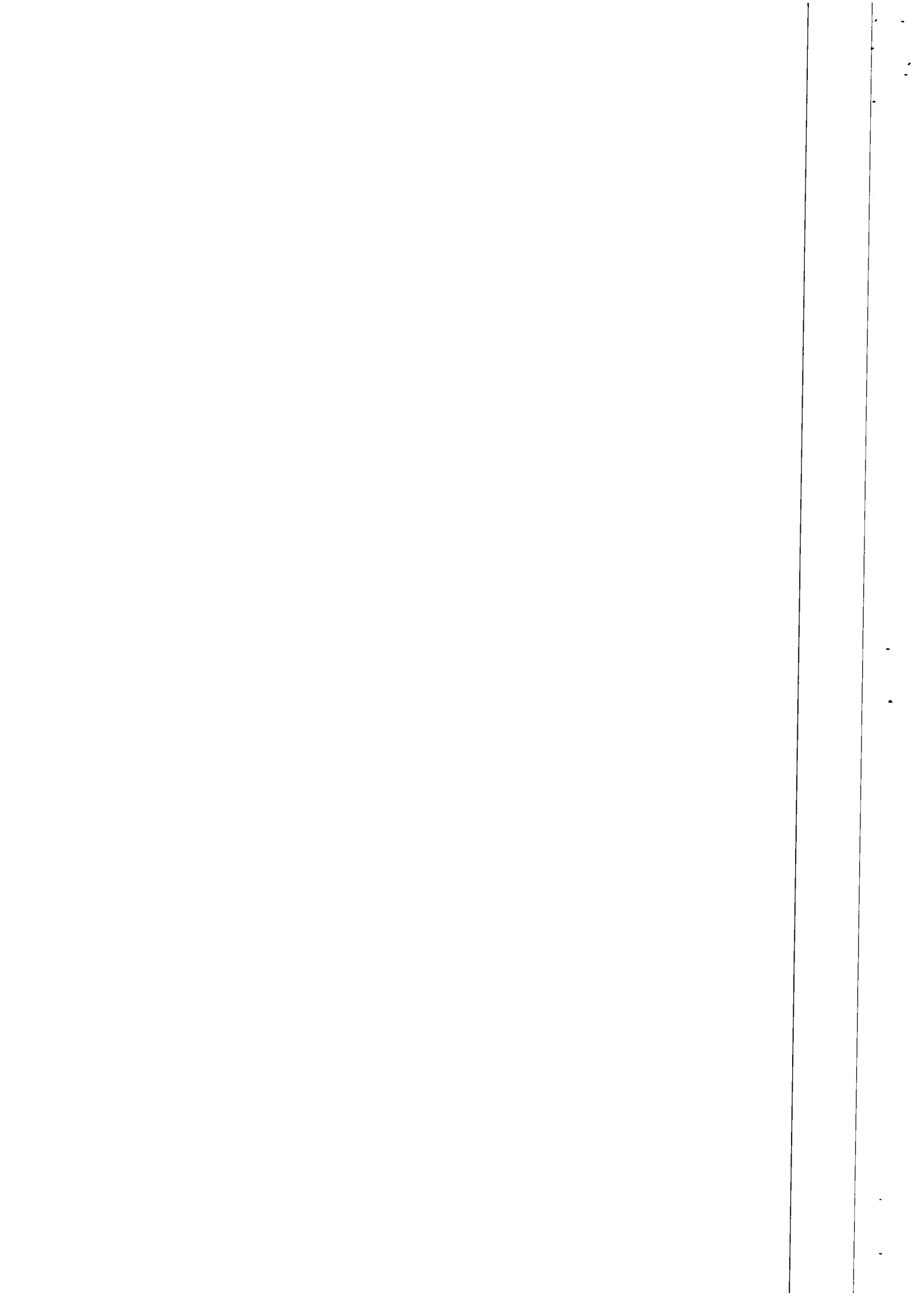
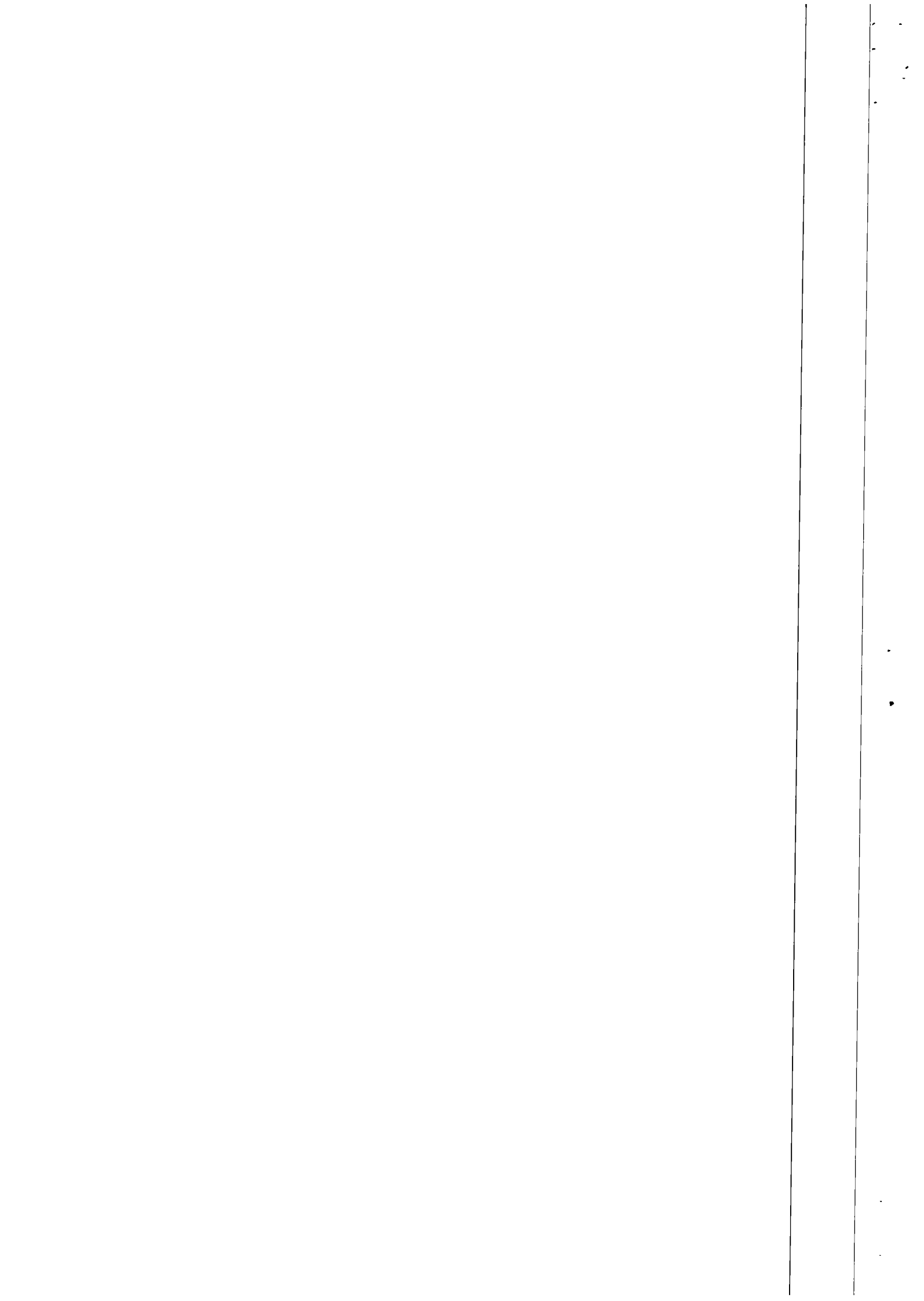


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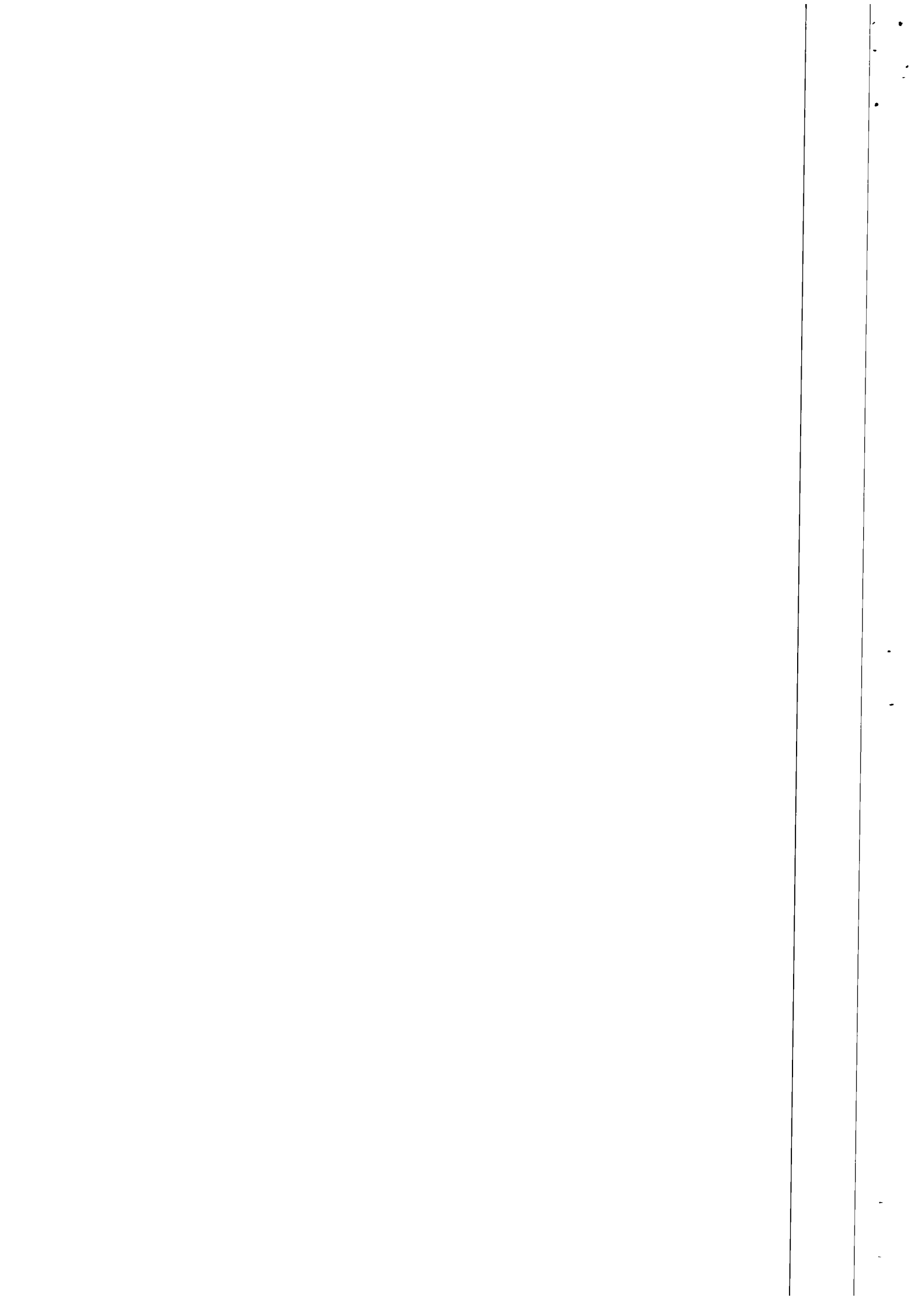
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1. INTRODUCTION

1.1. Background

1. Article 127 of the Constitution of Kenya establishes the Parliamentary Service Commission. The Commission is mandated with among other things to provide services and facilities as are necessary for the efficient and effective functioning of Parliament.
2. In furtherance of Article 127 of the Constitution, the National Assembly Standing Orders No. 212B establishes the Select Committee on Members' Services and Facilities. The Committee is charged with the mandate of receiving and considering views of Members of the National Assembly on the services and facilities provided to them by the Parliamentary Service Commission for their benefit and well-being. The Committee is also charged with advising and reporting on all matters connected to these services and facilities. The Committee is therefore the forum through which the Members of the National Assembly channel their views on their welfare to the Commission.
3. Being a fairly new Committee having been established in June 2017 and commenced its work in December 2017, the Committee embarked on building capacity both locally and international to enhance its effectiveness and efficiency in discharging her mandate. At its meeting held on 17th January, 2018, the Committee resolved to undertake a study visit to the Parliament of India in April, 2018 to share and exchange views with the Parliament of India and its relevant Committees charged with overseeing the services and facilities extended to Members of Parliament of India.
4. The Committee initially proposed to undertake the visit from April 09 to 13, 2018. Subsequently, the Clerk conveyed the proposal of the Committee with above dates to the Indian Parliament. The host acceded to the request to host the Committee subject to re-scheduling the visit to August 06 - 15, 2018.
5. The Committee appreciates that the Parliament of Kenya has a parliamentary Service Commission responsible for providing services and facilities to ensure the efficient and effective functioning of Parliament. It also appreciates that the Parliament of India has a



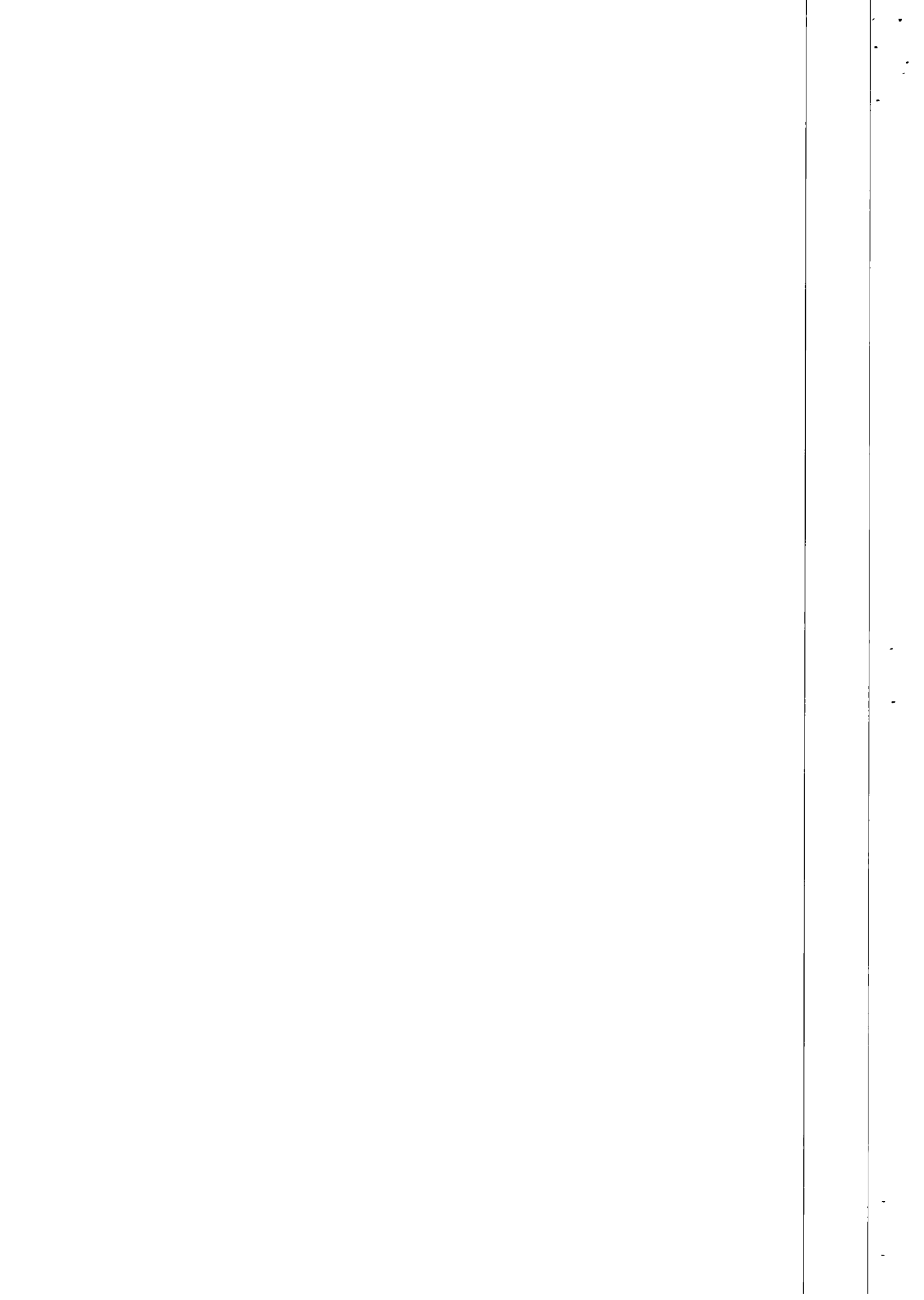
Ministry of Parliamentary Affairs which handles affairs relating to the Parliament of India, and acts as a link between the *Lok Sabha* and the *Rajya Sabha*.

1.2. Objective of the Study Visit

6. The study visit to India Parliament was guided by the following broad objective- to share and exchange views with the various Committee/s of the Indian Parliament charged with overseeing the services and facilities to Members of Parliament.
7. The Committee had the following specific objectives with respect to the visit:
 - (a) to understand the workings of the Parliament of India with regard to matters relating to Members Services and Facilities;
 - (b) to understand the facilities and services provided to Members of the Parliament of India;
 - (c) to understand the workings and operations of the Bureau of Parliamentary Studies and Training;
 - (d) to understand facilitation of MPs with respect to Constituency work and the mode of operations of the constituencies offices; if any, and,
 - (e) to benchmark on the best practices that would assist the Committee to discharge its mandate in a more effective and efficient manner.

1.3. Delegation Membership

8. The delegation comprised of the following Members and staffers of the National Assembly:
 - (1) The Hon. Catherine Wanjiku Waruguru, MP **Vice-Chairperson/ Leader of Delegation**
 - (2) The Hon. Samuel Moroto Chumel, MP
 - (3) The Hon. Charity Kathambi Chepkwony, MP
 - (4) The Hon. Rehema Hassan, MP
 - (5) The Hon. Christopher Wangaya Aseka, MP
 - (6) The Hon. Florence Chepngetich Koskey, MP
 - (7) Mr. John Njoroge Mutega, Principal Clerk Assistant I, *Delegation Secretary*



2. Discussions and Lessons Learnt

2.1. Meeting with the Kenya High Commissioner to India

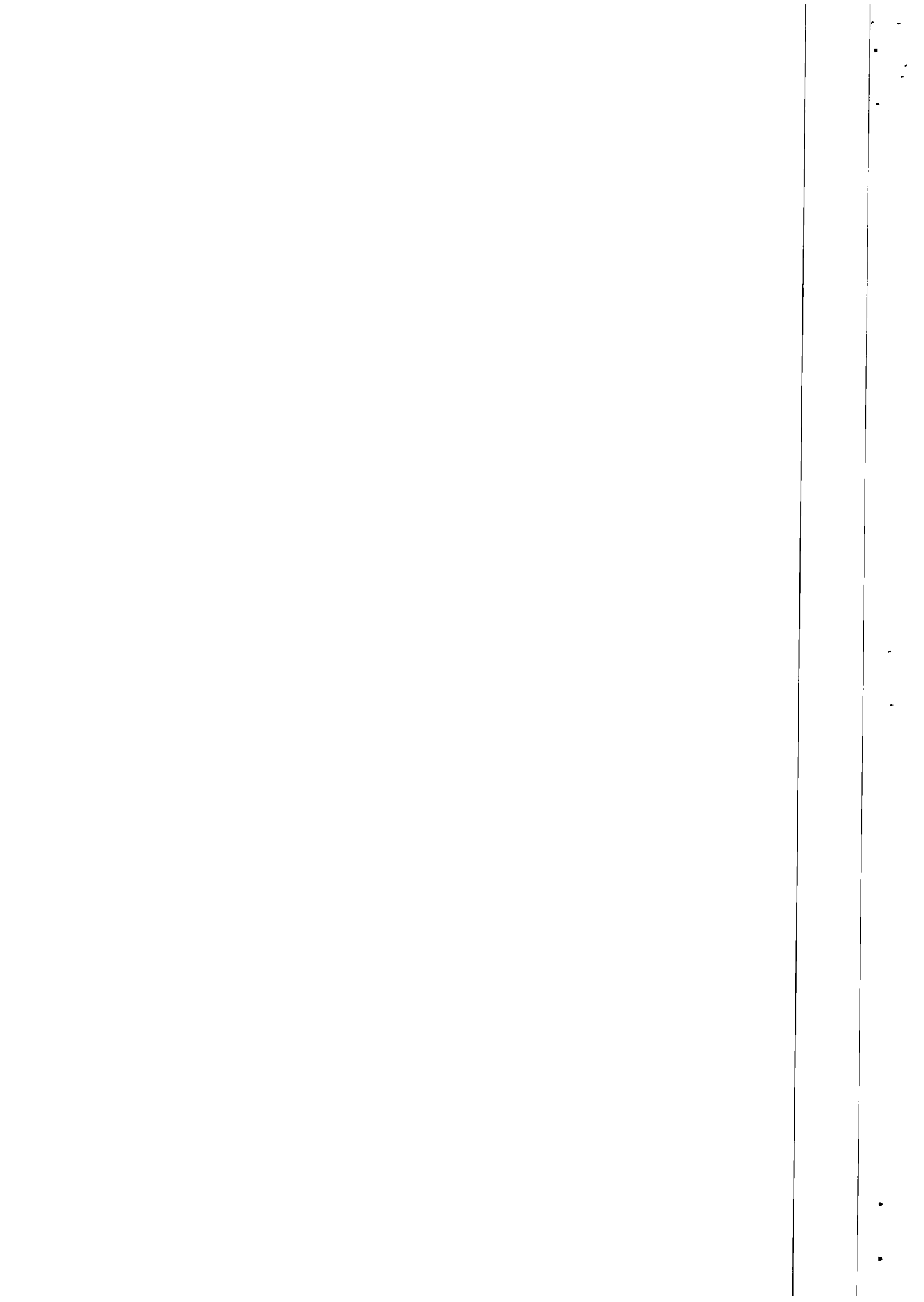
9. The Committee commenced its activities by paying a courtesy call on the Kenya High Commissioner in India, Ambassador. Willy Bett, EGH where they received a brief from the High Commissioner on the study visit's programme as well as other bilateral matters between India and Kenya.

10. The Ambassador informed the delegation that there is a lot for Kenya to learn from India especially with respect to the implementation of the 'Big Four Agenda'. He informed the delegation the following:
 - (a) **Manufacturing:** India's manufacturing sector is highly advanced especially in the motor industry and ICT. Kenya can benchmark and seek for partnership with India to set up her own local assembly plants to address the much needed employment opportunities for the youth.

 - (b) **Universal Health care:** India is one of the best countries in the world in curative healthcare. The cost of treatment in India is way cheaper than most of the developed countries. There is a number of Kenyans traveling to India to seek for medication on a daily basis. For Kenya to benefit from India's capacity in Medicare, she needs to put in infrastructure and ask her Indian counterpart to partner in provision of health care. This is the model being implemented by Medanta Hospital especially on terminal diseases such as cancer.

 - (c) **Food security:** India is one of the few countries which are food secure. It is amazing to see a country with a huge population of 1.324 billion people being properly nourished. Kenya can learn more from India on mechanization in her quest to be food secure. Make irrigation a household matter.

 - (d) **Housing:** India is one of the few countries which are food secure. It is amazing to see a very populous country able to feed her people.

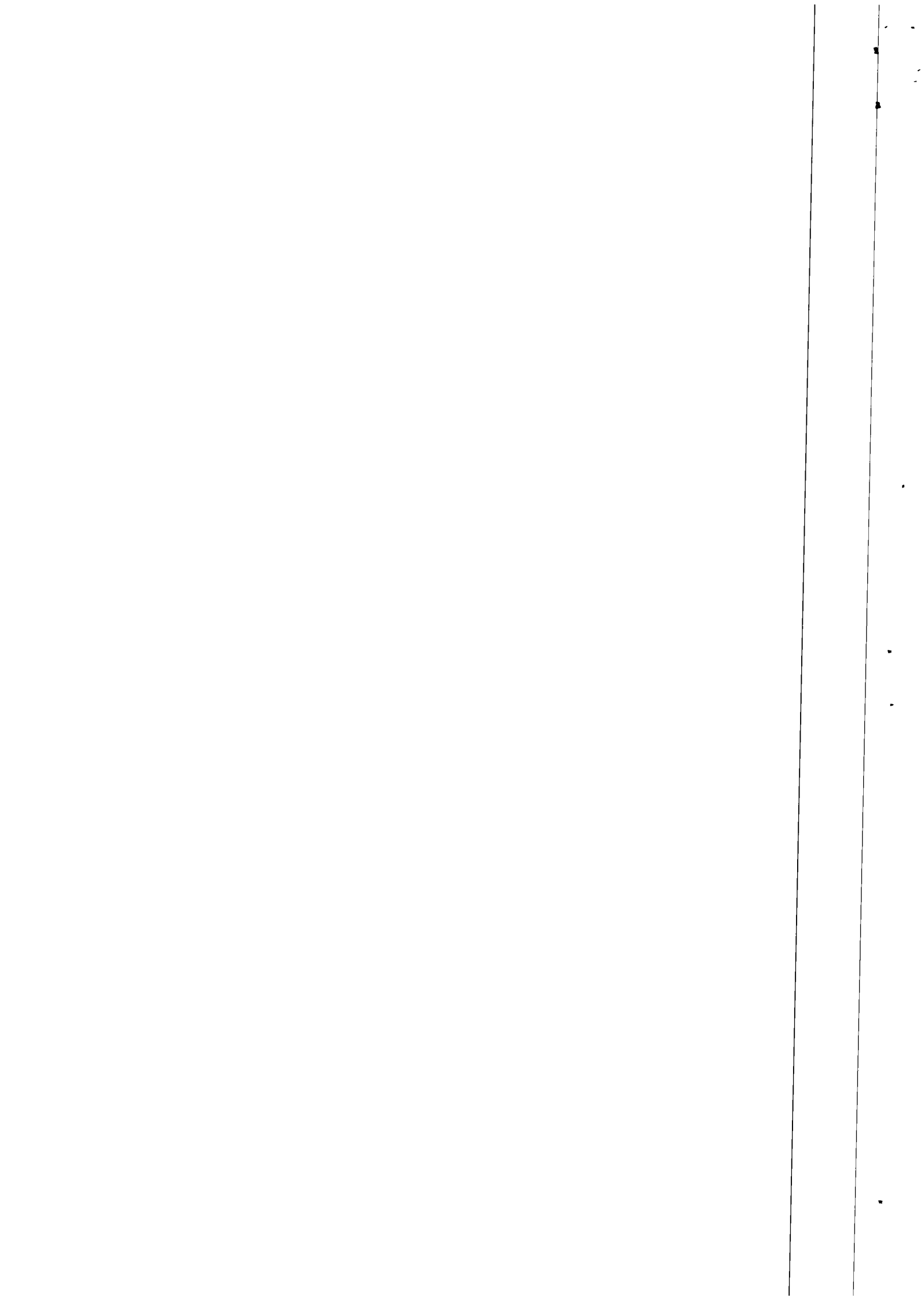


11. From the interactions, the delegation observed the following:

- (a) that despite the Kenyan High Commission in India being in charge of other countries such as Bangladesh, Singapore and Sri Lanka, the Mission does not have a permanent residence. It would therefore be prudent to have a permanent residence in New Delhi, India;
- (b) owing to the expanded diplomatic representation in Bangladesh, Singapore and Sri Lanka and the high influx of Kenyans to India to seek medical treatment, there is need for deployment of a Medical attaché at the Mission to assist Kenyans visiting India for medical reasons; and,
- (c) arising from the above observations, there would be a need to enhance the budgetary allocation to the Mission in the next Financial Year 2019/2020.

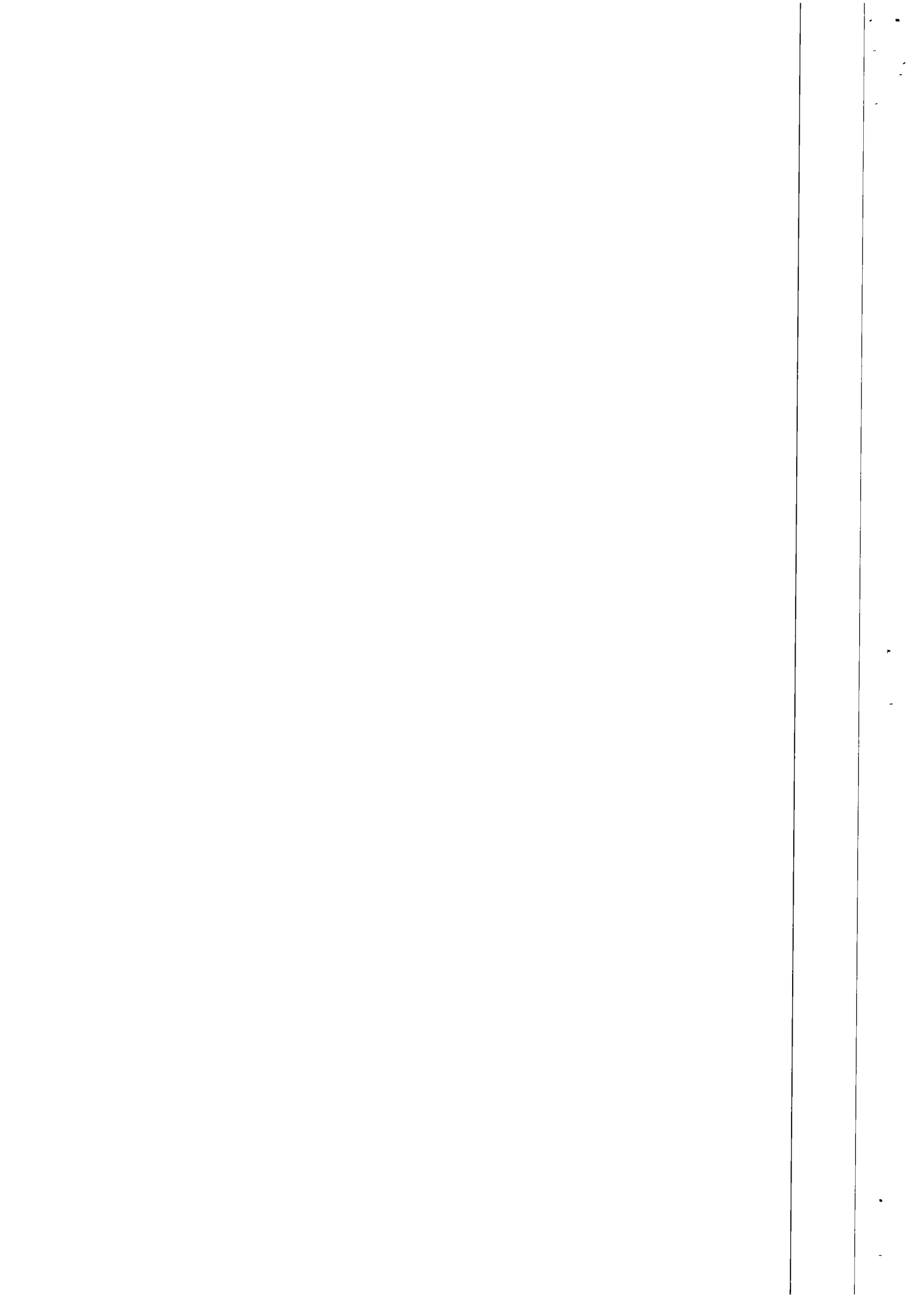
2.2. Background of the Indian Parliament

12. The Parliament of India is the supreme legislative body of the Republic of India. The Parliament is composed of the President of India and the two Houses of Parliament - the *Rajya Sabha* (Council of States) and the *Lok Sabha* (House of the People). The President has full powers to summon and prorogue either House of Parliament or to dissolve *Lok Sabha*. The president can exercise these powers only upon the advice of the Prime Minister and his Union Council of Ministers.
13. The Members of *Lok Sabha* are directly elected by the Indian public voting in single-member districts. The Members of *Rajya Sabha* are elected by the members of all of the State Legislative Assemblies by proportional representation. The Parliament has a sanctioned strength of 545 in *Lok Sabha* including the 2 nominees from the Anglo-Indian Community by the President, and 245 in *Rajya Sabha* including the 12 nominees from the expertise of different fields of science, culture, art and history. The Parliament meets at *Sansad Bhavan* in New Delhi.



2.3. Meeting with the Honorary Adviser to the Bureau of Parliamentary Studies and Training

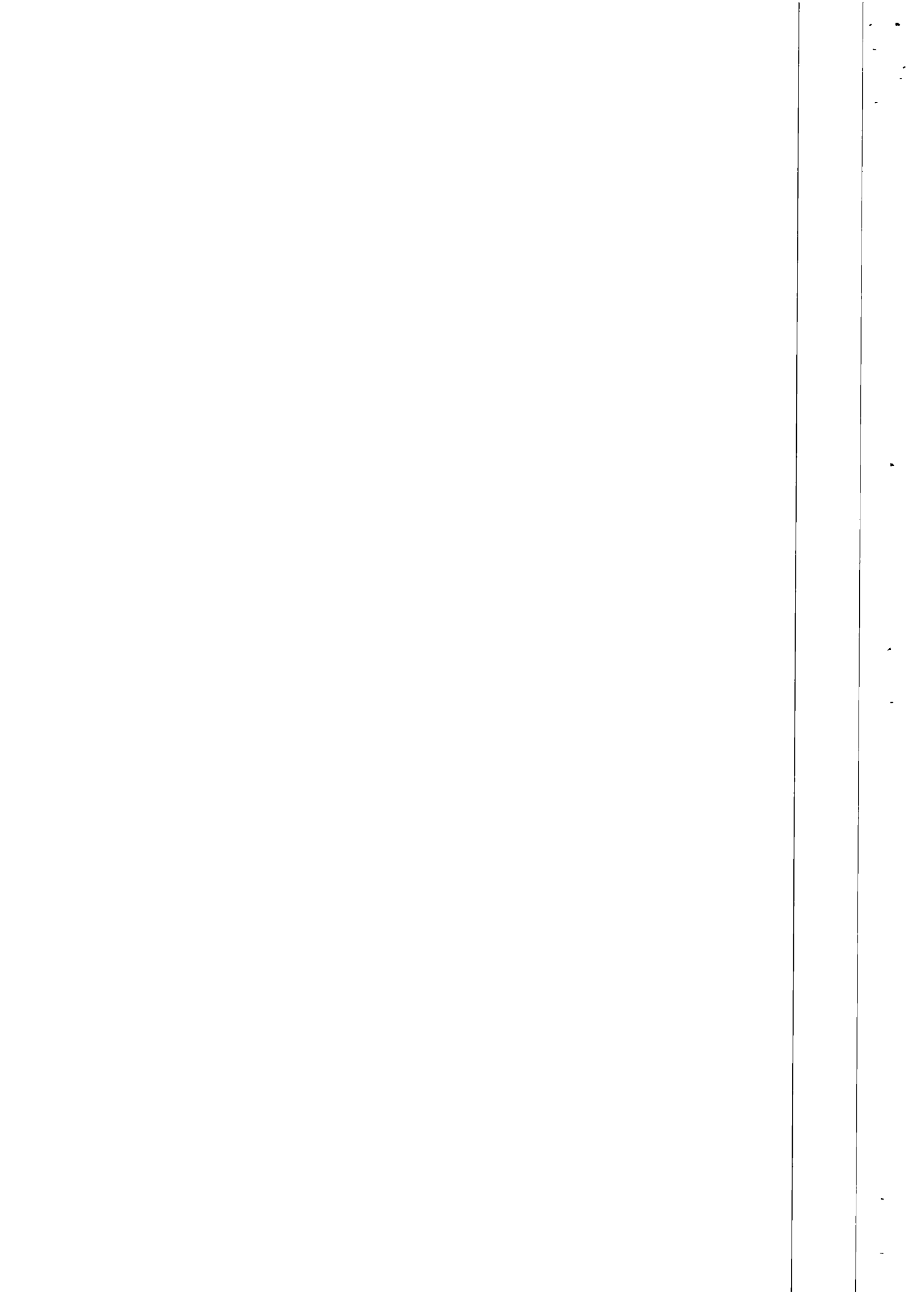
14. The delegation was received at the Bureau of Parliamentary Studies and Training (BPST) by Mrs. Kalpana Sharma for a presentation by Mr. Raghunandan Sharma, Honorary Adviser, BPST on the operations of the Bureau. The Honorary Adviser was accompanied by Dr. Deepak Gosain, Additional Director, *Lok Sabha* Secretariat; Mrs. Alpana Tripathi, Director, *Lok Sabha* Secretariat and Mr. Vijnaneshwar Bhargwa, Joint Director, *Lok Sabha* Secretariat.
15. The Honorary Adviser welcomed the delegation to and informed them that India is one of the oldest democracies, a multi-lingual and multi-ethnic state. He added that the role of the State should be the welfare, peace and unity of her people. He asserted that, divergence in opinion does not necessarily mean opposition. However, he posited, in some countries, divergence in opinion has led to political assassinations. In India, Lord Burha views were accepted and assimilated in the Indian culture and he was even given the title of a Lord. In addition, he asserted that, the people's representatives must work hard to have the state function since they are elected to advance the welfare of the electorates.
16. In Indian Parliament, Mr. Raghunandan Sharma highlighted, Members of Parliament are facilitated with a fixed salary; allowances (e.g. house allowance; transport allowance); medical facilities; and residential facilities. The transport facilities are extended to MPs for constituency visits and other official assignments.
17. Mr. Raghunandan Sharma informed the delegation that, if one is elected as a parliamentarian, they are considered unemployable in future and therefore are eligible for pension. Indeed, if an MP serves for more than one term, they become like public servant and starts earning a pension. The spouse or dependent of a deceased member/ex-member is entitled for the remaining period of life to receive family pension equal to one-half of the pension otherwise admissible to the deceased member/ex-member at the time of death.
18. With regard to Medical and transport facilities, the Honorary Adviser informed the delegation that, the facilities are extended upon retirement of an MP as long as he/she does not take up any other professional job.



19. The delegation observed that, there exists a Central Government Health Scheme (CGHS) applicable to ex-members residing in cities covered by CGHS on payment of contribution at the same rate as they were paying as Member of Parliament. This facility is obtained by ex-member direct from Director-General (CGHS), Ministry of Health and Family Welfare, Government of India, New Delhi.
20. The delegation also learnt that, Ex-members of Parliament may become Associate Members of the Indian Parliamentary Group (IPG) for life by making a one-time deposit of and an agreed amount of money.
21. The delegation further noted that Members of Parliament and their Spouses are eligible for Diplomatic Passport for going abroad on study tour/conference/private visit.

2.4. Meeting with the Leadership of Bureau of Parliamentary Studies and Training

22. The Bureau of Parliamentary Studies and Training (BPST) is an integral part of the *Lok Sabha* Secretariat to provide institutionalized training in the various disciplines of parliamentary institutions, processes and procedures to Members and Staff of Parliament. The BPST's activities include conducting/organizing:
 - (a) Orientation Programmes, Lectures and Seminars for Members of the Indian Parliament and Indian State Legislatures;
 - (b) Training, Attachment and Study Visits/tours to Members and officers of foreign Parliaments;
 - (c) International Training Programmes, on Parliamentary Internship Programme and International Training Programme in Legislative Drafting;
 - (d) Appreciation Courses for Probationers of All India and Central Services and Middle Level officers of the Government of India;
 - (e) Study Visits for Government officers, academics, scholars, students and others; and,
 - (f) Training, attachment and study tour opportunities for parliamentary officials from India to foreign Parliaments and training institutions.
23. The delegation noted that, like in any other legislative organization, officers and staff working in these institutions require training and exposure to acquaint themselves with the latest

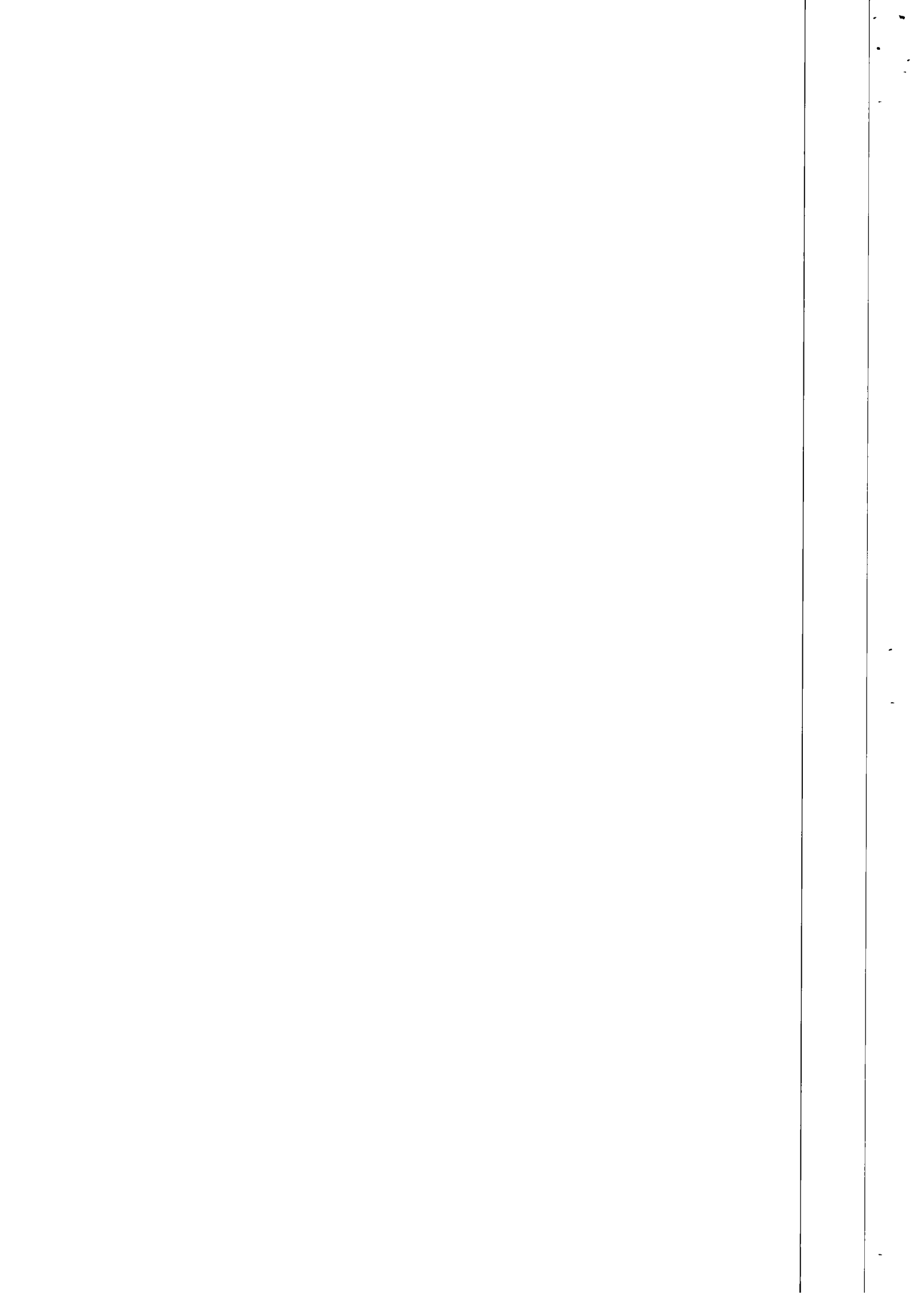


legislative developments, so that they can assist elected representatives to perform their manifold roles efficaciously. Parliamentarians of today have varied functions to perform, apart from their conventional representational role, more so in the context of the Parliament itself evolving as a multi-functional institution. Parliamentarians have to be well-versed with issues like procedural mechanisms available to them to raise matters on the floor of the House, practices and procedures of the parliamentary committees, privileges of members and the House, parliamentary conventions, traditions and etiquette among other topics if they have to emerge as effective representatives. They also have to be thoroughly familiar with legislative and budgetary processes. All these call for continuous efforts to facilitate capacity building among Members of Parliament, besides parliamentary staff.

24. The delegation also observed that, in India, there are various stakeholders who make a parliamentary democracy work successfully. Besides parliamentarians and parliamentary staff, these stakeholders include the media, the Civil Service, the academic community, including students, and the citizens at large. It is only the institution of Parliament, which can impart such knowledge to all stakeholders of democracy. Thus, the onerous task of conducting relevant studies and enabling the required orientation and training of the stakeholders primarily falls on the Parliament itself.
25. The delegation further observed that the BPST has its own vote and an accounting officer. This has given it a sense of semi-autonomy to make independent decision.

2.5. Meeting with the Chairperson, Committee on Privileges

26. The delegation had a session with Mrs. Menakshi Lekhi, Chairperson of Committee on Privileges who is also a Member of the House Committees. She informed the delegation that there exists a misconception world over that politicians are social servants and not public servants and therefore any remuneration or benefits extended to them is a favour. However, in countries like Singapore, she observed that it equates the job of a politician to that of a public officer and thereby MPs are compensated commensurably. In India, she highlighted that MPs draw a number of allowances namely: daily allowance (for attending sittings); constituency allowance; office expenses; travel allowance; rural office allowance; accommodation; and, telephone allowance (in residence and in office plus a mobile phone).



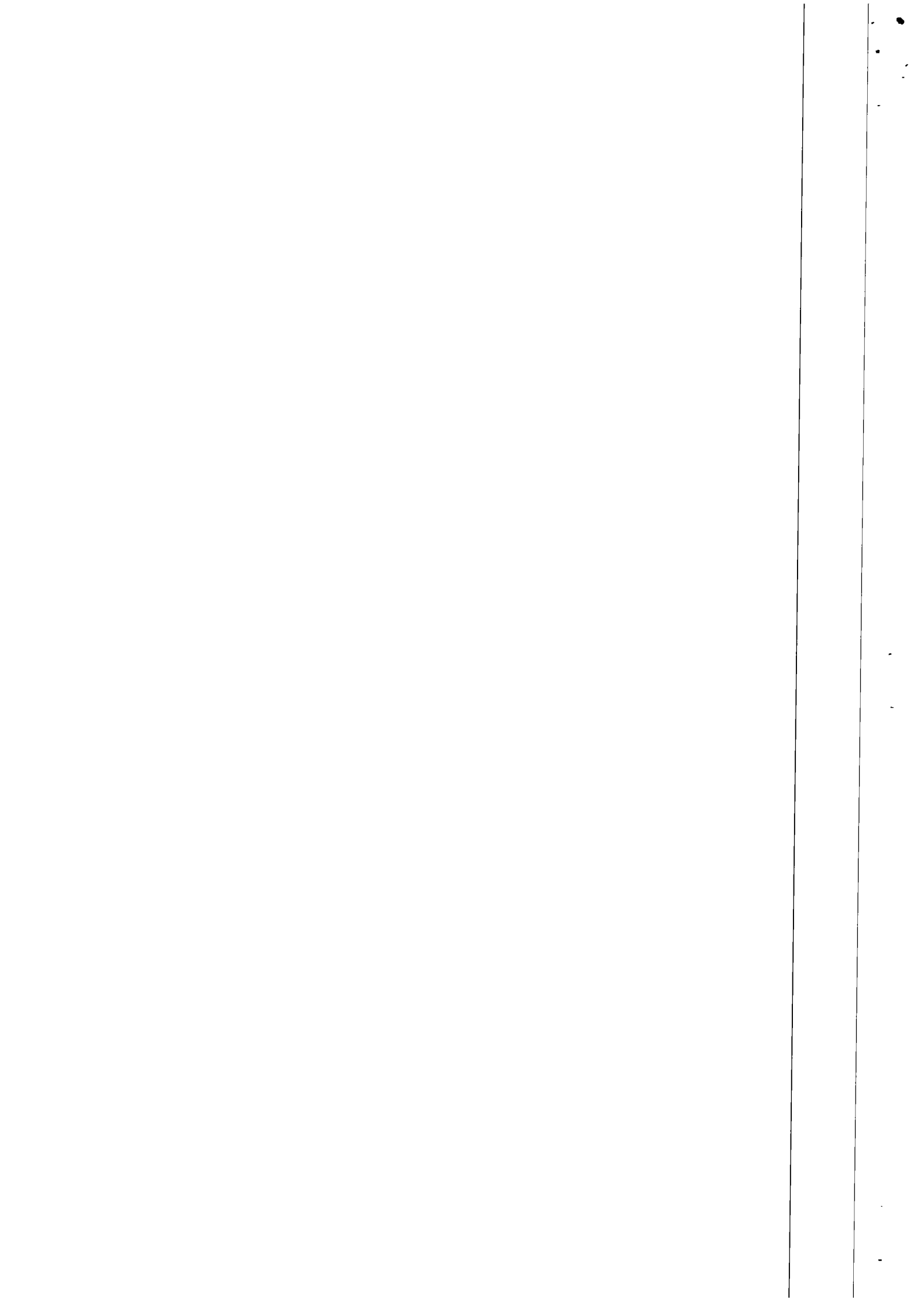
27. MPs are also entitled to medical cover and can access health club services. MPs can access the health club and catering unit at a subsidized cost. The infrastructure of the Catering Unit is funded from the exchequer while the management of the unit is funded by the MPs as a self help group.
28. With regard to medical cover, the MPs do not have a limit for the number of dependants.

2.6. Meeting with a Member Representing a Rural Constituency

29. The delegation met with Hon. Jayant Sinha, MP and Minister of State for Civil Aviation and who also happens to represent a Rural Constituency. The basis of the meeting was to share and exchange on the needs of an MP representing a rural constituency. The MP alluded that the Constitution of India is not designed to have MPs solve local issues but national matters. However, electorates are not concerned with national issues compared to local issues e.g. constituents would not be concerned about trade agreements or policy on setting up a direct flight from New Delhi to Nairobi but rather issues that have a direct impact on them.
30. The Hon. Sinha informed the meeting that a Village Council is allocated more in terms of population quota than an MP in the Members of Parliament Local Area Development Schemes (MPLADS). The delegation observed that, the role of an MP is not envisaged to bolstering local development. Indeed, MPs do not have constituency liaison offices but only provided with a free railway or air ticket depending on area of representation. The delegation observed that, MPs representing local constituencies should be allocated more in the MPLADS.

2.7. Meeting with a Member Representing an Urban Constituency

31. The delegation met with the Hon. Mahesh Giri, MP for Delhi East Constituency to share and exchange on the needs of an MP representing an urban constituency. Hon. Mahesh represents a constituency with a population of 1.8million voters and 4 million residents. The MP highlighted that most MPs representing urban constituencies, experience the challenges of improving infrastructure e.g. water, housing, sewerage and sanitation and electricity since most people are unable to pay for these basic amenities. The other raft of challenges are to related to law and order and urban transport that result to traffic problems.



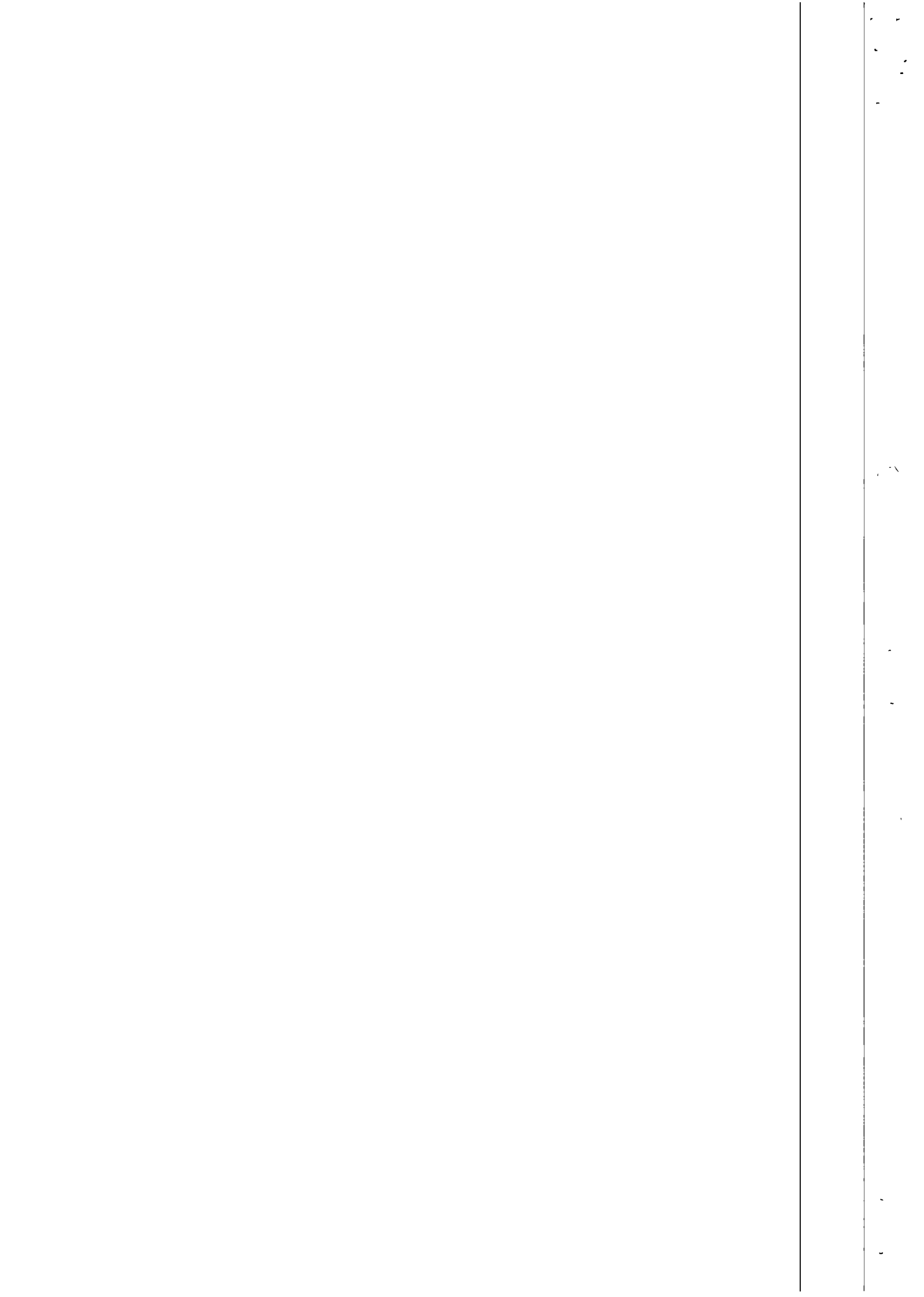
32. The delegation observed that, development in urban constituencies should be more focused on matters related to infrastructure, social amenities and law and order.

1.1. Meeting with the Management of the Library and Reference Research Documentation and Information Service

33. The delegation had a meeting with the management of the Library and Reference Research Documentation & Information Service (LARRDIS). The delegation was informed that, it was only after the Constituent Assembly of India undertook drafting of a new Constitution for independent India that the demands for the library started multiplying and in pursuance to this an independent and comprehensive Library service was envisioned. The year 1950, when India became a Sovereign, Democratic Republic, saw the beginning of a systematic expansion of the Parliament Library's collections, both quantitatively and qualitatively. Concerted efforts were made during the period 1950-55 to further consolidate the LARRDIS by increasing the purchase of books and entering into exchange arrangements with various institutions and organizations in India and abroad. Years later, the "Parliament Library" became a repository Library for UN publications and all its allied agencies and started receiving the Command Papers of United Kingdom (UK) and Government Publications from United States of America (USA) and several other countries. This expansion necessitated the reorganization of the Library in the year 1956, again in 1966 and once again in December 1974 with a view to further strengthening various services extended to members.

34. The delegation observed that, in as much as the subject matter of library is under the Select Committee on Broadcasting and Library Services, the Parliamentary Service Commission should explore on putting more budgetary allocations towards expanding, modernizing and equipping the current library. The PSC should also focus on consolidation of the history of Parliament and use the Library as an outreach arm of the institution of Parliament.

35. The delegation also observed that, the *Lok Sabha* has an information guide for MPs. The guide seeks to provide information to Members of *Lok Sabha* on matters of Parliamentary Procedure and facilities available to them from the *Lok Sabha* Secretariat. It intends to provide at a glance and in brief the important information for the use of Members of Parliament. Information Guide for Members of *Lok Sabha* contains two parts. Part A providing for an exhaustive information



on all facilities available to the Members of the *Lok Sabha*; and, Part B dealing with the Parliamentary Procedure relating to the *Lok Sabha*.

36. The delegation appreciated that the National Assembly has developed a number of Information booklets on a wide range of thematic areas/topics with respect to parliamentary procedure. However, the delegation observed that there is need of a Members of Parliament Handbook to provide at a glance and in brief information on all services and facilities available to the Members of the National Assembly.

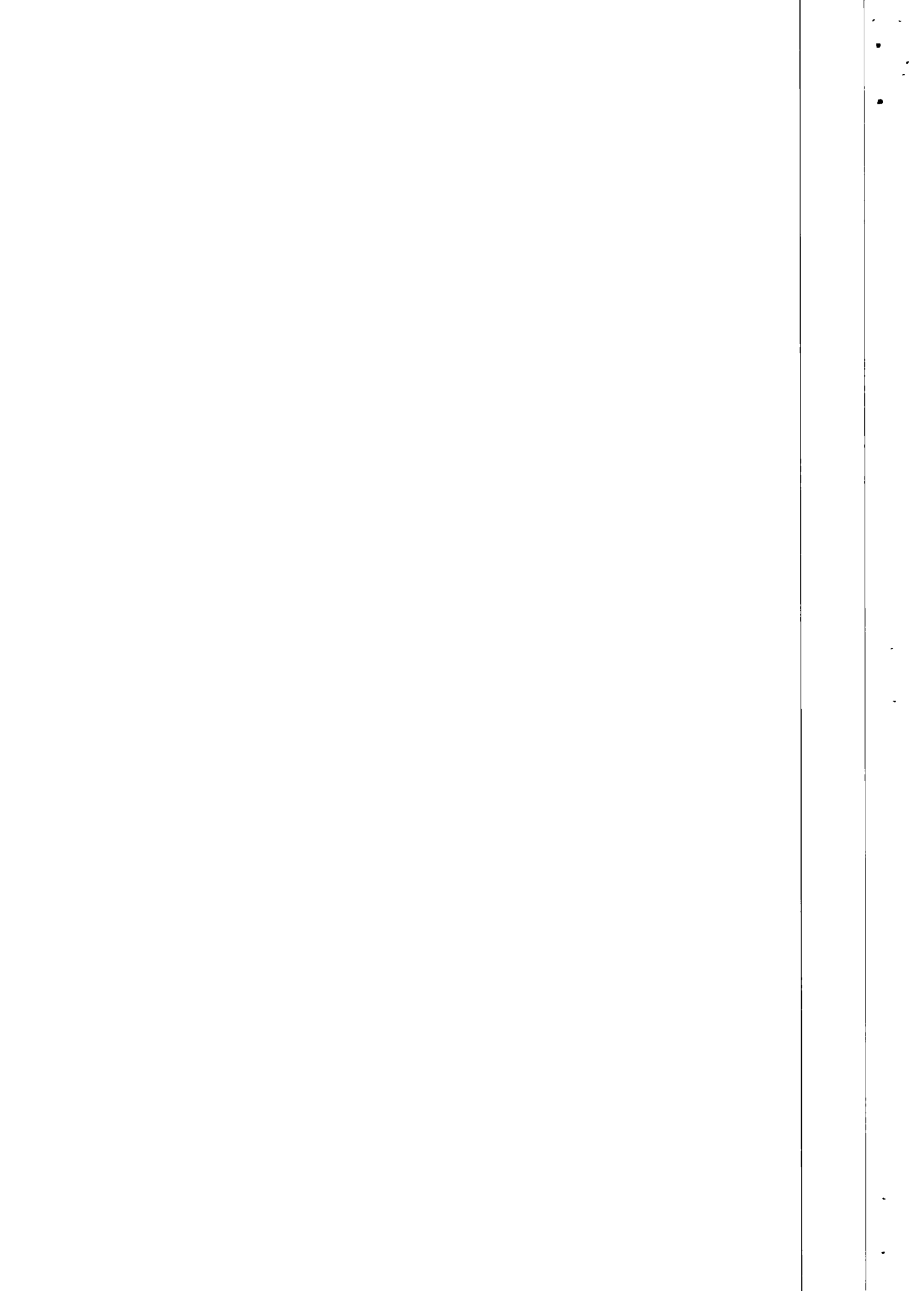
1.1. Parliamentary Museum and Archives

37. The delegation had a tour of the Indian Parliamentary Museum and Archives. The Indian Parliament Museum undertakes acquisition, storage and preservation of precious records, historical documents and articles connected with the origin, growth and functioning of parliamentary institutions and the Constitution in India. It is felt that these objects, which are part of the Indian national heritage are collected, scientifically treated and preserved for the benefit of posterity.

38. The MPs of India are requested to consider depositing material which they have in their possession like Private correspondence, Notes, Articles, Records, Manuscripts, Speeches, Memoirs, Diaries, Relics, Art pieces, Mementos, Personal belongings and collections, Paintings, Photographs or any other material of archival/historical value connected with their career and activities as Parliamentarians and freedom fighters, in the Parliamentary Museum and Archives for permanent preservation and display. The material deposited enriches the museum. In some instances, the material received would be returned after making necessary copies, if need be. Any secretarial assistance in sorting out and listing the material is made available to MPs.

39. The Indian Parliament Museum has 724 books on Members of Parliament. The Photo Archives too has a collection of 19,000 Photographs of Members of Parliament from First to Fifth *Lok Sabha*. All these Photographs have been digitized and can be retrieved with a click of mouse.

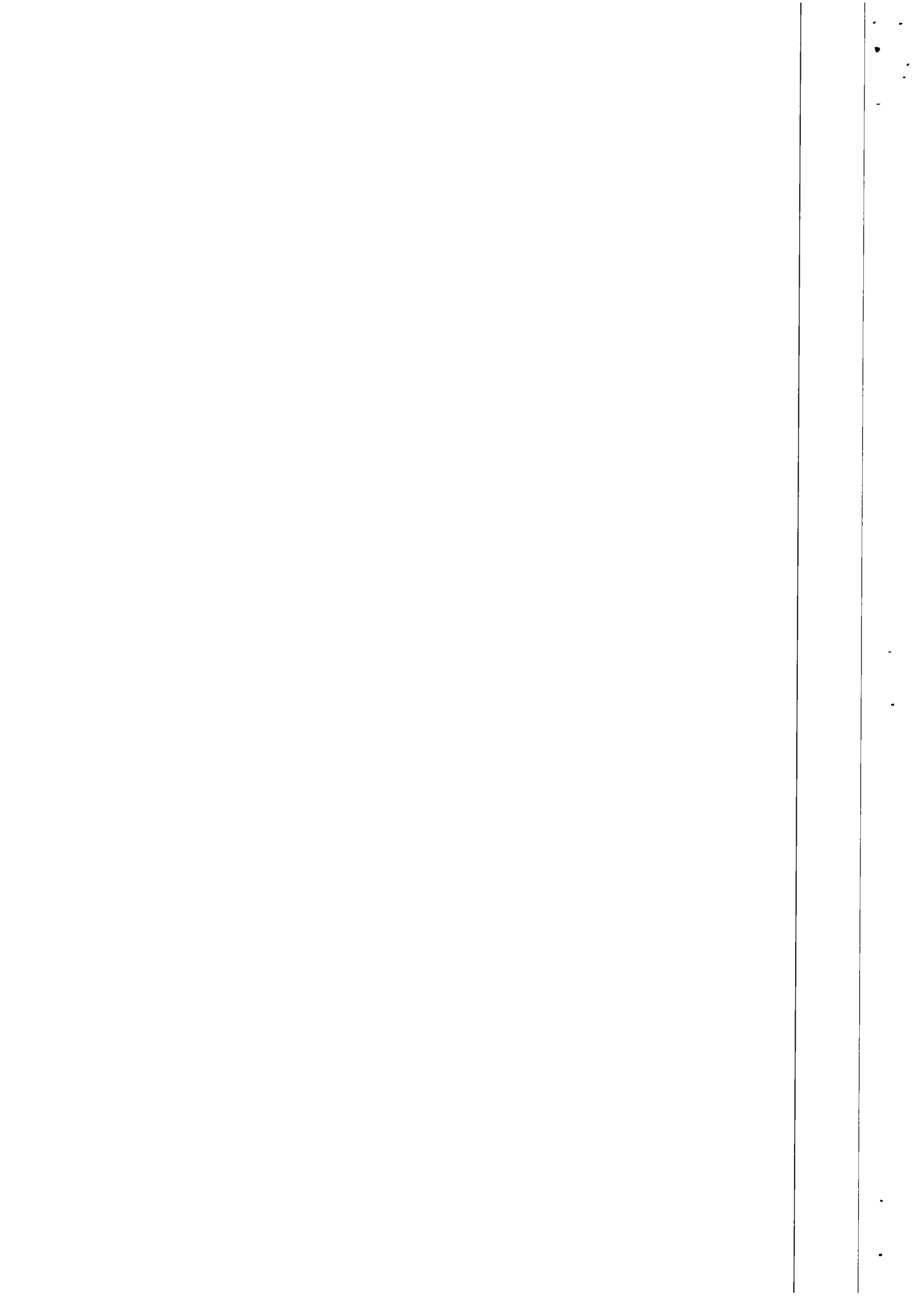
40. The delegation observed that, the Commission should explore on setting up a Museum for the Kenya Parliament for storage and preservation of precious records, historical documents and



articles connected with the origin, history, evolution and heritage of the institution of Parliament.

1.2. Meeting with the Leadership of the Committee on Members of Parliament Local Area Development Schemes

41. The Committee met with the Joint Secretary of the *Lok Sabha* Secretariat where the major topic of discussion was the establishments of the Members of Parliament Local Area Development Schemes (MPLADS); which is similar to Kenya's National Government Constituency Development Fund (NG-CDF).
42. MPLADS in India was started in 1993 to help Members of Parliament (both in the *Lok Sabha* and the *Rajya Sabha*) implement some of their campaign promises at the local level. Unlike Kenya's National Government Constituency Development Fund (NGCDF), the MPLADS is availed to all Members of the Indian Parliament whether elected or nominated.
43. The Committee on Members of Parliament Local Area Development Schemes (MPLADS), a Sessional Committee, consists of twenty-four members appointed by the Speaker, *Lok Sabha*. The Committee is charged with-
 - (a) monitoring and reviewing periodically the performance and problems in implementation of the MPLADS;
 - (b) considering complaints of Members of *Lok Sabha* in regard to the Scheme; and,
 - (c) performing such other functions in respect of the MPLADS As may be assigned to it by the Speaker from time to time.
44. Under the Scheme, the usage of funds is regulated and administered in the following manner:
 - (a) equal amount to every Member of Parliament whether in *Lok Sabha* or *Rajya Sabha*;
 - (b) Members of the *Rajya Sabha* use the Scheme to implement projects that are supposed to be implemented by the National Government in their states;
 - (c) Members of *Lok Sabha* can use the Scheme to implement national government projects at their constituency level;
 - (d) Nominated Members can use it to implement any National Government project across the country;



- (e) All the projects under the Scheme are meant to supplement the work of the Central Government;
- (f) The role of a Member Parliament in so far as MPLAD is concerned is to identify projects to be implemented under the Scheme after which there is one central government ministry dedicated in implementing the projects earmarked through its district authorities;
- (g) The guidelines governing usage of the MPLADs have not been legislated upon like Kenya's NGCDF;

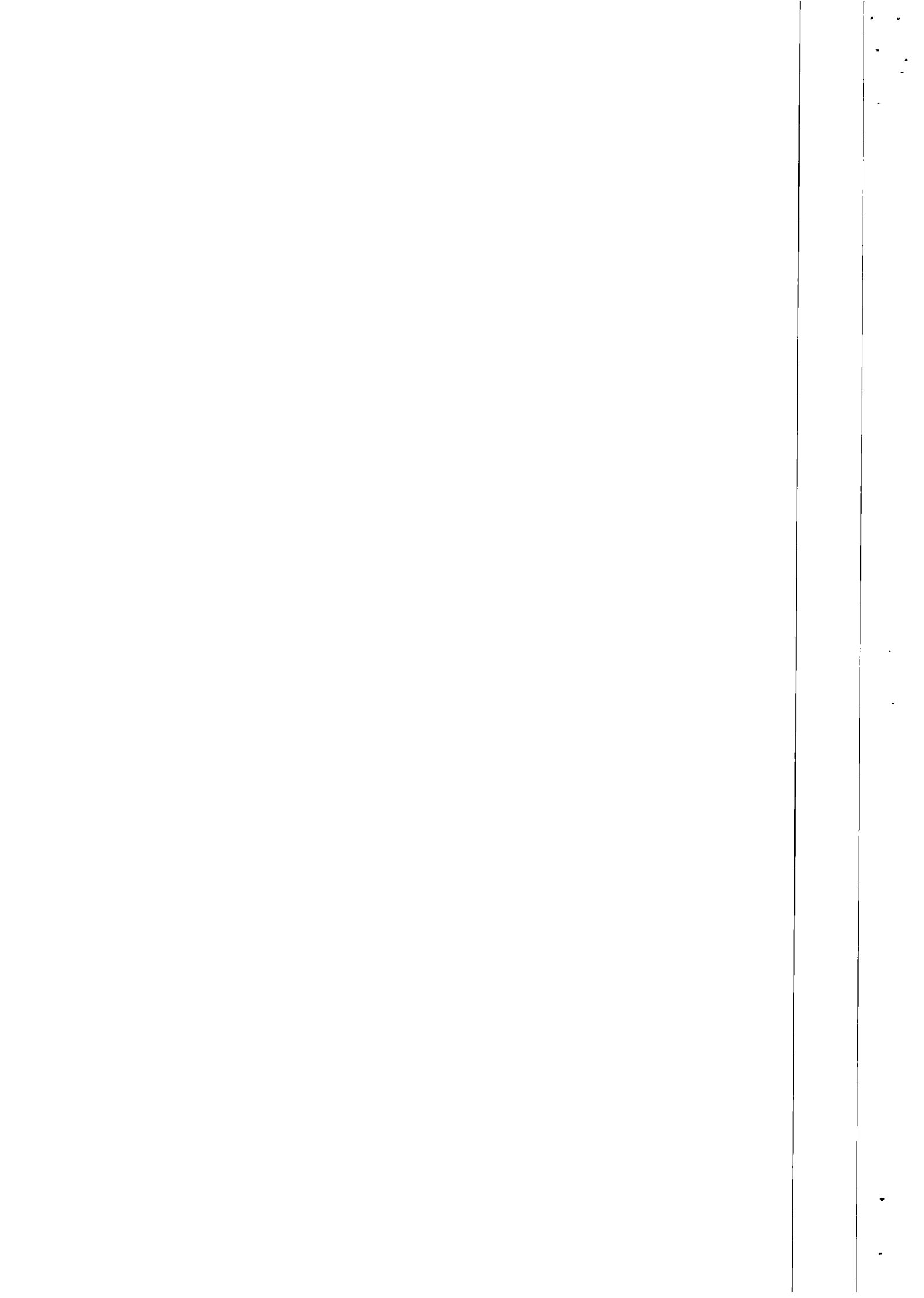
45. The delegation observed that, the constitutionality of MPLADs has been subjected to litigations way up to the Supreme Court of India. A judgment was delivered by the Supreme Court that the existence and implementation of the fund was constitutional. This decision was mainly arrived on the basis that India is Parliamentary System of governance and had no separation of powers as envisaged under the pure presidential system. Secondly, a Member of Parliament is not the implementer of the projects under the MPLADs. The delegation was quick to observe that, as a country, Kenya borrowed her CDF model from India at the time when both countries had a parliamentary form of government.

46. In terms of management of the Scheme in the Houses of Parliament of India, the delegation observed, that there is a Committee of Parliament with Membership from both Houses and chaired by the Speaker of *Lok Sabha* that coordinates the activities of the MPLADs.

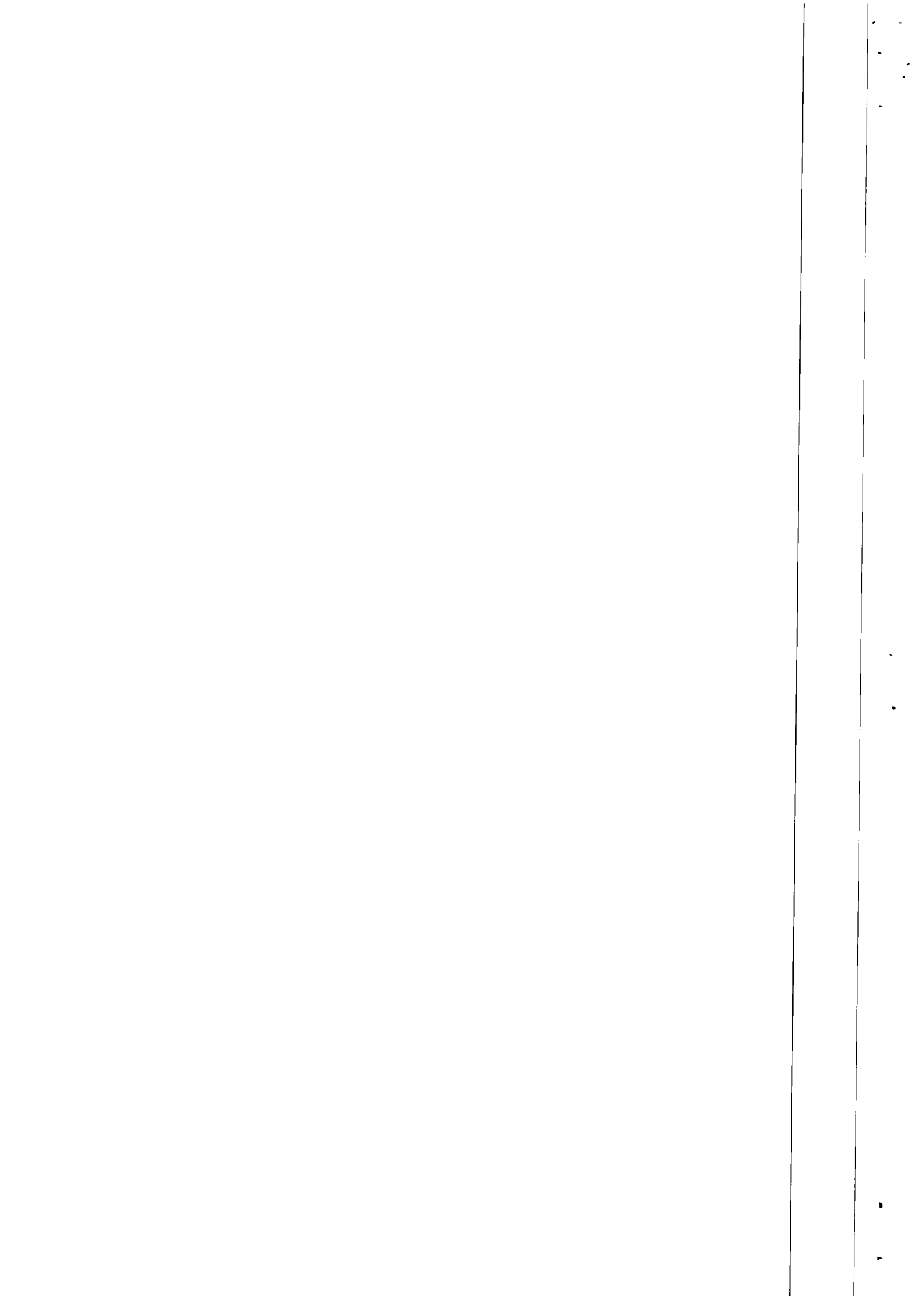
2. OBSERVATIONS

At its 53rd meeting held on 30th October, 2018, the Committee deliberated on the contents of this Report and observed that-

- (11) The Government requires a permanent chancery in New Delhi and an official residence of the Kenya High Commissioner in India;
- (12) The Kenya High Commission in India requires a Medical attaché;
- (13) Once a person joins Parliament as a Member, he/she is considered unemployable. Subsequently, the Commission should explore ways of having the Parliamentary Pensions Act, Cap 196 of the Laws of Kenya, amended to provide pension for



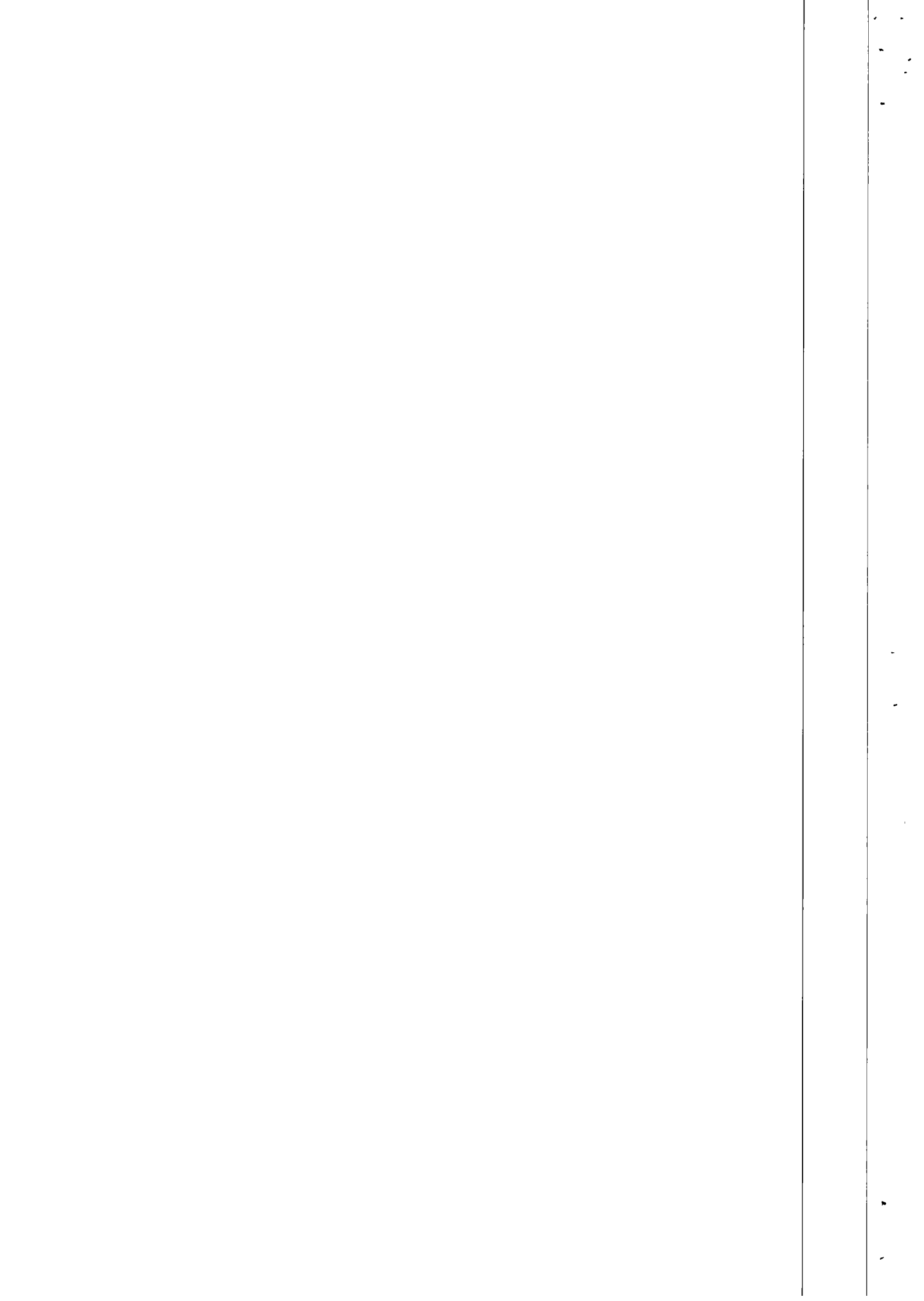
- former MPs who have served for at least one term as long as they do not take any other professional employment;
- (14) Issuing Members of Parliament and their Spouses with Diplomatic Passport would go a long way in easing their official foreign travel while at the same time enjoying a number of diplomatic immunities such as acquiring visas on arrival or being exempted from acquiring Visas in some jurisdictions;
 - (15) The CPST should be re-engineered to provide parliamentarians and parliamentary staff with relevant, contemporary and tailor made programmes;
 - (16) While the Committee wishes to have the CPST considered to have its own Vote Head and its own Accounting Officer, it observed that, this would call for the National Treasury to create a separate Vote Head for the CPST and subsequently the Commission appoints an Accounting Officer for the same. The Committee observes that the CPST should be given time to grow steadily and at the appropriate time gets its own Vote Head and Accounting Officer. This will eventually make it autonomous while at the same time making it more effective and efficient;
 - (17) There is need to expedite the modernization of the current Gymnasium to enable interested MPs access the facility as resolved by the House on 15th August, 2018;
 - (18) Allocation of NG-CDF should be based not only on the size and population but also on the needs of the area. Allocations to NG-CDF should be enhanced to compliment the National and County Governments developments;
 - (19) More budgetary allocations should be availed to expand, modernize and equip the current library in the Kenyan Parliament. The library should focus in consolidation the history of Parliament and act as an outreach arm of the institution of Parliament;
 - (20) The Kenya Parliament requires a Museum for the for storage and preservation of precious records, historical documents and articles connected with the origin, history, evolution and heritage of the institution of Parliament;
 - (21) There is need of a Members of Parliament Handbook to provide at a glance and in brief information on all services and facilities available to the Members of the National Assembly; and,
 - (22) Members of Parliament of India are provided with a residence within New Delhi and therefore, there would be need to provide Members of the Kenyan Parliament with either a House Allowance or alternatively an official house like other state officers.



3. RECOMMENDATIONS

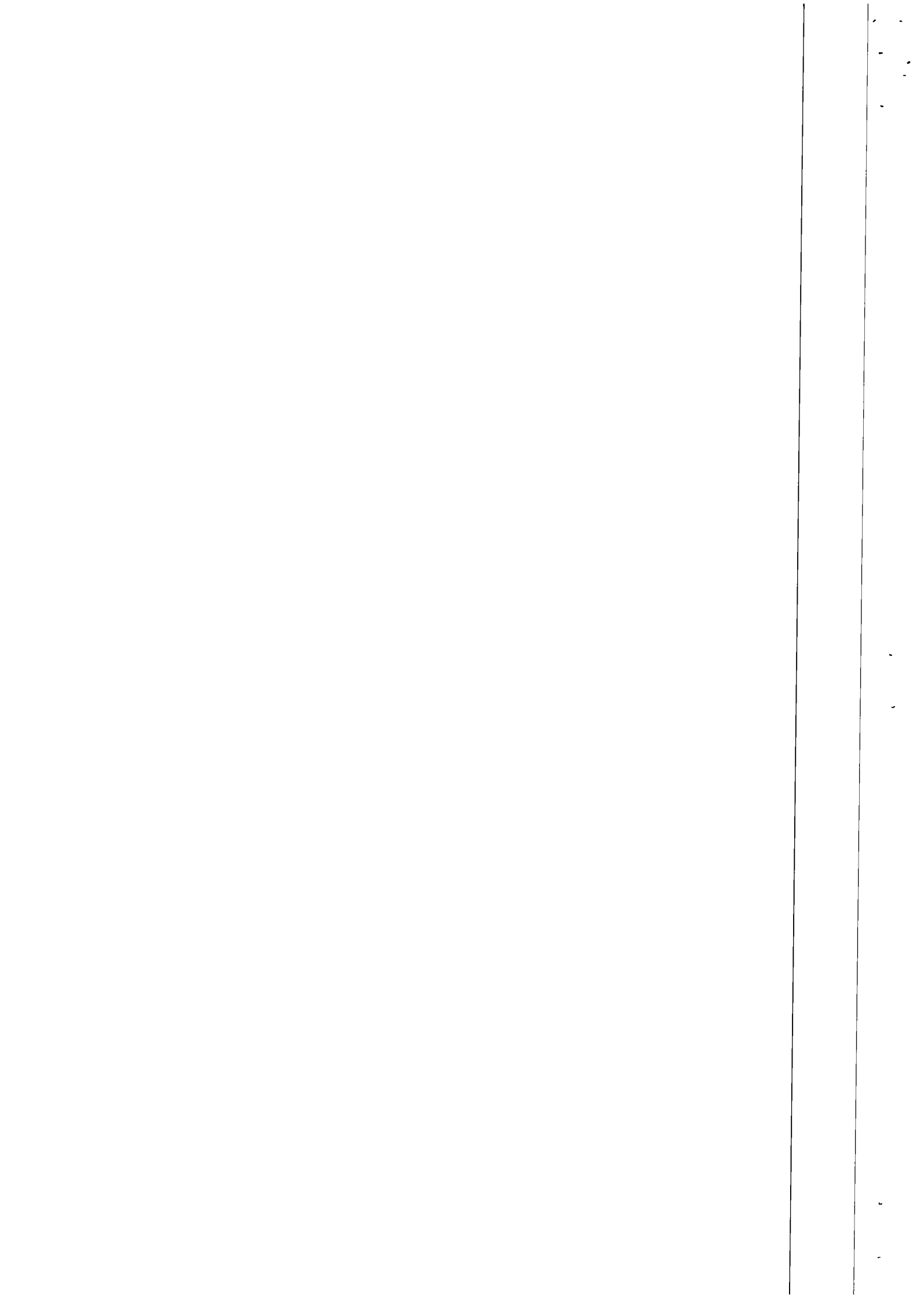
47. During its 54th meeting held on 30th October, 2018, the Committee recommended to the National Assembly that-

- (9) **The Ministry of Foreign Affairs initiates plans of having a permanent chancery in New Delhi, India and an Official residence of the Kenya High Commission in India and that the National Assembly considers making the necessary budgetary allocations within the Financial Year 2019/2020.**
- (10) **Given the high volumes of patients travelling to India to seek medical treatments, the Ministry of Foreign Affairs should deploy a Medical attaché to the Kenya High Commission in India within six months following the adoption of this Report by the House.**
- (11) **The Commission should initiate the necessary legislative amendments to the Parliamentary Pensions Act, Cap 196 to provide for pension to former Members of Parliament who have served at least for a single term.**
- (12) **The Ministry of Interior and Co-ordination of National Government should issue all MPs and their Spouses with a Diplomatic Passport while in office.**
- (13) **The CPST should be re-engineered to provide parliamentarians, parliamentary staff and its stakeholders such as the Media with relevant, contemporary and tailor-made programmes.**
- (14) **The Commission should consider putting budgetary allocations during the FY 2019/2020 to set up a New Library and a Parliament Museum for storage and preservation of precious records, historical documents and articles connected with the origin, history, evolution and heritage of the Parliament of Kenya.**
- (15) **The Members of National Assembly should be facilitated with a Handbook containing information on all services and facilities available to them.**
- (16) **The Commission should initiate discussion with the Salaries and Remuneration Commission which under Article 230(4)(a) of the Constitution is mandated to set and regularly review the remuneration and benefits of all State Officers in order to have Members of Parliament get a House Allowance like other State Officers.**



APPENDIX I

MINUTES





MINUTES OF THE 54TH SITTING OF THE SELECT COMMITTEE ON MEMBERS' SERVICES AND FACILITIES HELD IN BAOBAB ROOM, SERENA BEACH HOTEL, MOMBASA, ON TUESDAY 30TH OCTOBER, 2018 AT 11.00 AM

PRESENT

1. The Hon. Ezekiel Machogu Ombaki, MP - **Chairperson**
2. The Hon. Catherine Waruguru, MP - **Vice Chairperson**
3. The Hon. Samwel Moroto Chumel, MP
4. The Hon. Christopher Wangaya Aseka, MP
5. The Hon. Elisha Odhiambo, MP
6. The Hon. (Eng.) Nzambia Thuddeus Kithua, MP
7. The Hon. Elsie Muhanda, MP
8. The Hon. Florence Chepngetich Koskey, MP
9. The Hon. Charity Kathambi, MP
10. The Hon. Rehema Hassan, MP
11. The Hon. Walter Owino, MP

APOLOGIES

1. The Hon. Janet Nangabo Wanyama, MP
2. The Hon. Rigathi Gachagua, MP
3. The Hon. Silas Tiren, MP
4. The Hon. Aisha Jumwa Katana, MP

IN ATTENDANCE

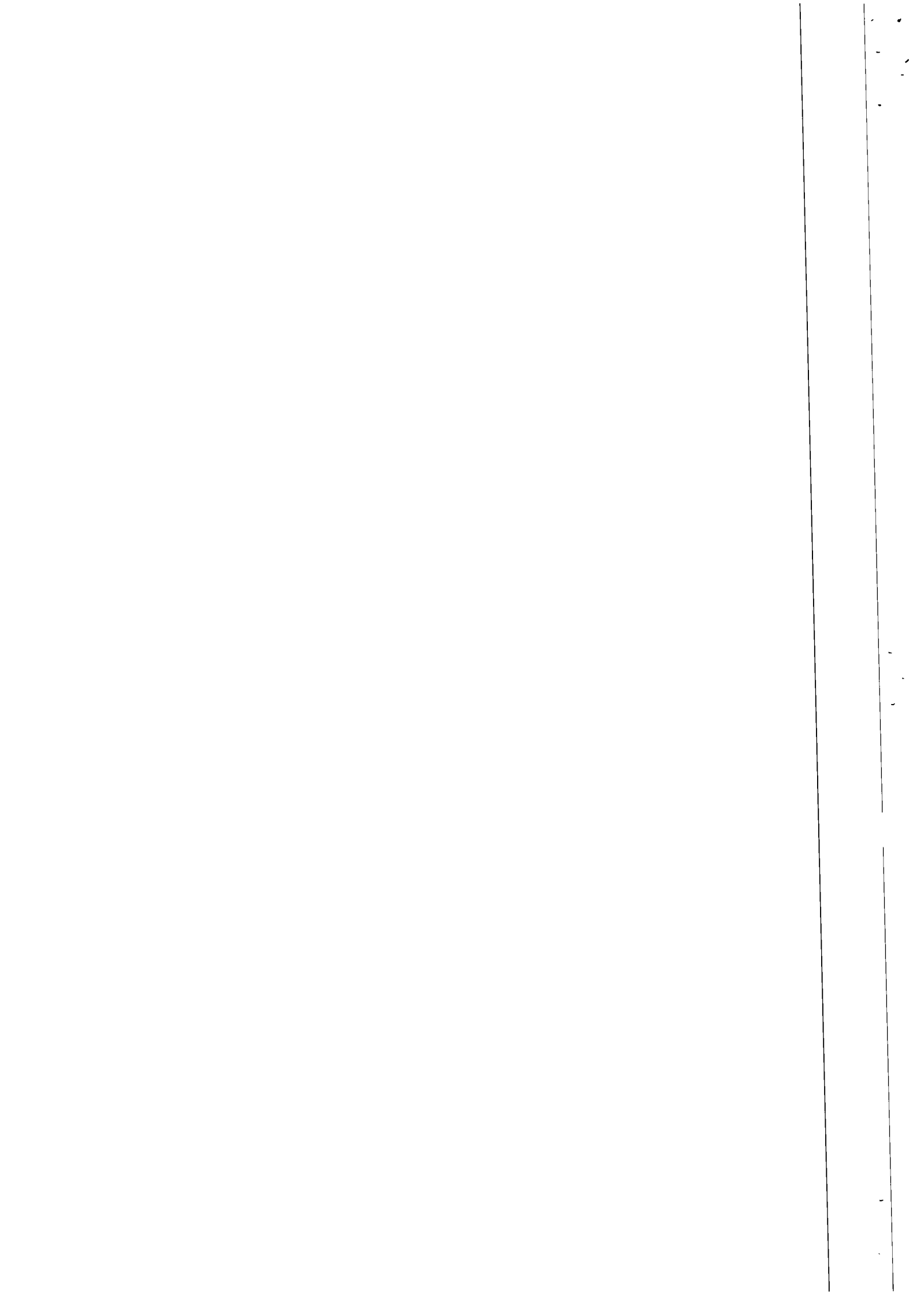
1. Mr. John Mutega - Principal Clerk Assistant I
2. Ms. Zainabu Wario - Serjeant-At-Arms

NATIONAL ASSEMBLY

MIN. NO. NA/DCS/MSF/2018/205: ADOPTION OF REPORT OF THE COMMITTEE ON A STUDY VISIT TO THE PARLIAMENT OF INDIA

Arising from the observations made by the Committee on the study visit to the Parliament of India, the Committee recommended the following to the National Assembly:

- (1) The Ministry of Foreign Affairs initiates plans of having a permanent chancery in New Delhi, India and an Official residence of the Kenya High Commission in India and that



the National Assembly considers making the necessary budgetary allocations within the Financial Year 2019/2020.

- (2) Given the high volumes of patients travelling to India to seek medical treatments, the Ministry of Foreign Affairs should deploy a Medical attaché to the Kenya High Commission in India within six months following the adoption of this Report by the House.
- (3) The Commission should initiate the necessary legislative amendments to the Parliamentary Pensions Act, Cap 196 to provide for pension to former Members of Parliament who have served at least for a single term.
- (4) The Ministry of Interior and Co-ordination of National Government should issue all MPs and their Spouses with a Diplomatic Passport while in office.
- (5) The CPST should be re-engineered to provide parliamentarians, parliamentary staff and its stakeholders such as the Media with relevant, contemporary and tailor-made programmes.
- (6) The Commission should consider putting budgetary allocations during the FY 2019/2020 to set up a New Library and a Parliament Museum for storage and preservation of precious records, historical documents and articles connected with the origin, history, evolution and heritage of the Parliament of Kenya.
- (7) The Members of National Assembly should be facilitated with a Handbook containing information on all services and facilities available to them.
- (8) The Commission should initiate discussion with the Salaries and Remuneration Commission which under Article 230(4)(a) of the Constitution is mandated to set and regularly review the remuneration and benefits of all State Officers in order to have Members of Parliament get a House Allowance like other State Officers.

The Committee agreed that the Report be tabled when the House resumes from recess on Tuesday, November 06, 2018.

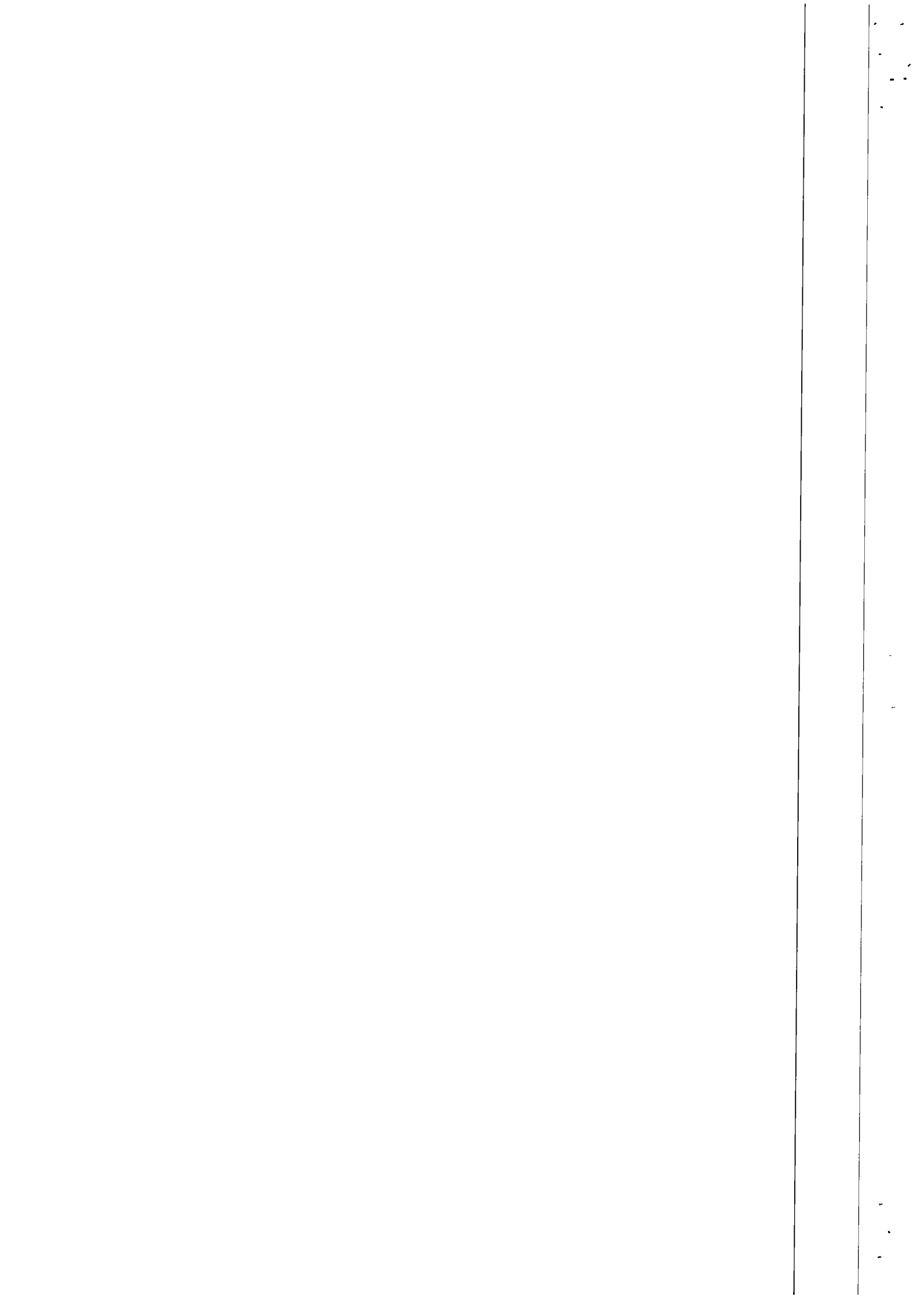
MIN. NO. NA/DCS/MSF/2018/206: ADJOURNMENT

The meeting adjourned at 1.00p.m and resolved to sit again at 2.p.m. same day.

SIGNED.....

(CHAIRPERSON)

DATE.....06/11/2018.....





MINUTES OF THE 53RD SITTING OF THE SELECT COMMITTEE ON MEMBERS' SERVICES AND FACILITIES HELD IN BAOBAB ROOM, SERENA BEACH HOTEL, MOMBASA, ON TUESDAY 30TH OCTOBER, 2018 AT 9.00 AM

PRESENT

1. The Hon. Ezekiel Machogu Ombaki, MP - **Chairperson**
2. The Hon. Catherine Waruguru, MP - **Vice Chairperson**
3. The Hon. Samwel Moroto Chumel, MP
4. The Hon. Christopher Wangaya Aseka, MP
5. The Hon. Elisha Odhiambo, MP
6. The Hon. (Eng.) Nzambia Thuddeus Kithua, MP
7. The Hon. Elsie Muhanda, MP
8. The Hon. Florence Chepngetich Koskey, MP
9. The Hon. Charity Kathambi, MP
10. The Hon. Rehema Hassan, MP
11. The Hon. Walter Owino, MP

APOLOGIES

1. The Hon. Janet Nangabo Wanyama, MP
2. The Hon. Rigathi Gachagua, MP
3. The Hon. Silas Tiren, MP
4. The Hon. Aisha Jumwa Katana, MP

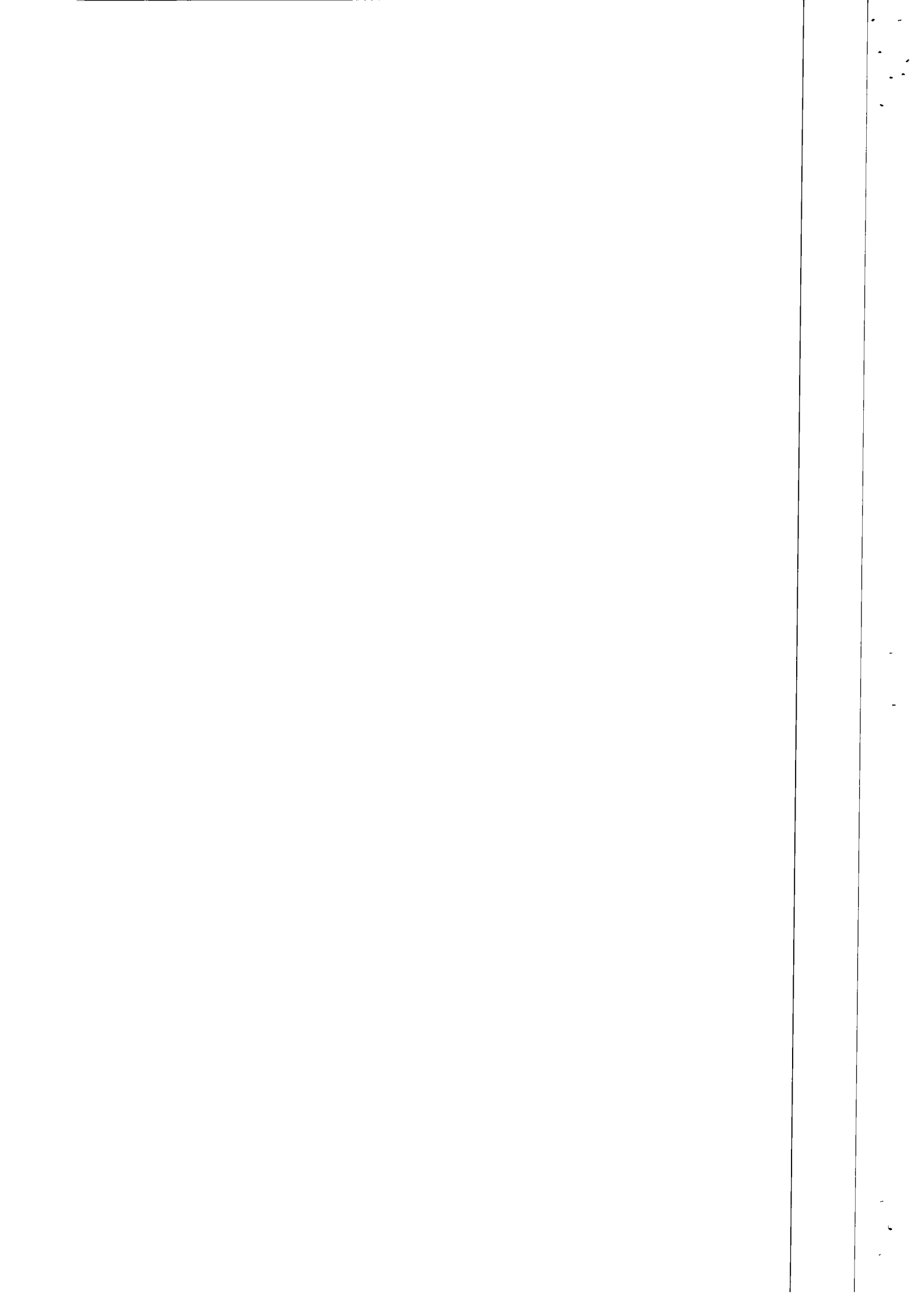
IN ATTENDANCE

NATIONAL ASSEMBLY

1. Mr. John Mutega - Principal Clerk Assistant I
2. Ms. Zainabu Wario - Serjeant-At-Arms

MIN. NO. NA/DCS/MSF/2018/202: PRELIMINARIES AND INTRODUCTORY REMARKS

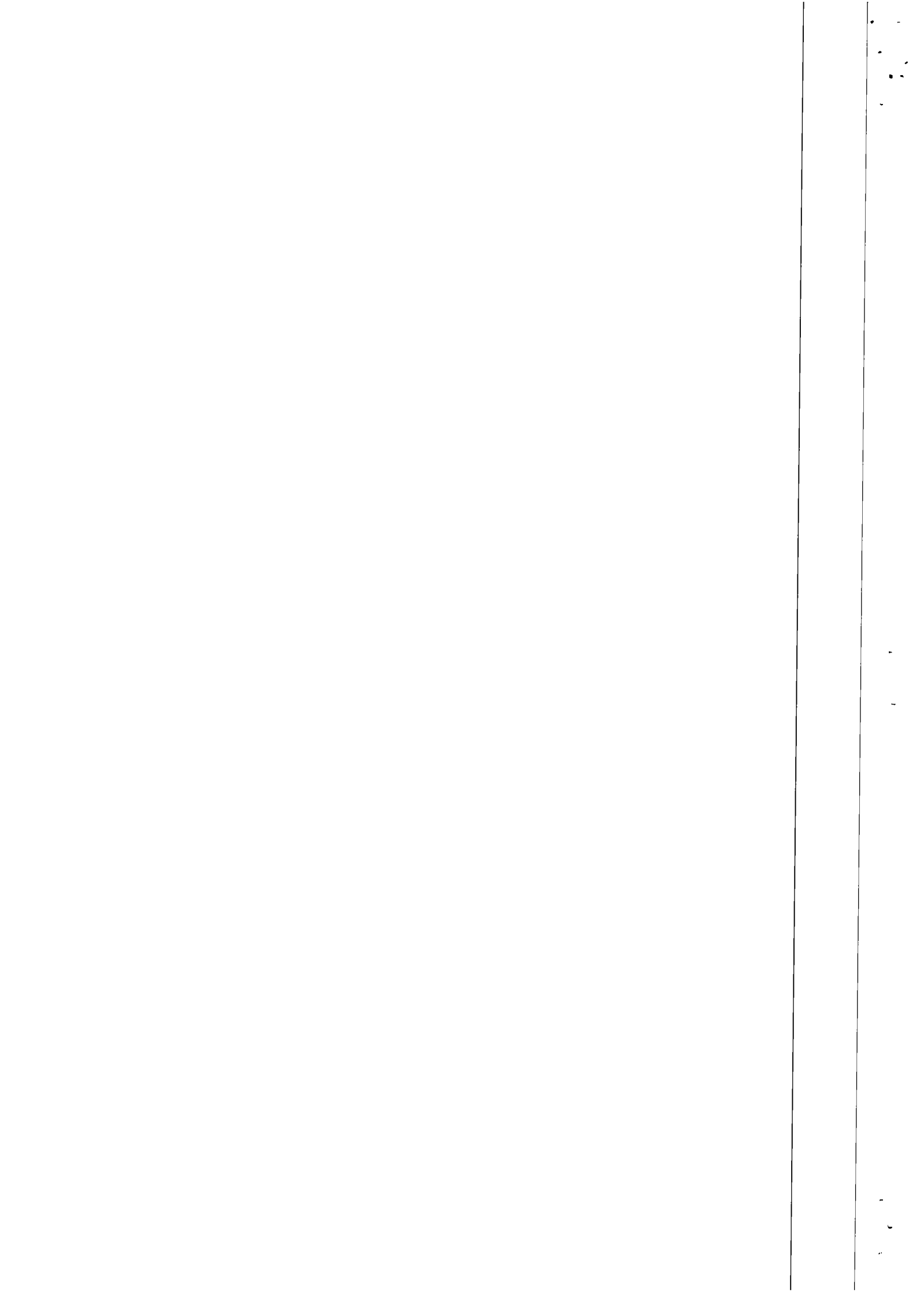
The meeting was called to order at 9.00a.m. and prayers were said by the Chairman. The Chairman informed the meeting that the Committee had retreated to consider a number of Reports pending before the Committee.



MIN. NO. NA/DCS/MSF/2018/203: CONSIDERATION OF REPORT OF THE
COMMITTEE ON A STUDY VISIT TO THE
PARLIAMENT OF INDIA

The Members were taken through the draft Report of the Committee on a Study Visit to Indian Parliament. Following deliberations, the Committee made the following deliberations:

- (1) The Government requires a permanent chancery in New Delhi and an official residence of the Kenya High Commissioner in India;
- (2) The Kenya High Commission in India requires a Medical attaché;
- (3) Once a person joins Parliament as a Member, he/she is considered unemployable. Subsequently, the Commission should explore ways of having the Parliamentary Pensions Act, Cap 196 of the Laws of Kenya, amended to provide pension for former MPs who have served for at least one term as long as they do not take any other professional employment;
- (4) Issuing Members of Parliament and their Spouses with Diplomatic Passport would go a long way in easing their official foreign travel while at the same time enjoying a number of diplomatic immunities such as acquiring visas on arrival or being exempted from acquiring Visas in some jurisdictions;
- (5) The CPST should be re-engineered to provide parliamentarians and parliamentary staff with relevant, contemporary and tailor made programmes;
- (6) While the Committee wishes to have the CPST considered to have its own Vote Head and its own Accounting Officer, it observed that, this would call for the National Treasury to create a separate Vote Head for the CPST and subsequently the Commission appoints an Accounting Officer for the same. The Committee observes that the CPST should be given time to grow steadily and at the appropriate time gets its own Vote Head and Accounting Officer. This will eventually make it autonomous while at the same time making it more effective and efficient;
- (7) There is need to expedite the modernization of the current Gymnasium to enable interested MPs access the facility as resolved by the House on 15th August, 2018;



- (8) Allocation of NG-CDF should be based not only on the size and population but also on the needs of the area. Allocations to NG-CDF should be enhanced to compliment the National and County Governments developments;
- (9) More budgetary allocations should be availed to expand, modernize and equip the current library in the Kenyan Parliament. The library should focus in consolidation the history of Parliament and act as an outreach arm of the institution of Parliament;
- (10) The Kenya Parliament requires a Museum for the for storage and preservation of precious records, historical documents and articles connected with the origin, history, evolution and heritage of the institution of Parliament;
- (11) There is need of a Members of Parliament Handbook to provide at a glance and in brief information on all services and facilities available to the Members of the National Assembly; and,
- (12) Members of Parliament of India are provided with a residence within New Delhi and therefore, there would be need to provide Members of the Kenyan Parliament with either a House Allowance or alternatively an official house like other state officers.

MIN. NO. NA/DCS/MSF/2018/204: ADJOURNMENT

The meeting adjourned at Forty Five Minutes past Ten O'clock and resolved to sit again at Eleven O'clock same day.

SIGNED.....

(CHAIRPERSON)

DATE.....06/11/2018.....



MINUTES OF THE 52ND SITTING OF THE SELECT COMMITTEE ON MEMBERS' SERVICES AND FACILITIES HELD IN THE MEMBERS' PRIVATE LOUNGE, MAIN PARLIAMENT BUILDINGS ON THURSDAY 25TH OCTOBER, 2018 AT 12.00 PM

PRESENT

1. The Hon. Ezekiel Machogu Ombaki, MP - Chairperson
2. The Hon. Catherine Waruguru, MP - Vice Chairperson
3. The Hon. Samwel Moroto Chumel, MP
4. The Hon. Christopher Wangaya Aseka, MP
5. The Hon. Rehema Hassan, MP
6. The Hon. Rigathi Gachagua, MP
7. The Hon. Silas Tiren, MP
8. The Hon. (Eng.) Nzambia Thuddeus Kithua, MP
9. The Hon. Elsie Muhanda, MP
10. The Hon. Charity Kathambi, MP
11. The Hon. Walter Owino, MP

APOLOGIES

1. The Hon. Florence Chepngetich Koskey, MP
2. The Hon. Elisha Odhiambo, MP
3. The Hon. Janet Nangabo Wanyama, MP
4. The Hon. Aisha Jumwa Katana, MP

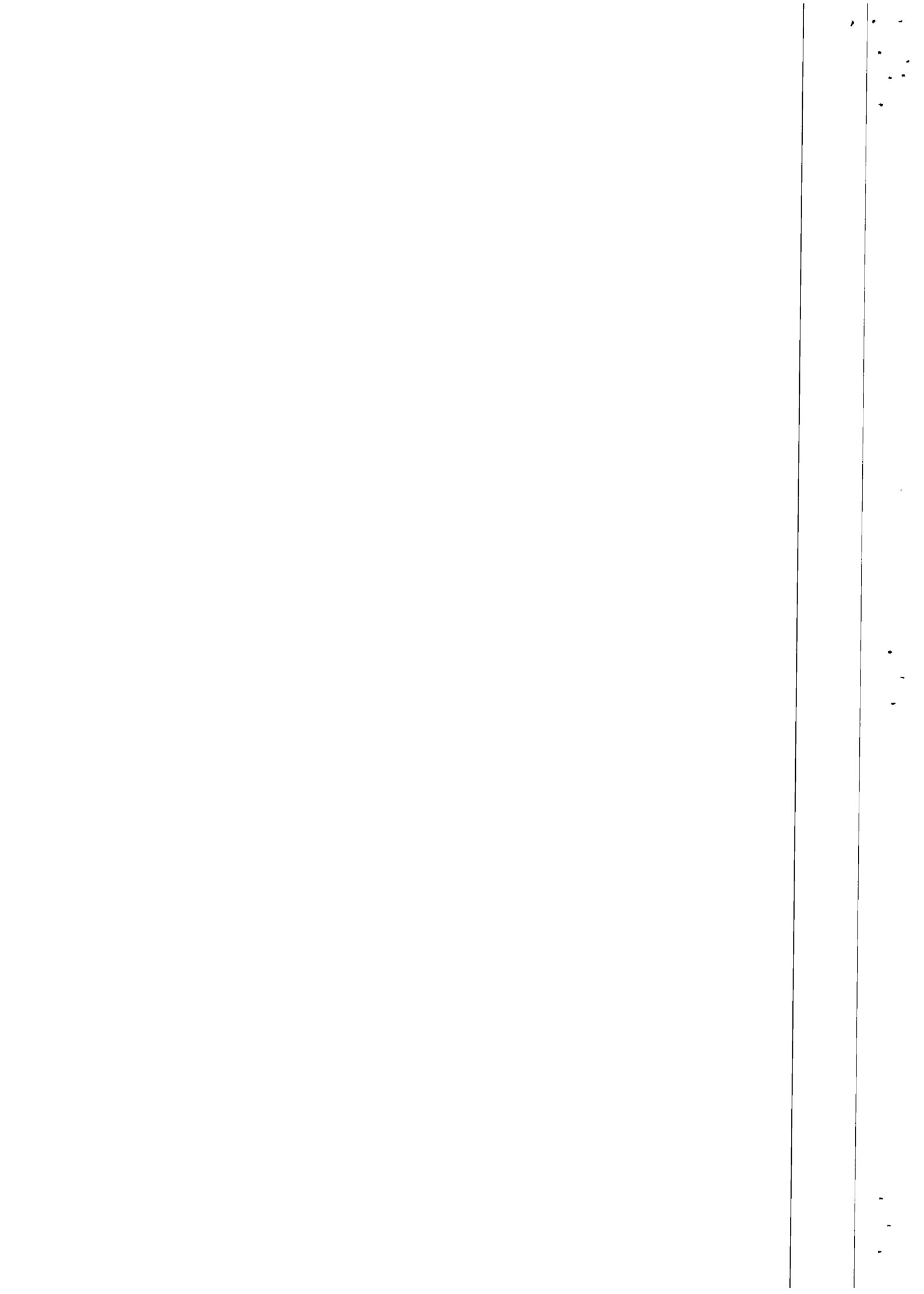
IN ATTENDANCE

1. Mr. John Mutega - Principal Clerk Assistant
2. Dr. Kefa Omoti - Principal Research Officer
3. Ms. Getrude Chebet - Clerk Assistant III

NATIONAL ASSEMBLY

MIN. NO. NA/DCS/MSF/2018/196: PRELIMINARIES AND INTRODUCTORY REMARKS

The meeting was called to order at 12.20pm and prayers were said by the Hon. (Eng.) Nzambia Thuddeus Kithua, MP.



MIN. NO. NA/DCS/MSF/2018/197: CONFIRMATION OF MINUTES OF PREVIOUS SITTINGS

Minutes of the 48th, 49th, 50th and 51st Sittings held on Monday, October 8, 2018 were confirmed as a true record of the proceedings, having been proposed by Hon. (Eng.) Nzambia Thuddeus Kithua, MP, Hon. Silas Tiren, MP, Hon. Christopher Wangaya Aseka, MP, Hon. (Eng.) Nzambia Thuddeus Kithua, MP, and seconded by Hon. Silas Tiren, MP, Hon. (Eng.) Nzambia Thuddeus Kithua, MP, Hon. Rigathi Gachagua, MP and Hon. Christopher Wangaya Aseka, MP respectively.

MIN. NO. NA/DCS/MSF/2018/198: MATTERS ARISING

Arising from **MIN. NO. NA/DCS/MSF/2018/194**, regarding the benchmarking visits, the Chairperson informed the Committee that he would meet the Speaker in the course of the day to firm up on the proposal to have three (3) Members of the Committee accompany the Commission during **each** of their visits to Saudi Arabia and Italy.

The Members to accompany the Commission are:-

1. The Hon. Samwel Moroto Chumel, MP
2. The Hon. Charity Kathambi, MP
3. The Hon. Elsie Muhanda, MP
4. The Hon. Rigathi Gachagua, MP
5. The Hon. (Eng.) Nzambia Thuddeus Kithua, MP
6. The Hon. Christopher Wangaya Aseka, MP

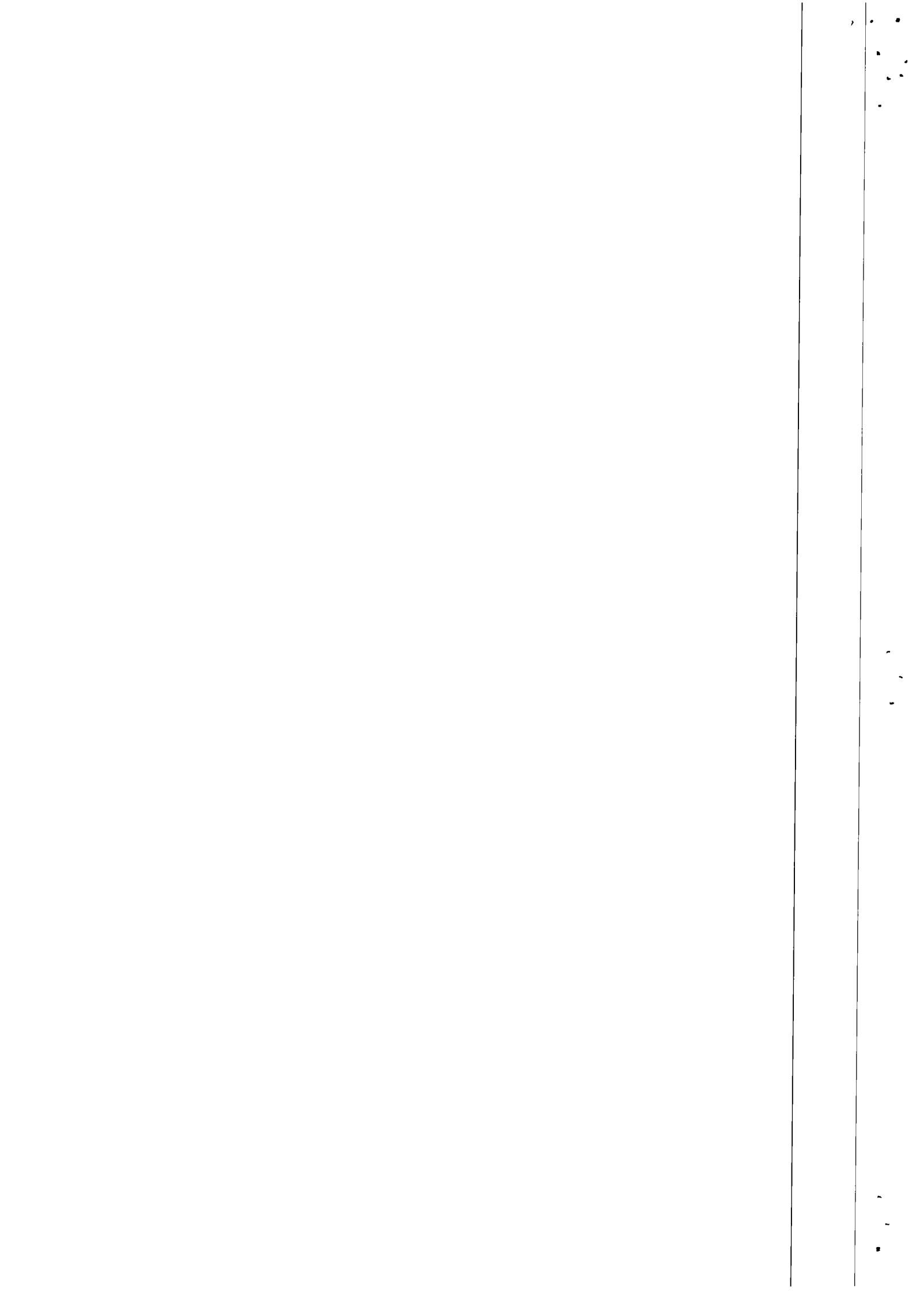
MIN. NO. NA/DCS/MSF/2018/199: CONSIDERATION OF THE WORKPLAN FOR THE REMAINDER OF THE SESSION

The meeting was informed that preparations for the retreat in Mombasa scheduled for 29th October, 2018 to 1st November, 2018 were underway.

It was agreed that the Committee would consider the four (4) pending reports on visits to New Zealand, India, Kisumu, Zambia and Counties/Constituencies Visits as well as the report on Implimentation Matrix of the House Resolution with respect to the Second Report of the Committee.

MIN. NO. NA/DCS/MSF/2018/200: ANY OTHER BUSINESS

The meeting was informed that the staff audit report of officers working in the Catering



Unit had not been availed to the Committee. It was agreed that the Director General would report on the matter during the retreat in Mombasa.

MIN. NO. NA/DCS/MSF/2018/201: ADJOURNMENT AND DATE OF NEXT MEETING

The meeting adjourned at Twenty Minutes past one o'clock. The next meeting would be held on Tuesday, 6th November, 2018.

SIGNED..........
(CHAIRPERSON)

DATE.....6/11/2018.....

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MINUTES OF THE 38TH SITTING OF THE SELECT COMMITTEE ON MEMBERS SERVICES AND FACILITIES HELD IN THE COMMITTEE ROOM 12, MAIN PARLIAMENT BUILDINGS, ON THURSDAY, 26TH JULY, 2018 AT 12.00PM

PRESENT

1. The Hon. Ezekiel Machogu Ombaki, MP -Chairperson
2. The Hon. Catherine Waruguru, MP -Vice Chairperson
3. The Hon. Christopher Wangaya Aseka, MP
4. The Hon. Samwel Moroto Chumel, MP
5. The Hon. Elsie Muhanda, MP
6. The Hon. (Eng.) Nzambia Thuddeus Kithua, MP
7. The Hon. Charity Kathambi, MP
8. The Hon. Silas Tiren, MP
9. The Hon. Florence Chepngetich Koskey, MP
10. The Hon. Elisha Odhiambo, MP

APOLOGY

1. The Hon. Rigathi Gachagua, MP
2. The Hon. Catherine Wambilyanga, MP
3. The Hon. Janet Nangabo Wanyama, MP
4. The Hon. Rehema Hassan, MP
5. The Hon. Aisha Jumwa Katana, MP

IN ATTENDANCE

1. Mr. Douglas Katho
2. Dr. Kefa Omoti
3. Ms. Zainabu Wario

NATIONAL ASSEMBLY

- Clerk Assistant III
- Principal Research Officer
- Serjeant-At-Arms

MIN. NO. NA/DCS/MSF/2018/146: PRELIMINARIES

The meeting was called to order at 12.30 p.m. and commenced with a word of prayer by the Hon. Thaddeus Nzambia, MP.

MIN. NO. NA/DCS/MSF/2018/147: CONFIRMATION OF THE MINUTES OF THE PREVIOUS SITTING

The minutes of the 37th sitting were confirmed as true records of proceedings of that meeting and signed by the Chairperson after being proposed by Hon. (Eng.) Thaddeus Nzambia, MP and seconded by the Hon. Elisha Odhiambo, MP.

MIN. NO. NA/DCS/MSF/2018/148: MATTERS ARISING FROM THE PREVIOUS MINUTES

Under MIN. NO. NA/DCS/MSF/2018/144: on consideration of the Catering Regulations, 2018 it was reported that the retreat that was scheduled to take place in Kisumu during the 2nd week of the just concluded recess was unable to be undertaken due to the opening up of IFMIS and therefore it has been rescheduled to 2nd – 5th August, 2018.

MIN. NO. NA/DCS/MSF/2018/149: UPDATE ON THE STUDY VISIT TO INDIA AND ALSO RECIPROCAL VISIT TO ZAMBIA

The meeting was informed that the study visit to India has been confirmed to take place from 5th August to 16th August, 2018 and that the following Members of the Committee have been proposed to constitute the delegation:

The Hon. Catherine Waruguru, MP **-Vice Chairperson**
The Hon. Christopher Wangaya Aseka, MP
The Hon. Samwel Moroto Chumel, MP
The Hon. Elsie Muhanda, MP
The Hon. Charity Kathambi, MP
The Hon. Florence Chepngetich Koskey, MP
The Hon. Elisha Odhiambo, MP

The Committee also recommended that the serjeant at arms attached to the Committee and the Health Club Manager be accorded the opportunity to accompany the delegation to the Parliament of India. This however the committee was guided that nomination of accompanying officers is under the purview of the Clerk of the National Assembly.

The Committee was also informed that the reciprocal visit to Zambia has been proposed to be undertaken in October, 2018 and a correspondence has been sent to the Parliament of Zambia awaiting response.

MIN. NO. NA/DCS/MSF/2018/150: ADJOURNMENT

The meeting adjourned 2.00 p.m. The next meeting was scheduled on notice.

SIGNED.....
(CHAIRPERSON)

DATE..... 23.08.2018

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APPENDIX II

DRAFT PROGRAMME OF THE PARLIAMENTARY DELEGATION

Date/Time		MEMBERS' SERVICES AND FACILITIES	
Day	Time	Activity	Venue
MONDAY 6/08/18	10:30	Arrival & Acclimatisation	IGIA Airport Transfers to Hotel Lalit
TUESDAY 7/08/18	10:00	Pick-up from the Hotel	Chancery
	10:30-12:30	Briefing by High Commission	
WEDNESDAY 8/08/18	9:30 A.M.	Depart Hotel	
	10:30 A.M.	Delegates to arrive at the Reception, Parliament Library Building	BPST Lecture Hall-C Ground Floor, Parliament Library Building, New Delhi
	11.00 AM	Welcome and Briefing (By AS/JS)	
	11.30 AM	Inauguration by: Shri Raghunandan Sharma Honorary Advisor BPST	
	1.00 P.M	Lunch to be Hosted by: Shri Raghunandan Sharma Honorary Advisor BPST	
	2.30 PM	Parliament and Indian Polity By: Prof. (Dr.) Sugata Bose, MP (TBC) Or Shri P.D.Rai, MP	
	3.30 P.M.	Facilities and Services for the Members of Parliament By: Smt. Meenakashi Lekhi, MP (TBC) Hon'ble Member House Committee	
THURSDAY 9/08/18	9:30 A.M.	Depart Hotel	
	10.30 AM	Delegates to arrive at the Reception, Parliament Library Building	Parliament Library Building
	11.00 A.M	Witnessing the Proceedings of the Lok Sabha	
	12.00 Noon	Members of Parliament Local Area Development Schemes(MPLADS) Shri Vinod Kumar Tripathi (TBC)	

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Date/Time		MEMBERS' SERVICES AND FACILITIES	
Day	Time	Activity	Venue
		Joint Secretary Lok Sabha Secretariat And Shri A.K. Srivastava Director Lok Sabha Secretariat	
	1.00 PM	Luncheon Meeting With: Shri Anand Sharma, MP (TBC) Hon'ble Chairperson Standing Committee on Science and Technology, Environment and Forests	
	2.15 PM	Witnessing the Proceedings of the Rajya Sabha	
	3.30 PM	Visit to Parliament Museum and Parliament Library	
FRIDAY 10/08/18	Free day		
SATURDAY 11/08/18		Dinner hosted by High Commissioner:	Residence
SUNDAY 12/08/18	10:30A.M.	Visit to two Rural constituency offices: MP and Minister for Civil Aviation : Hon. Sinha	Minister's Residence
MONDAY 13/08/18		Free	
TUESDAY 14/08/18		Visit to Urban constituency office: Delhi West	

