

REPUBLIC OF KENYA



OFFICE OF THE AUDITOR-GENERAL

Enhancing Accountability



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THE AUDITOR-GENERAL

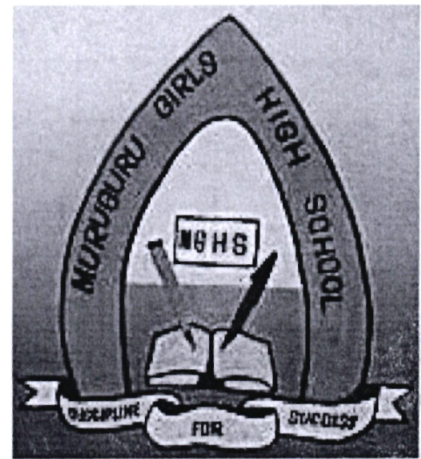
ON

**MURUGURU GIRLS SECONDARY
SCHOOL**

**FOR THE YEAR
ENDED 30 JUNE, 2023**

NYERI COUNTY

Revised 30th June 2023.



MURUGURU GIRLS SECONDARY SCHOOL

Public Secondary School

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE FINANCIAL YEAR ENDED
30TH JUNE 2023

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)

Muruguru Girls Secondary School
Annual Report and Financial Statements For the year ended 30th June 2023

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1. Acronyms and Glossary of Terms

Provide a list of all applicable acronyms and glossary of terms e.g.

BOM	Board of Management
CEB	County Education Board
IPSAS	International Public Sector Accounting Standards
KCSE	Kenya Certificate of Secondary Education
PFM	Public Finance Management
PSASB	Public Sector Accounting Standards Board
FY	Financial Year
FDSE	

Muruguru Girls Secondary School
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2. Key School Information and Management

(a) Background information

The school is domiciled in Kenya and its operations are governed under the Basic Education Act, 2013. It is in Nyeri County, Nyeri Central Sub-County.

The school was registered in 4th July, 2019 under registration number 19 S 0030 0141 and is currently categorized as a Extra County Public School established, owned or operated by the Government.

The school is a boarding school and had 1086 number of students as at 30th June 2023. It has **Six** streams and **51** teachers of which **4** teachers are employed by the School Board of Management.

(b) School Board of Management - Board Members

The School Board of Management established under Section 55 of the Basic Education Act, 2013; is composed of the following members:

Ref:	Name of Board Member	Designation	Date of appointment
1	Charles Gachiri Ngocho	Chairman/Sponsor	15/03/2022
2	T.W. Gichuki	Secretary- Principal	15/03/2022
3	Benson Kihuria	P.A Chairman	15/03/2022
4	Eng. Hiram Nderitu	Member Community	15/03/2022
5	Eng. Fredrick Kathanga	Member Community	15/03/2022
6	Isaac Gichohi	Member Community	15/03/2022
7	Adv. Lucy Mwai	Member Community	15/03/2022
8	Joseph Muriithi	Member Community	15/03/2022
9	Pauline Warui	Member Community	15/03/2022
10	Charles Maina Ndirangu	Member – Rep CEB	15/03/2022
11	Joyce Njega	Member - Rep Teachers	15/03/2022
12	Purity Kiama	Members - Sponsor	15/03/2022
13	Joseph Wambugu	Members - Sponsor	15/03/2022
14	Edward Kinyungu	Member -Special Interest in the community	15/03/2022
15	Grace Ngatia	Member Special Needs	15/03/2022
16	Annrose Nyawira	Member Co-opted	15/03/2022
17	Peter Ndung'u	Member Co-opted	15/03/2022

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The functions of the School Board of Management are to:

- Promote the best interests of the School and ensure its development.
- Promote quality education for all pupils in accordance with the standards set under the Basic Education Act, 2013.
- Ensure and assure the provision of proper and adequate facilities for the School.
- Manage the School's affairs in accordance with the rules and regulations governing occupational safety and health.
- Advise the County Education Board on the staffing needs of the School.
- Determine cases of pupils' discipline and make reports to the CEB.
- Prepare comprehensive termly report on all areas of its mandate and submit the report to CEB.
- Administer and manage the resources of the School.
- Receive, collect and account for any funds accruing to the institution in accordance with Article 226 (1) (a) of the Constitution of Kenya, Section 81 of the Public Finance Management Act, 2012 and the Fourth Schedule para 21 and 23 of the Basic Education Act, 2013.

(c) Committees of the Board

Ref.	Name of Committee	Names of Members	Designation	Number of meetings attended during the year
1	Executive Committee	<ul style="list-style-type: none"> ▪ Charles Ngocho ▪ Benson Kihuria ▪ Edward Kinyungu ▪ Isaac Gichohi ▪ Pauline Warui 	Chairperson Member Member Member Member	7
2	Finance, procurement and general Audit Committee	<ul style="list-style-type: none"> ▪ Joseph Muriithi ▪ Isaac Gichohi ▪ Benson Kihuria ▪ Grace Ngatia ▪ Charles Gachiri ▪ Eng. Hiram Ndung'u 	Chairperson Member Member Member Member Member	2
3	Academic Standards, Quality and Environment Committee	<ul style="list-style-type: none"> ▪ Adv. Lucy Mwani ▪ Eng. Fredrick Kathanga ▪ Charles Gachiri ▪ Charles Maina ▪ Peter Ndung'u 	Chairperson Member Member Member Member	4
4	Infrastructure/Development Committee	<ul style="list-style-type: none"> ▪ Eng. Fredrick Kathanga ▪ Joseph Muriithi ▪ Charles Gachiri ▪ Isaac Gichohi ▪ Benson Kihuria 	Chairperson Member Member Member Member	5
5	Discipline, Ethics and integrity Committee	<ul style="list-style-type: none"> ▪ Charles Gachiri ▪ Adv. Lucy Mwai ▪ Joyce Njega ▪ Annrose Nyawira ▪ Joseph Githaiga ▪ Purity Kiama 	Chairperson Member Member Member Member Member	

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(d) School operation Management

For the financial year ended 30th June 2023 the School day-to-day management was under the following persons:

Ref:	Designation	Name	Identification
1	Principal	T.W. Gichuki	TSC No.285945
2	Administration D/Principal	Joyce Njega -	TSC No.353518
3	Academic D/Principal	Phylis Gichuki	TSC No.372438
4	School Bursar	Helen Mwangi	ICPAK NO 26818

(e) Schools contacts

Post Office Box: 821-10100
Telephone: 0729126191
E-mail: muruguruhighschool@gmail.com

(f) School Bankers

- Name of Bank: National Bank
Branch: Nyeri
Account No.: i) 01025043085600 - Tuition Account
ii) 01025043085601 - Operations Account
iii) 01022043085600 - Infrastructure Account
iv) 01242043085600 - Savings Account
- Name of Bank: Equity Bank
Branch: Nyeri One
Account No.: 0110299846105 - School Fund Account
- Name of Bank: Taifa Sacco
Branch: Nyeri
Account No.: 01-0502-001-07727 - Saving Account

Muruguru Girls Secondary School
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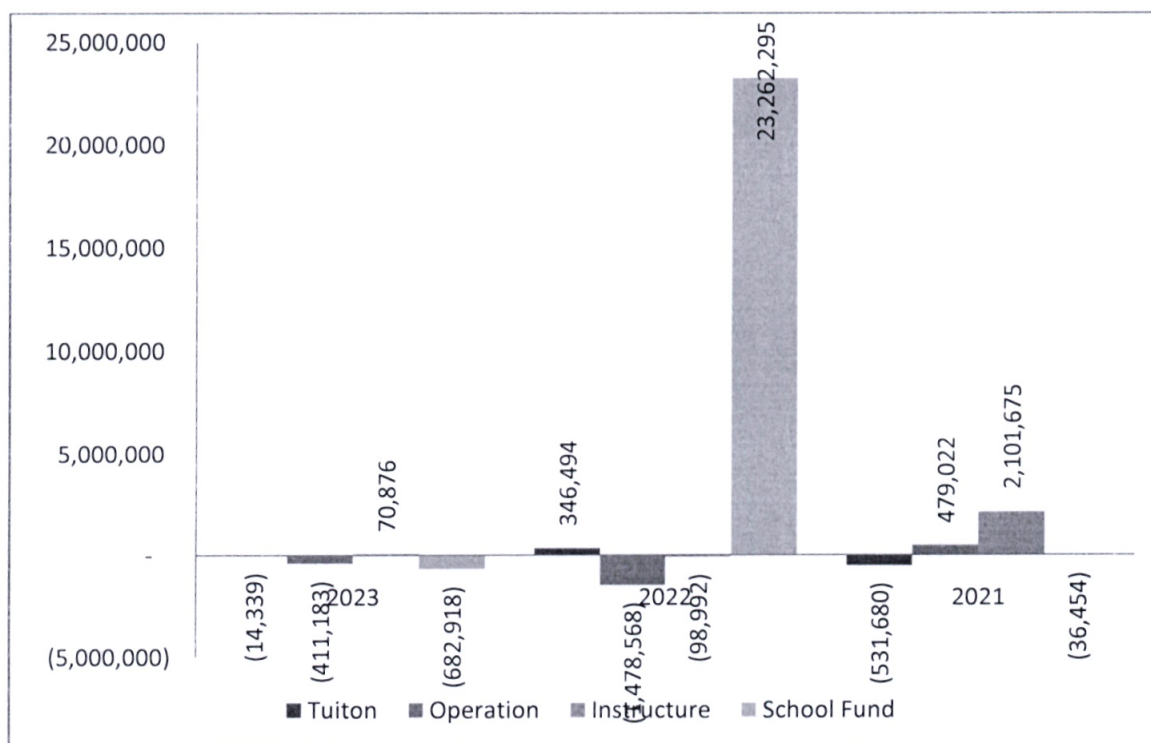
3. Summary Report of Performance of the School

The following is a summary report of the performance of the school against the set performance evaluation criteria:

a) Financial performance:

- **Surplus/Deficit for the year and a comparison of the same for the last three years**

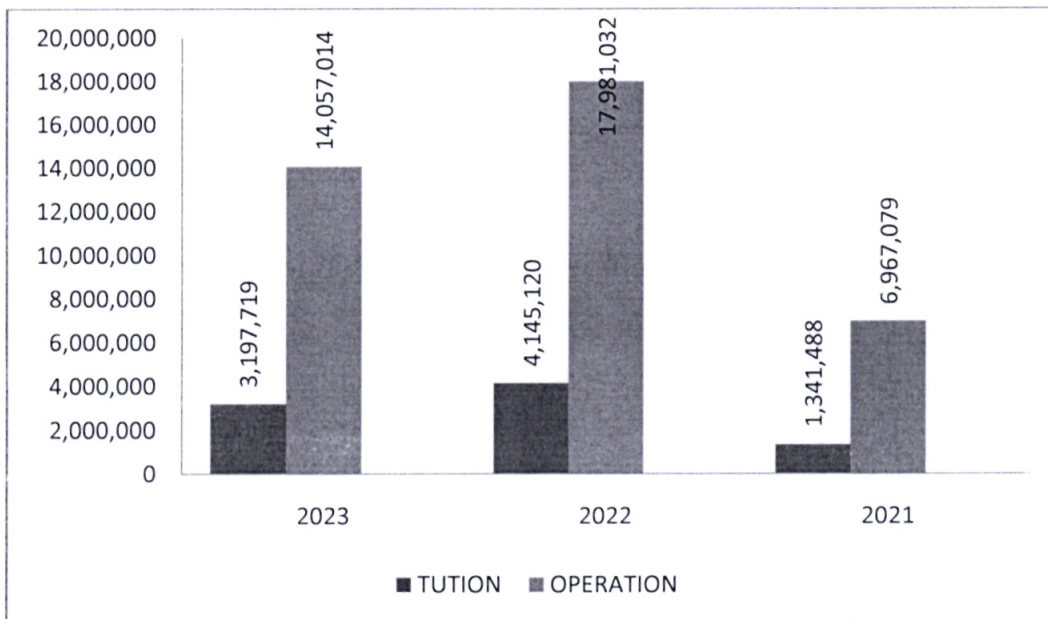
Account	2023	2022	2021
	Kshs.	Kshs.	Kshs.
Tuition	(14,339)	346,494	(531,680)
Operation	(411,183)	(1,478,568)	479,022
Infrastructure	70,876	(98,992)	2,101,675
School Fund	(682,918)	23,262,295	(36,454)
Total	(1,037,564)	22,031,230	2,012,564



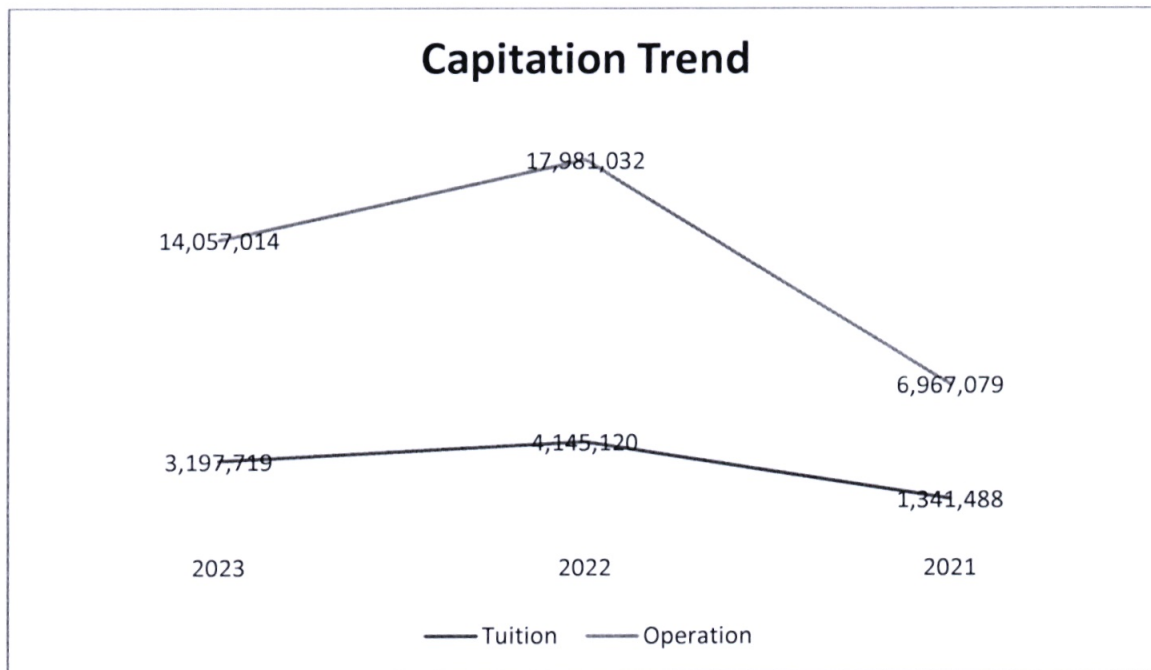
Muruguru Girls Secondary School
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Capitation grant from the ministry of Education for the last three years

Account	2023	2022	2021
	Kshs	Kshs	Kshs
Tuition	3,197,719	4,145,120	1,341,488
Operation	14,057,014	17,981,032	6,967,079
Total	17,254,733	22,126,152	8,308,567



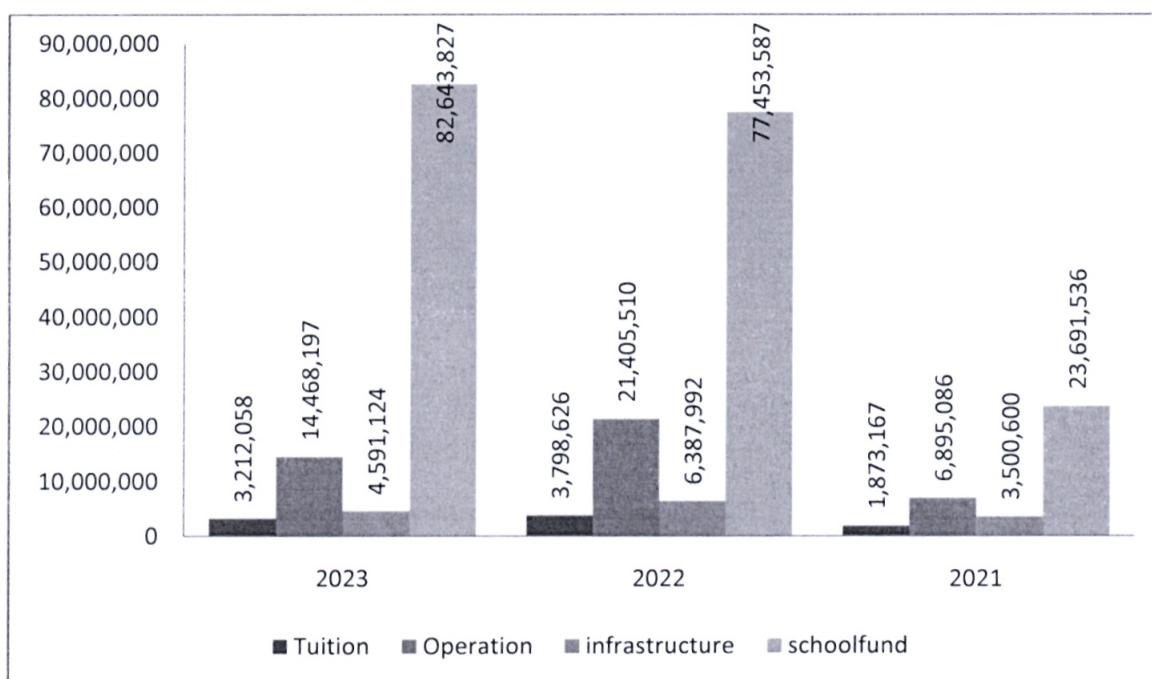
Trend over the last three years



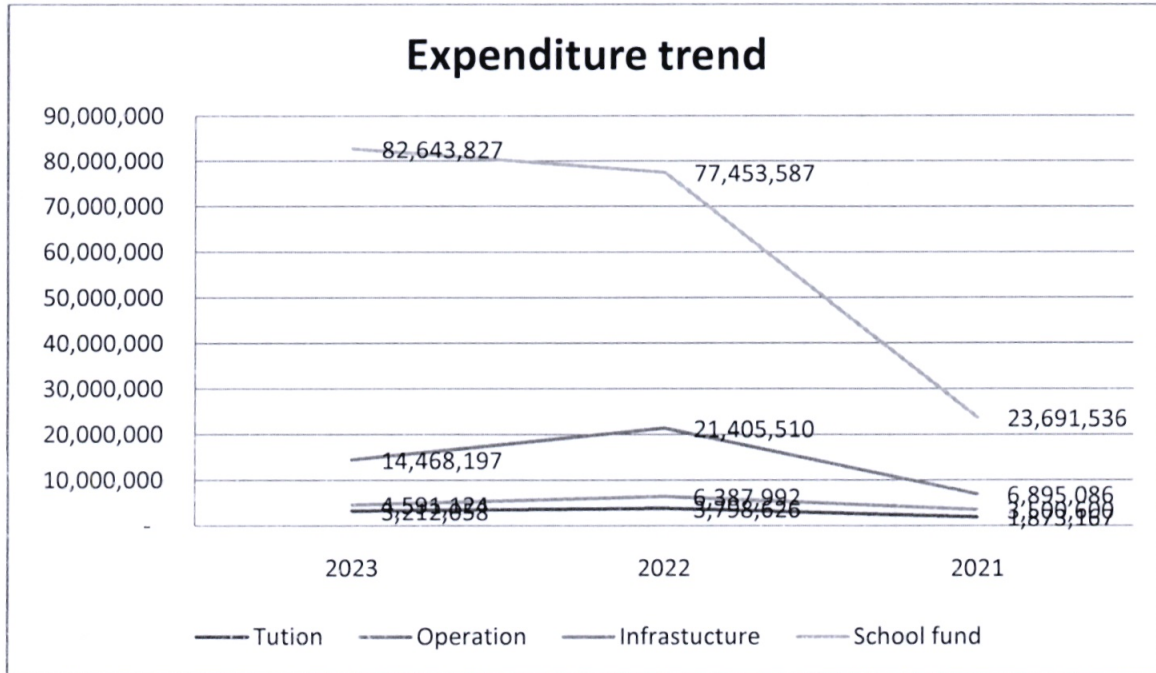
Muruguru Girls Secondary School
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Three year overview of growth in Expenditure

Account	2023	2022	2021
	kshs	kshs	kshs
Tuition	3,212,058	3,798,626	1,873,167
Operation	14,468,197	21,405,510	6,895,086
Infrastructure	4,591,124	6,387,992	3,500,600
School fund	82,643,827	77,453,587	23,691,536
Total	104,915,206	109,045,715	35,960,389

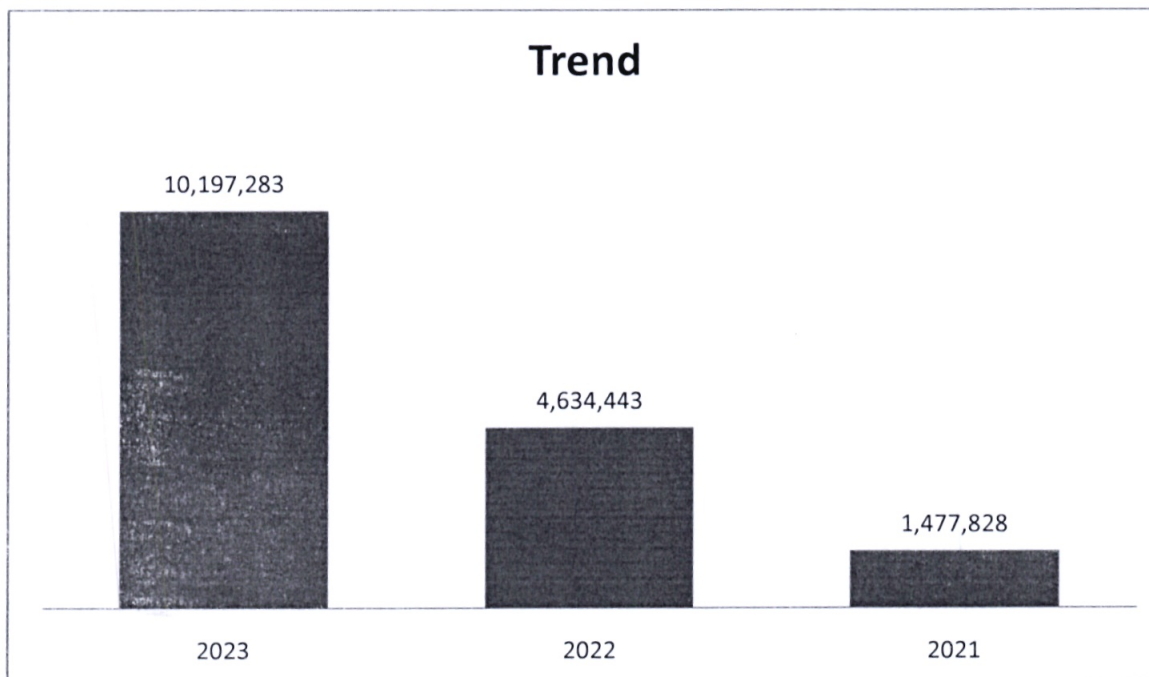


Trend



Movement of debtors

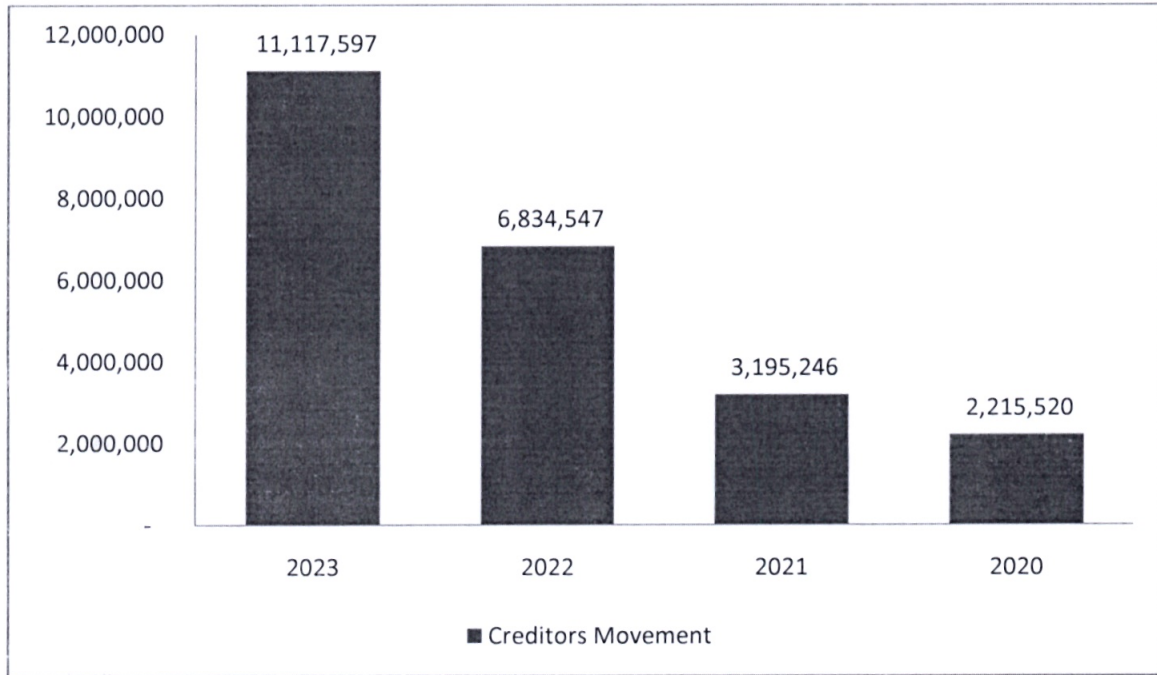
Account	2023	2022	2021
School Fund	10,197,283	4,634,443	1,477,828



Muruguru Girls Secondary School
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Movement of Creditors

Account	2023	2022	2021	2020
School Fund	11,117,597	6,834,547	3,195,246	2,215,520



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- b) **Teacher Student ratio: - 1:23**
- **Teachers Posted – 3**
 - **Teacher Transferred – 2**
 - **Teacher Retired - 1**
 - **Teachers employed by B.O.M- 4**

Subject	No Of Teachers Per Subject	Shortage
English	8	1
Kiswahili	7	1
Maths	11	2
Biology	7	
Physics	5	
Chemistry	8	
History	6	1
Geography	7	
C.R.E	10	1
H/Science	2	1
Agriculture	3	
Computer	1	1
B/Studies	4	1
P.E	1	

- c) **Mean score in the 2022KCSE: - 5.454**

Performance of the School over the last three years

Year	Entry	Mean score	Grade	Transition % University	Transition % Colleges & Technical Institution	Transition %	Target	Comments
2022	273	5.454	C-	16	84	100	7.0	Positive Deviation of 0.208
2021	227	5.2467	C-	15	85	100	7.0	Negative 1.0057
2020	181	6.260	C	39	61	100	7.0	Positive Deviation of 0.008

Muruguru Girls Secondary School
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d) Number of Candidates in the 2022 KCSE: - 273

Year	Entry
2022	273
2021	227
2020	181

e) Capacity of the school: - 1086

f) Development projects carried out by the school during the year

Projects	Source of funds	Status	Initial Cost (Kshs)	Amount Spent (Kshs)	Expected completion time
2 No classroom & departmental offices	Maintenance & Improvement G O K	Complete	7,911,124	2,991,124	Complete
First Phase Dormitory Construction	Maintenance & Improvement from Parents	Complete	23,879,417	14,850,000	Complete
First Phase Dormitory Construction	Maintenance & Improvement G O K	Complete	23,879,417	1,600,000	Complete
Cateress office & Kitchen store	Maintenance & Improvement from parents	Complete	1,500,000	1,460,000	Complete
Departmental & Typing offices and kitchenette	Maintenance & Improvement from parents	On going	850,000	739,910	September

.....
 School Principal

[Signature]
PRINCIPAL
MURUGURU GIRLS HIGH SCHOOL
P.O. BOX 821 - 10100, NYERI
 DATE..... SIGN.....

Muruguru Girls Secondary School
Annual Report and Financial Statements For the year ended 30th June 2023

4. Statement of School Management Responsibility

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, each National Government School shall prepare financial statements in respect of that school. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board (PSASB) of Kenya from time to time.

Schedule 4 (Section 23) of the Education Act, 2013 requires the Board of Management of a public institution of basic education to keep all proper books and records of accounts of the income, expenditure and assets of the institution.

The Board of Management of Muruguru Girls Secondary accepts responsibility for the school's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS).

The Board of Management is of the opinion that the school's financial statements give a true and fair view of the state of the school's transactions during the financial year ended 30th June, 2023, and of the school's financial position as at that date.

.....
Name: Mr. Charles G. Ngocho

Designation: Chairman, School Board of Management

Date: 24/7/2024

.....
Name: Mrs. T.W. Gichuki

Designation: School Principal & Secretary to Board of Management

Date:

.....
Name: Ms. Helen Mwangi

Designation: Bursar

Date:

PRINCIPAL
MURUGURU GIRLS HIGH SCHOOL
P.O. BOX 821 - 10100, NYERI
DATE: **SIGN:**

REPUBLIC OF KENYA

Telephone: +254-(20) 3214000
Email: info@oagkenya.go.ke
Website: www.oagkenya.go.ke



HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON MURUGURU GIRLS SECONDARY SCHOOL FOR THE YEAR ENDED 30 JUNE, 2023 – NYERI COUNTY

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure the Government achieves value for money and that such funds are applied for the intended purpose.
- C. Report on the Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, risk management environment and internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

An unmodified opinion does not necessarily mean that an entity has complied with all relevant laws and regulations and that its internal controls, risk management and governance systems are properly designed and were working effectively in the financial year under review.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of Muruguru Girls Secondary School – Nyeri County set out on pages 1 to 20, which comprise of the statement financial assets and liabilities as at 30 June, 2023 and the statement of receipts and payments,

Report of the Auditor-General on Muruguru Girls Secondary School for the year ended 30 June, 2023 - Nyeri County

statement of cash flows and notes to the financial statements for the year then ended and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of Muruguru Girls Secondary School– Nyeri County as at 30 June, 2023 and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Basic Education Act, 2013 and the Public Finance Management Act, 2012.

Basis for Qualified Opinion

1. Inaccuracies in Capitation Grants

The statement of receipts and payments reflects capitation grants for tuition and capitation grants for operations amounts of Kshs.3,197,719 and Kshs.14,057,014, respectively as disclosed in Note 1 and Note 2 to the financial statements. Examination of documents provided for audit revealed that there were discrepancies between the data in the County Director of Education (CDE), National Education Management Information System (NEMIS) and School records relating to the amount of capitation received during the year. The NEMIS reported amount disbursed as Kshs.3,778,011 while the amount received in the school was Kshs.3,660,111 leading to unexplained variance of Kshs.117,899.

In the circumstances, the accuracy and completeness of capitation grants for tuition and capitation grants for operations amounting to Kshs.3,197,719 and Kshs.14,057,014, respectively, could not be confirmed.

2. Long Outstanding Accounts Receivables

The statement of financial assets and financial liabilities and Note 13 to the financial statements reflects accounts receivables balance of Kshs.10,197,283 in respect of fees arrears. However, included in the balance are receivables amounting to Kshs.907,805 which had been outstanding for more than two (2) years.

In the circumstances, the accuracy, completeness and recoverability of the receivables balance of Kshs.907,805 could not be confirmed.

3. Unsupported Cash and Cash Equivalents

The statement of financial assets and financial liabilities and Notes 10, 11 and 12 to the financial statements reflects cash and cash equivalents balance of Kshs.33,113,413. However, the balance was not supported with bank reconciliation statements, certificate of bank balance confirmation and cash survey report.

In the circumstances, the accuracy, completeness and existence of cash and cash equivalents balance of Kshs.33,113,413 could not be confirmed.

4. Inaccuracies in the Financial Statements

The statement of budgeted versus actual amounts lacked the total receipts and total payments and the budget lines for some items were left blank. Further, the statement of financial assets and liabilities reflect accumulated fund balance brought forward of Kshs.33,230,663 while the previous years balance was Kshs.31,950,873 resulting to unexplained variance of Kshs.1,279,790.

In the circumstances, the completeness and accuracy of the financial statements could not be confirmed.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the Muruguru Girls Secondary School- Nyeri County Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

Other Matter

Unresolved Prior Year Matters

In the audit report of the previous year, several issues were raised under the Report on Financial Statements, Report on Lawfulness and Effectiveness in use of Public Resources, and Report on Effectiveness of Internal Controls, Risk Management and Governance. However, Management had not resolved the issues as at 30 June, 2023.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution and based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in use of Public Resources, I confirm that nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Unconfirmed Students Enrolment Data

Comparison of data from National Education Management and Information System (NEMIS) with records from the County Director of Education revealed that during the financial year 2022/2023, NEMIS reflected 1,149 students while records from the County Director of Education had 1,076 students, resulting to unexplained variance of 73 students. As a result of the variance, the School was over-funded by an amount of Kshs.233,923.

This was contrary to the Ministry of Education Circular No:MOE.HQS/3/13/3 dated 16 June, 2021 on implementation of Free Day Secondary Education (FDSE) which requires all learners be registered in NEMIS and the Principals to ensure their records are accurate.

In the circumstances, overfunding of the School may have affected service delivery to other Schools which did not receive capitation for students and value for money could not be confirmed.

2. Failure to Prepare School Improvement Plan

During the year under review, the School did not have an approved School Improvement plan. This is contrary to Paragraph 2.2 of the Ministry of Education Operation Manual for Utilization of Learner Capitation Grant and Other School Funds, which requires schools to identify in every three-year school improvement planning cycle, one priority area in each of the four key areas which include curriculum implementation, foundational literacy and numeracy outcomes, an enabling environment for learning and parental involvement and community engagement for implementation.

In the circumstances, Management was in breach of the Ministry of Education Operation Manual.

3. Lack of Procurement Plan

The statement of receipts and payments reflects an amount of Kshs.103,877,642 and Kshs.104,915,206 in respect of total receipts and payments respectively. However, during the year, Management did not prepare an annual procurement plan as part of the annual budget preparation process. Further, no procurement budget was provided for audit review. This was contrary to Regulation 40 of the Public Procurement and Asset Disposal Regulations, 2020 which states that 'a procuring entity shall prepare a procurement plan for each financial year as part of the annual budget preparation process'.

In the circumstances, Management was in breach of the law.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance

about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON THE EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015 and based on the audit procedures performed, except for the matter described in the Basis for Conclusion on Effectiveness of Internal Controls, Risk Management and Governance, I confirm that nothing else has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

Basis for Conclusion

1. Lack of Ownership Documents

Annex 2 to the financial statements reflects summary of fixed assets register balance of Kshs.364,864,000 in respect of fixed assets which includes land with a balance of Kshs.70,000,000. However, land ownership document was not provided for audit.

In the circumstances, the ownership and safe custody of the fixed assets could not be confirmed.

2. Lack of Internal Audit Function and Audit Committee

During the year under review, the school had not constituted an audit committee and an internal audit unit as required by Regulation 166(1) and (2) of the Public Finance Management (National Government) Regulations, 2015 which requires the internal audit unit of a National Government entity to assess effectiveness of the school through an internal performance appraisal commenting on its effectiveness in the annual report to The National Treasury.

In the circumstances, the school did not benefit from the oversight role and advice from the audit committee and the internal audit function.

The audit was conducted in accordance with the ISSAI 2315 and ISSAI 2330. The Standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk management and overall governance were operating effectively in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal control as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal control, risk management and governance.

In preparing the financial statements, Management is responsible for assessing the School's ability to continue to sustain its services, disclosing, as applicable, matters related to the sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the School or cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the School's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities,

financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and overall governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal control may not prevent or detect misstatements and instances of noncompliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the School's policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by Management.
- Conclude on the appropriateness of Management's use of the applicable basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My

conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the school to cease to sustain its services.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the School to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and where applicable, related safeguards.


FCPA Nancy Gathungu, CBS
AUDITOR-GENERAL

Nairobi

30 September, 2024

Muruguru Girls Secondary School
Annual Report and Financial Statements For the year ended 30th June 2023

6. Statement of Receipts and Payments for the Year Ended 30th June 2023

Description Of Vote Head	Note	2023 Kshs	2022 Kshs
Receipts			
Government grants for tuition	1	3,197,719	4,145,120
Government grants for operations	2	14,057,014	19,926,942
Government Grants for infrastructure	3	4,662,000	6,289,000
School fund income- parents' contributions	4	71,093,680	76,219,748
Miscellaneous incomes	5	10,867,229	24,496,134
Total Receipts		103,877,642	131,076,945
Payments			
Tuition	6	3,212,058	3,798,626
Operations	7	14,468,197	21,405,510
Infrastructure	8	4,591,124	6,387,992
Boarding and school fund	9	82,643,827	77,453,587
Total Payments		104,915,206	109,045,715
Surplus/Deficit		(1,037,564)	22,031,230

The school financial statements were approved on 24/7/24 and signed by:

.....
 Name: Mr. Charles G. Ngocho

Chair BOM

Date: 24/7/2024

.....
 Name: Mrs. T.W. Gichuki
 School Principal/ Secretary to
 BOM

Date: 24/7/24

PRINCIPAL
MURUGURU GIRLS HIGH SCHOOL
P.O. BOX 821 - 10100, NYERI
 DATE.....
 SIGN.....

.....

Name: Ms. Helen Mwangi
 Bursar/ Finance Officer

Date: 24/7/24

Muruguru Girls Secondary School
Annual Report and Financial Statements For the year ended 30th June 2023

7. Statement of Assets and Liabilities As At 30th June 2023

Description	Note	2023 Kshs	2022 Kshs
Financial Assets			
Cash and cash equivalents			
Bank balances	10	32,933,312	34,028,409
Cash balances	11	108,473	50,940
Short term investments	12	71,628	71,628
Total cash and cash equivalent		33,113,413	34,150,977
Account's receivables	13	10,197,283	4,634,443
Total financial assets		43,310,696	38,785,420
Financial liabilities			
Accounts payables	14	(11,117,597)	(6,834,547)
Net financial assets		32,193,099	31,950,873
Represented by			
Accumulated fund b/fwd	15	33,230,663	9,919,643
Surplus/deficit for the year		(1,037,564)	2,2031,230
Net financial position		32,193,099	31,950,873


The school's financial statements were approved on 24/7/20 and signed by:

.....


Name: CHARLES GACHARI

Chair BOM

Date: 24/7/2024


.....


Name: TABITHA GICHUKI

School Principal/ Secretary to BOM

Date: 24/7/24

PRINCIPAL
MURUGURU GIRLS HIGH SCHOOL
P. O. BOX 821 - 10100, NYERI
DATE _____ SIGN _____

.....


Name: HELEN MWANGI

Bursar/ Finance Officer

Date: 24/7/24

Muruguru Girls Secondary School
Annual Report and Financial Statements For the year ended 30th June 2023

8. Statement of Cash Flows for the Year Ended 30th June 2023

Description	Note	2023 Kshs	2022 Kshs
Cash from Operating Activities			
Receipts			
Government grants for tuition	1	3,197,719	4,145,120
Government grants for operations	2	14,057,014	19,926,942
Government grants for infrastructure	3	4,662,000	6,289,000
School fund income- parents contributions/ fees	4	71,093,680	76,219,748
Other income	5	10,867,229	24,496,134
Total receipts		103,877,642	131,076,945
Payments			
Cash outflows for tuition	6	3,212,058	3,798,626
Cash outflows for operations	7	14,468,197	21,405,510
Infrastructure	8	4,591,127	6,387,992
Cash outflows Boarding/lunch and school fund payments	9	82,643,827	77,453,587
Total payments		104,915,206	109,045,715
Net cash inflow/outflow from operating activities		(1,037,564)	22,031,230
Cash flow from investing activities			
Acquisition of assets			
Proceeds from sale of Assets			
Proceeds from investments			
Purchase of investments			
Net cash inflow/outflows from investing activities			
Cash flow from Financing activities			
Proceeds from borrowings/ loans			
Repayment of principal borrowings			
Net cash inflow/outflow from financing activities			
Net increase/decrease in cash and cash equivalents		(1,037,564)	22,031,230
Cash and cash equivalent at beginning of the FY		34,150,977	12,119,747
Cash and cash equivalent at end of the FY		33,113,413	34,150,977

Muruguru Girls Secondary School
Annual Report and Financial Statements For the year ended 30th June 2023

The school's financial statements were approved on 24/7/24 and signed by:

.....
Name: CHARLES G. NCO OHO
Chair BOM
Date: 24/7/2024

.....
Name: TABITHA GICHUKI
School Principal/ Secretary to
BOM
Date: 24/7/24

.....
Name: HELEN MWANGI
Bursar/ Finance Officer
Date: 24/7/24

PRINCIPAL
MURUGURU GIRLS HIGH SCHOOL
P.O. BOX 10100, N.Y.E.R.I
DATE _____ SIGN _____

Muruguru Girls Secondary School
Annual Report and Financial Statements For the year ended 30th June 2023

9. Statement Of Budgeted Versus Actual Amounts for the Year Ended 30th June 2023

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	b	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
Receipts					
<i>(1) Capitation Grant on Tuition</i>					
Reference Materials	500,000		500,000	232,064	46%
Exercise Books	1,800,000		1,800,000	256,200	14%
Laboratory Equipment	1,000,800		1,000,800	722,896	72%
Internal Exams	700,000		700,000	434,630	62%
Teaching / Learning Materials	970,000		970,000	889,650	92%
chalk	20,000		20,000	11,790	59%
<i>(2) Capitation Grant on Operations</i>					
Personnel Emoluments	4,800,000		4,800,000	3,163,366	66%
Repairs And Maintenance	6,000,000		6,000,000	4,662,000	78%
Local Transport / Travelling	2,280,000		2,280,000	995,340	44%
Electricity And Water	1,800,000		1,800,000	1,625,900	90%
Medical	229,800		229,800	118,400	52%
Administration Costs	3,400,000		3,400,000	3,055,720	90%
Activity	1,800,000		1,800,000	416,687	23%
Gratuity					

Muruguru Girls Secondary School
Annual Report and Financial Statements For the year ended 30th June 2023

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	b	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
3) FDSE for infrastructure					
Maintenance & Improvement MoE	6,000,000		6,000,000	4,662,000.00	78%
M&I parents' contribution					
Economic Stimulus Programs					
Transition Infrastructure Grants					
Administration Block					
(4) Fees Charged on Parents					
Personnel Emoluments	8,262,000	1,000,000	9,262,000	8,956,385	97%
Repairs And Maintenance	2,400,000	500,000	2,900,000	2,692,909	93%
Local Transport / Travelling	4,545,600	500,000	5,045,600	4,732,304	94%
Electricity And Water	6,055,200	1,000,000	7,055,200	6,752,567	96%
Medical					
Administration Costs	6,000,000	500,000	6,500,000	6,126,881	94%
Activity	957,600	165,000	1,122,600	1,113,412	99%
SMASSE					
Fee On Boarding Equipment and Stores	36,404,400	100,000	36,304,400	34,929,975	96%
5) Miscellaneous Income					
Loans / Borrowing					
Rent income	204,200		204,200		100%
Income From Farming Activities					
Insurance Compensation					
Income From Posho Mill					

Muruguru Girls Secondary School
Annual Report and Financial Statements For the year ended 30th June 2023

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	b	e=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
Income From Bus Hire					
Fee For Hire of Ground and Equipment					
Interest Income					
Income From Any Other Investment					
Total Income					
(6) Expenditure For Tuition					
Textbooks					
Reference Materials	500,000		500,000	178,945	36%
Exercise Books	1,800,000		1,800,000	256,200	14%
Laboratory Equipment	1,000,800		1,000,800	471,783	47%
Internal Exams	700,000		700,000	594,400	85%
Teaching / Learning Materials	970,000		970,000	426,400	44%
Chalks	20,000		20,000	16,600	83%
Exams And Assessment					
Teachers Guides					
Administration Costs					
Bank Charges					
(7) Expenditure For Operations					
Personnel Emoluments					
Repairs, Maintenance & Improvements	6,000,000		6,000,000	4,662,000	78%
Local Transport / Travelling	2,280,000		2,280,000	1,602,554	70%

Muruguru Girls Secondary School
Annual Report and Financial Statements For the year ended 30th June 2023

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	b	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
Electricity, Water and Conservancy	1800,000		1,800,000	1,611,754	90%
Medical	229,800		229,800	74,465	32%
Administration Costs	2,400,000		2,400,000	2,387,541	99%
Activity Expenses	1,800,000		1,800,000	533,178	30%
Gratuity					
SMASSE					
(8) Expenditure For infrastructure					
Construction of classrooms					
Construction of LAB					
Construction of DORMS					
Purchase of furniture					
Purchase of equipment					
Purchase of machinery					
(9) Expenditure For school fund/lunch/boarding					
Personnel Emoluments	8,262,000.00	3,000,000.00	5,262,000.00	4,974,924.00	95%
Repairs, Maintenance and Improvements	2,400,000.00	1,680,000.00	4,080,000.00	4,076,292.00	100%
Local Transport / Travelling	4,545,600.00	2,000,000.00	2,545,600.00	2,479,556.00	97%
Electricity, Water and Conservancy	6,055,200.00	3,250,000.00	2,805,200.00	2,653,276.00	95%
Medical Expenses					

Muruguru Girls Secondary School
Annual Report and Financial Statements For the year ended 30th June 2023

Receipt/Expenses Item	Original Budget	Adjustment	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	b	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
Administration Costs	6,000,000	1,145,000	4,855,000	4,750,564	98%
Activity	957,600	165,000	1,122,600	1,122,412	100%
Gratuity					
Lunch Programme					
Boarding Equipment and Stores	36,404,400	100,000	36,304,400	36,250,389	100%
Expenditure For Income Generating Activity					
Insurance Costs					
Other Expenses On Investments					
Rent Expenses					
Bank Charges					
Loan Interest Repayment					
Loan Principal Repayment					
Acquisition Of Assets					
Totals					

Explanatory notes of the Budget under receipted and underutilized by more than 10% - The MOE capitation was less than what was budgeted for.

10. Significant Accounting Policies

The principal accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting and applicable government legislations and regulations. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

This cash basis of accounting has been supplemented with accounting for; a) receivables that include school fees from parents, imprest, salary advances and other receivables and b) payables that include deposits and retentions and payables from operations.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the *school*, and all values are rounded to the nearest Kenya Shilling (Kshs). The accounting policies adopted have been consistently applied to all the years presented.

2. Recognition of receipts and payments

The *school* recognises all receipts from the various sources when the event occurs, and the related cash has actually been received by the *school*. In addition, the *school* recognises all expenses when the event occurs, and the related cash has actually been paid out by the *school*. Income arising from school fees is recognised when the event occurs whether cash is received or not. Expenditure arising from operations is recognised when the event occurs irrespective of receipt of cash.

3. In-kind contributions

In-kind contributions are donations that are made to the *school* in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the *school* includes such value in the statement of receipts and payments both as a receipt and as a payment in equal and opposite amounts; otherwise, the contribution is not recorded.

Muruguru Girls Secondary School
Annual Report and Financial Statements For the year ended 30th June 2023

4. Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at various financial institutions at the end of the financial year.

5. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. Accounts receivables also include school fees billed to parents for services rendered but not paid. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

6. Accounts Payable

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. Payables also include expenditure incurred for the purchase of goods, works and services that has been rendered and not settled. This is an enhancement to the cash accounting policy adopted for public secondary schools. Other liabilities are disclosed in the financial statements.

7. Non-current assets

Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the school fixed asset register a summary of which is provided as a memorandum to these financial statements.

8. Budget

The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The *school's* budget was approved by the School Board of Management. A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

9. Comparative figures

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

10. Subsequent events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2023

Muruguru Girls Secondary School
Annual Report and Financial Statements For the year ended 30th June 2023

Notes to the Financial Statements

1 Government Grants for Tuition

Description	2023 Kshs	2022 Kshs
Reference Materials	232,064	28,725
Exercise Books	829,688	574,500
Laboratory Equipment	722,896	173,039
Internal Exams	434,631	57,450
Teaching / Learning Materials	889,650	3,282,681
Text books	77,000	
Chalk	11,790	28,725
Total	3,197,719	4,145,120

2 Government Grants for Operations

Description	2023 Kshs	2022 Kshs
Personnel Emoluments	3,163,366	4,978,820
Repairs And Maintenance	4,662,000	6,289,000
Local Transport / Travelling	995,340	1,909,920
Electricity And Water	1,625,900	2,059,992
Medical	118,400	229,800
Administration Costs	3,055,720	2,513,500
Activity	416,688	
Rent	19,600	
Salary recoveries		1945910
Total	14,057,014	19,926,942

3 Government Grants for infrastructure

Description	2023 Kshs	2022 Kshs
Maintenance & Improvement	4,662,000	6,289,000
Transition infrastructure grants		
Administration Block		
Economic stimulus grants		
Other (specify)(NGCDF and County govt.		
Total	4,662,000	6,289,000

Muruguru Girls Secondary School
Annual Report and Financial Statements For the year ended 30th June 2023

4 School Fund Income -Parents Contribution/Fees

Description	2023 Kshs	2022 Kshs
Personnel emoluments	8,956,385	11,359,710
Repairs and maintenance	2,692,909	3,560,969
Local transport / travelling	4,732,304	5,220,143
Electricity and water	6,752,567	8,571,609
Medical		
Administration costs	6,126,881	5,400,787
Activity	1,113,412	1,757,355
Fee on Boarding Equipment and stores	34,929,975	40,379,175
PA Levies development	5,789,247	
Others (specify)		
Total	71,093,680.00	76,219,748

5 Miscellaneous Incomes

Description	2023 Kshs	2022 Kshs
Rent Income	204,200	220,000
Fees arrears	3,735,638	1,831,408
Prepayments	3,012,420	2,043,333
Bursary	3,914,971	4,128,611
Exam		18,100
Uniform		15,695,105
Bus hire		35,000
Refund		12,000
R/D Cheques		85,755
Statutory deductions		426,822
Other Income (<i>specify</i>)*		
Total	10,867,229	24,496,134

Muruguru Girls Secondary School
Annual Report and Financial Statements For the year ended 30th June 2023

Notes to the Financial Statements (continued)

Payments

6 Tuition

Description	2023	2022
	Kshs	Kshs
Exercise Books	256,200	1,430,980
Textbooks	77,600	82,270
Reference materials	178,945	
Laboratory Equipment	471,783	767,406
Teaching / Learning Materials	426,400	1,131,960
Exams And Assessment	594,400	326,050
Chalk	16,600	59,480
Bank Charges	1,630	480
Creditors paid	1,188,500	
Total	3,212,058	3,798,626

7 Operations

Description	2023	2022
	Kshs	Kshs
Personnel Emoluments	3,489,955	6,312,399
Service Gratuity		
Administration Cost	2,387,541	3,158,705
Repairs And Maintenance & Improvements	4,662,000	6,289,000
Local Transport / Travelling	1,602,554	1,841,736
Electricity And Water	1,611,754	1,883,224
Medical	74,165	12,480
Activity Expenses	533,178	
Creditors paid	109,750	
Rent		11,056
Salary recoveries		1,896,910
Total	14,468,197	21,405,510

Muruguru Girls Secondary School
Annual Report and Financial Statements For the year ended 30th June 2023

Notes to the Financial Statements (continued)

8 Infrastructure

Description	2023	2022
	Kshs	Kshs
Construction of classrooms	2,991,124	6,387,992
Construction of laboratory		
Construction of dormitory	1,600,000	
Purchase of furniture		
Purchase of equipment		
Purchase of apparatus		
Drilling of boreholes		
Others (specify)		
Total	4,591,124	6,387,992

9 Boarding and School Fund

Description	2023	2022
	Kshs	Kshs
Personnel Emoluments	4,974,924	4,944,716
Activity	1,122,412	1,009,404
Repairs And Maintenance & Improvements	4,076,292	4,454,299
Local Transport / Travelling	2,479,556	3,729,694
Electricity And Water	2,653,276	2,254,739
Refund		12,000
Administration Costs	4,750,564	3,453,888
Exams		18,100
R/d cheque		45,755
Uniform		15,695,105
Fee On Boarding Equipment and Stores	36,250,389	34,071,573
Rent Expenses	1,500	9,556
Bursary	3,914,971	4,128,611
Arrears	2,600,000	
Creditors	802,355	
Prepayments	4,167,588	3,175,725
PA expenses development	14,850,000	
Bus Hire		23,600
Salary deductions		426,822
Total	82,643,827	77,453,587

Muruguru Girls Secondary School
Annual Report and Financial Statements For the year ended 30th June 2023

Notes to the Financial Statements (continued)

10 Bank Accounts

Account Name & Currency	Status	Bank Account Number	2023	2022
	Active/Dormant		Kshs	Kshs
Tuition Account	Active	01025043085600	422,414	436,753
Operations Account	Active	01025043085601	298,560	756,029
School Fund Account/Boarding	Active	0110299846105	32,135,779	32,829,944
Savings Account				
Parent Association Development Account				
Income Generating Activities Account				
Infrastructural Account	Active	01022043085600	76,559	5,683
Total			32,933,312	34,028,409

11 Cash In Hand

Description	2023	2022
	Kshs	Kshs
Operations	61,731	15,444
School Fund	46,742	35,495
Total	108,473	50,940

12 Short Term Investments

Description	2023	2022
	Kshs	Kshs
Cooperative Shares		
Treasury Bills		
Fixed Deposit accounts		
Other Investments	71,628	71,628
Total	71,628	71,628

Muruguru Girls Secondary School
Annual Report and Financial Statements For the year ended 30th June 2023

Notes to the Financial Statements (continued)

13 Accounts Receivable

Description	Kshs	Kshs
Fees Arrears	1,0197,283	4,634,443
Other Non-Fees Receivables		
Salary Advances (list/schedule attached)		
Imprest (list/schedule attached)		
Rent arrears(list/schedule attached)		
Total	10,197,283	4,634,443

13 b Ageing Analysis of Accounts Receivable

Description	<i>Insert Current FY</i>		<i>Insert Comparative FY</i>	
	Kshs		Kshs	
	Current 2023	% of the total	Comparative 2022	% of the total
Less than 1 year	9,289,478	91%	4,634,443	100%
Between 1- 2 years	907,805	9%		%
Between 2-3 years		%		%
Over 3 years		%		%
Total (should tie to note 13 a)	10,197283	%	4,634,443	100%

14 Accounts Payable

Description	2023	2022
	Kshs	Kshs
Trade Creditors (See Ageing Below and Appendix 1)	675,760	4395658
Prepaid Fees	3,012,420	2,043,333
Retention Monies/construction balance	7,429,417	395,556
Unpaid salaries and statutory deductions		
Other payables (<i>Specify</i>)		
Total	11,117,597	6,834,547

Muruguru Girls Secondary School
Annual Report and Financial Statements For the year ended 30th June 2023

Notes to the Financial Statements (continued)

14. Ageing Analysis of Accounts Payable

Description	Insert Current FY		Insert Comparative FY	
	Kshs		Kshs	
	2023	% of the total	2022	% of the total
Less than 1 year	8,107,177	100%	6,834,547	100%
Between 1- 2 years		%		%
Between 2-3 years		%		%
Over 3 years		%		%
Total (should tie to note 14)	8,107,177	100%	6,834,547	100%

15 Fund Balance Brought Forward

Description	2023	2022
	Kshs	Kshs
Bank Balances	34,028,409	11,917,770
Cash Balances	50,940	130,349
Short Term Investments	71,628	71,628
Receivables	10,197,283	4,634,443
Payables	(11,117,597)	(6,834,547)
Total	33,230,663	9,919,643

Muruguru Girls Secondary School
Annual Report and Financial Statements For the year ended 30th June 2023

Other important disclosure notes

IPSAS Cash Standard encourages an entity to disclose accrual related information in relation to an entity's assets and liabilities. The notes outlined below are disclosure notes in relation to the school's non- financial assets and liabilities.

16 Non-current Liabilities Summary

Description	Insert Current FY Kshs	Insert Comparative FY Kshs
Bank Loans		
Outstanding Leases		
Hire Purchase		
Gratuity And Leave Provision		
Others (specify)		
Total		

17 Biological assets

Description	Numbers	2023 Kshs	2022 Kshs
Cattle			
pigs	7	210,000	80,000
Trees	125	200,000	187,500
Coffee Or Tea Plantation			
Poultry			
Others (specify)			
Total			

18 Borrowings

Description	Kshs	Kshs
Borrowings at beginning of the year		
Borrowings during the year		
Repayments during the year		
Balance at the end of the year		

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Other important disclosure notes

19 Stock/ Inventory

Description	Insert Current 2023	Insert Comparative 2022
	Kshs	Kshs
Food stuffs	161,665	318,924
Lab consumables	438,300	190,000
Farm produce		
Medication		
Construction Materials		
Others (specify) stationery	1,017,980	420,000
	1,617,945	928,924

NB Inventory Based on Estimates

20 Progress on Follow Up Of Auditor Recommendations

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor.

Ref No.	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)


 Sign and Date _____
 Principal

MURUGURU GIRLS SECONDARY SCHOOL
P.O. BOX 821 - 10100, NYERI
 DATE.....SIGN.....

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11. Annexes

Annex I - Analysis of Pending Accounts Payable

Supplier Of Goods Or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance Current FY	Outstanding Balance Comparative FY	Comments
	A	b	C	d=a-c		
	Kshs	Kshs	Kshs	Kshs	Kshs	
Construction Of Buildings						
1. Dormitory Construction	23,879,417	19/09/2022	16,450,000	7,429,417		To pay
2.						
3.						
Sub-Total	23,879,417		16,450,000	7,429,417		
Supply Of Goods						
4. Felitex Emporium	477,100	16/05/2023		477,100		To pay
5. Grace Saw millers	28,660	24/06/2023		28,660		To pay
6. Ngewa Stores	140,000	14/06/2023		140,000		To Pay
7.						
Sub-Total	645,760			645,760		
Supply Of Services						
8. Bipa Events Organisers	30,000	24/06/2023		30,000		To pay
Sub-Total	30,000			30,000		
Grand Total	675,760			675,760		

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Annex 2 – Summary of Fixed Assets Register

Asset Class	Historical Cost b/T (Kshs) 1 st July 2021	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost c/f (Kshs) 30 th June 2023
Land	Est 70,000,000	-	-	Est 70,000,000
Buildings And Structures	Est 208,000,000	27,000,000	-	Est 235,000,000
Motor Vehicles				
- KAN 200U	5,600,000			5,600,000
- KBB 075S as per insurance	1,364,000			1,364,000
- KCE 151D as per insurance	11,000,000			11,000,000
Office Equipment, Furniture And Fittings	Est 12,000,000			Est 12,000,000
Textbooks	Est 8,000,000			Est 8,000,000
ICT Equipment	Est 5,000,000			Est 5,000,000
Tools And Apparatus	Est 800,000			Est 800,000
Other Machinery And Equipment	Est 16,000,000			Est 16,000,000
Heritage And Cultural Assets	Est 100,000			Est 100,000
Intangible Assets- Soft Ware				
Total	337,864,000	27,000,000		364,864,000

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Annex 3 - Schedule of prepaid fees

Class	B	D	G	M	P	S	Total
Form One	178,855	266,324	134,744	204,344	201,440	187,940	1,173,467
Form Two	162,047	225,833	85,406	109,681	181,606	169,721	934,294
Form Three	52,473	117,754	29,742	69,728	188,001	110,746	568,444
Form Four	46,247	112,050	71,882	45,638	33,660	26,588	336,035
Total							3,012,420

Annex 4 - Schedule of fees arrears

Class	B	D	G	M	P	S	Total
Form One	225,121	300,903	241,572	315,336	170,976	263,300	1,517,208
Form Two	389,165	470,007	366,766	205,315	338,960	211,745	1,981,958
Form Three	404,092	379,826	271,892	557,848	455,672	550,004	2,619,334
Form Four	634,522	578,417	345,497	425,216	600,640	586,686	1,170,978
Total							9,289,478