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KENYA FORESTRY RESEARCH INSTITUTE

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ANNUAL REPORT AND ACCOUNTS

2002/2003

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REPORT OF THE CONTROLLER AND AUDITOR GENERAL ON
THE FINANCIAL STATEMENTS OF KENYA FORESTRY
RESEARCH INSTITUTE FOR THE YEAR ENDED 30 JUNE 2003.

KENYA NATIONAL ASSEMBLY
Accession: 10012988

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KENYA NATIONAL AUDIT OFFICE

REPORT OF THE CONTROLLER AND AUDITOR GENERAL ON THE FINANCIAL STATEMENTS OF KENYA FORESTRY RESEARCH INSTITUTE FOR THE YEAR ENDED 30 JUNE 2003

I have examined the financial statements of Kenya Forestry Research Institute for the year ended 30 June, 2003 in accordance with the provisions of Section 29 of the Exchequer and Audit Act (Cap 412). I have obtained all the information and explanations considered necessary for the purposes of the audit. Proper books of account have been kept by the Institute and the financial statements which have been prepared under the historical cost convention, are in agreement therewith and comply with the National Council for Science and Technology Act (Cap 250).

1. NON-CURRENT ASSETS

The non-current assets figure of Kshs.926,732,288 as at 30 June, 2003 excludes an undetermined value of two parcels of land in Kitui (Tiva) and Kitui Municipality measuring 1,150.9 hectares and 6.055 hectares respectively. The parcels have not been valued for inclusion in the financial statements and therefore the value of non-current assets reflected in the Balance Sheet as at 30 June, 2003 is understated to the extent of the value of the two parcels of land excluded from these financial statements.

2. OUTSTANDING IMPRESTS

Imprests amounting to Kshs.345,000 issued between 1998 and 2000 to cater for Board expenses have neither been recovered nor accounted for. No action appears to have been taken to clear these imprests from the books of account.

Except for the foregoing reservations, in my opinion, the financial statements when read together with the notes thereon give a true and fair view of the financial state of affairs of the Institute as at 30 June, 2003 and of its surplus and cash flows for the year ended on that date.


E. N. MWAI
CONTROLLER AND AUDITOR GENERAL

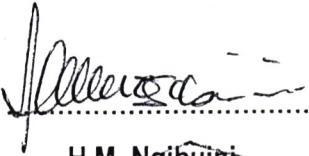
Nairobi

1 March, 2005



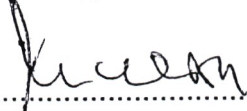
**KENYA FORESTRY RESEARCH INSTITUTE
BALANCE SHEET AS AT 30TH JUNE 2003**

		2003 KSHS.	2002 KSHS.
ASSETS	Notes		
Non-Current Assets	2(a)	<u>926,732,288</u>	<u>949,515,571</u>
Work in Progress		<u>2,425,660</u>	<u>781,105</u>
Less: Current Assets			
Stock	3	13,182,731	9,070,662
Debtors	6	3,311,855	3,941,739
Cash at Bank	4	58,053,238	108,955,616
Investments: Treasury Bills	15	<u>80,133,850</u>	---
		154,681,674	121,968,017
Less: Current Liabilities:			
Creditors	5	2,892,453	4,378,182
Medical Scheme Funds in Savings A/c	7	<u>922,110</u>	<u>5,844,360</u>
		3,814,563	10,222,542
Net Current Assets		<u>150,867,111</u>	<u>111,745,475</u>
		<u>1,080,025,059</u>	<u>1,062,042,151</u>
Financed by:			
Government Grant for			
Capital Assets	14	1,035,931,438	1,060,873,681
Sinking Fund	16	31,100,000	15,100,000
External Grant for Research	7	39,004,750	37,263,712
Asset Revaluation Account		131,442,930	131,442,930
Accumulated Deficit:		<u>(157,454,059)</u>	<u>(182,638,172)</u>
		<u>1,080,025,059</u>	<u>1,062,042,151</u>

Signed: 
Chairman

Date: 6/10/04

H.M. Ngibuini


Director

Date: 6/10/04

P.K.A. Konuche (Dr.)

**KENYA FORESTRY RESEARCH INSTITUTE
INCOME AND EXPENDITURE ACCOUNT FOR THE
YEAR ENDING 30TH JUNE, 2003**

INCOME	Notes	2003 KSHS.	2002 KSHS.
Recurrent Government Grant		348,103,415	344,498,880
Development Government Grant		10,000,000	12,254,575
External Grant for Research	7	23,064,295	25,308,034
Sale of Forestry Produce	18	5,565,244	4,598,936
Other Income	--	112,154	109,946
Commission Income		56,603	60,987
Bus Charges (Income)		517,132	508,344
House Rent, Water & Electricity		4,283,637	3,945,013
Interest on Treasury Bills/FDR/Savings	19	3,379,892	4,231,332
Surcharges		233,043	147,762
Hire of KEFRI Facilities	20	13,323,147	10,108,870
Sale of Motor Vehicles (Forfeiture)		--	105,000
Lab Analysis Fee	21	509,166	788,817
Clinic Revenue		956,990	500,310
Project Administration Fee		388,935	848,390
ALISEI		1,047,870	1,652,777
ARIDSAK Income		2,933,967	2,732,305
Hire of Vehicles		<u>--</u>	<u>196,106</u>
TOTAL INCOME		<u>414,475,590</u>	<u>412,596,384</u>
EXPENDITURE			
Salaries and Wages		132,239,282	132,963,400
Gratuity & Pension Contribution (Employer)	22	20,470,967	23,394,560
Medical allowance (Non-Accountable)		11,188,778	11,518,500
Other Personal Allowances	23	8,333,965	7,631,544
House Allowances		84,883,925	86,061,630
Staff Medical Expenses		163,504	98,951
Vehicle Running Expenses		20,932,771	20,850,138
Traveling & Accommodation Expenses		22,571,577	21,611,235
External Traveling		2,695,093	2,503,775

INCOME & EXPENDITURE CONTINUED

	Notes	2003 KSHS	2002 KSHS
Telephone, Telex and Postage	8	4,208,844	4,395,002
Printing, Publishing & Stationery	9	5,994,352	4,018,562
Staff Uniform		1,045,745	1,832,326
Library Expenses		509,431	632,564
Electricity, Water & conservancy	10	6,859,858	7,311,898
Repairs & Maintenance	11	7,629,691	5,824,325
Project Administration Expenses		192,096	748,085
Land and Rates		--	24,784
Import Duty		122,558	216,205
Withholding Tax on Interest on Savings		239,279	180,819
Bank Charges		442,633	243,634
Purchase of Supplies for Production	17	7,249,600	6,598,187
Cost of Conference & Meetings		1,076,559	3,125,885
Miscellaneous Charges		186,370	135,108
Audit Fees		280,000	240,000
Contracted Professional Fees		1,546,515	1,618,099
Advertising & Publicity		765,130	524,482
Training Expenses Food & Ration	12	5,775,647	6,268,833
Honoraria, Fees & Commissions		1,070,463	773,552
Insurance of Property	24	2,873,022	2,397,330
Leave & Passage Expenses		2,395,237	2,261,226
Contribution to Statutory/Member/Org		57,300	24,987
Compensation and <i>Ex-Gratia</i>		745,500	553,200
Investigation, Planning & Design		--	136,000
Computer Expenses		1,696,355	588,147
Group Life Insurance Premium	25	6,281,805	10,087,496
G.P.A. Insurance Premium		1,175,885	885,808
Clinic Drugs & Dressings		883,118	845,816
Medical Scheme Contribution (Employer)		4,494,828	3,612,090
TOTAL EXPENDITURE		<u>369,277,683</u>	<u>372,738,183</u>
SURPLUS BEFORE DEPRECIATION & DEFERRED INCOME		<u>45,197,907</u>	<u>39,858,201</u>

**KENYA FORESTRY RESEARCH INSTITUTE
INCOME & EXPENDITURE ACCOUNT FOR THE
YEAR ENDED 30TH JUNE 2003**

	Notes	2003 KSHS.	2002 KSHS.
Surplus Before		45,197,907	39,753,201
Depreciation & Deferred Income			
Less: Depreciation	2a	(38,640,886)	(39,347,149)
Add: Deferred Income:	2b	<u>34,594,385</u>	<u>35,796,518</u>
		41,151,406	36,202,570
Add: Closing Stock of Seeds, Seedlings – Forest Plantations		6,937,203	6,808,182
Less: Opening Stock Seeds & Seedlings		<u>6,808,182</u>	<u>8,008,183</u>
Surplus (Deficit) For the Year		41,280,427	35,002,569
Sinking Fund contribution		(16,000,000)	(5,000,000)
Operating Deficit b/f		(182,638,172)	(212,694,888)
Prior Period Adjustment	13	<u>(96,314)</u>	<u>(54,147)</u>
Accumulated Deficit c/f		<u>(157,454,059)</u>	<u>(182,638,172)</u>

KENYA FORESTRY RESEARCH INSTITUTE
CASH FLOW STATEMENT FOR THE YEAR ENDED 30TH JUNE 2003

	KSHS. 2003	KSHS. 2003
Cash Flow from Operating Activities		
Surplus for the Year		41,151,406
Adjustments for:		
Depreciation		38,640,886
Deferred Income		(34,594,385)
Interest on Treasury Bills/FDR/Savings		(3,379,892)
Provision for Audit Fee		<u>280,000</u>
		42,098,015
Nominal Rent/Electricity		(15,263)
- G.K. Surcharge		(233,043)
- Commission Income		(56,603)
- Bus Charges		(967)
- KEFRI Clinic		(400)
- Capital Grants Prior Year		(670,017)
- ARIDSAK Income		(859,061)
Revenue Items (Income & Exp.)		<u>96,314</u>
		40,166,347
Working Capital Changes		
Decrease (Increase) in Stock	(4,112,069)	
Decrease (Increase) in Debtors	629,884	
Increase (Decrease) in Creditors	<u>(6,407,979)</u>	(9,890,164)
		30,276,183
Cash Flow from Investing Activities		
Cost of Work in Progress	(1,644,555)	
Purchase of Assets	<u>(5,535,444)</u>	(7,179,999)
Cash Flow from Financing Activities		
Research Grants Received	25,819,691	
Research Grants Paid	<u>(23,064,295)</u>	
Interest on Treasury Bills/FDR/Savings		<u>3,379,892</u>
Net Increase (Decrease) in Cash & Cash Equivalent		29,231,472
Opening Cash & Cash Equivalent		<u>108,955,616</u>
Closing Cash & Cash Equivalent		<u>138,187,088</u>

KENYA FORESTRY RESEARCH INSTITUTE
NOTES ON THE FINANCIAL STATEMENT FOR THE YEAR ENDED 30TH JUNE, 2003

1. ACCOUNTING POLICIES

- a. The Financial Statements have been prepared under historical costs conventions, modified by the inclusion of certain Fixed Assets on a revalued basis.
- b. Depreciation is calculated to write off the cost of Fixed Assets over their expected useful lives on a reducing balance basis at the following rates:-

ASSETS	RATE
Land	Nil
Buildings	2 ½%
Boreholes, Water Equipment & Plant	12 ½%
Loose Tools	12 ½%
Telephone Equipments, Apparatus and Instruments	2 ½%
Furniture and Fittings	12 ½%
Bicycles	12 ½%
Heavy Vehicles and Tractors	37 ½%
Motorcars and Motorcycles	25%
Computers, Photocopiers, Fax Machines & Calculators	33 ⅓%

- c. Full depreciation is charged in the year of acquisition and none in the year of disposal.
- d. Grants from Kenya Government are credited to Income and Expenditure.
- e. Project Grants are credited to Income and Expenditure Accounts to the Extent they have been spent, Otherwise the unused balance is carried forward.
- f. Stocks are stated at lower of cost and net realizable value.
- g. Donated Assets are deferred as income and recognized as Income annually over the useful lives of the assets on a reducing balance method. Their useful lives are listed here below:

ASSET	YEARS
Buildings	40
Water Equipment & Plants	8
Loose Tools	8
Telephone Equipments	8
Lab. Equipments Apparatus & Electronics	8
Furniture & Fittings	8
Bicycles	8
Heavy Vehicles & Tractors	2.66
Motor Cars & Cycles	
Computers, Photocopiers, Fax Machines & Calculator	3

NOTE 2

FIXED ASSETS SCHEDULE

A. DEPRECIATION

ACCOUNT	1300	1301	1302	1303	1304	1305	1306	1307	1308	1309	1310	TOTAL
COST VALUATION	LAND	BUILDINGS	WATER EQUIP. & PLANTS	LOOSE TOOLS	TELEPHONE EQUIP.	LAB. EQUIP. APPARATUS & ELECT. EQUIP.	FURNITURE AND FITTINGS	BICYCLES	HEAVY VEHICLE AND TRACTORS	MOTOR CARS & CYCLES	COMPUTERS PHOTOCOPIERS FAX MACHINES CALCULATORS	(KSHS)
AS AT 1ST JULY 2002	110,842,800	925,526,176	17,544,508	1,117,605	2,105,515	140,192,442	71,221,130	177,430	53,162,026	86,003,813	11,574,542	1,419,467,987
ACQUISITION DURING THE YEAR			1,261,275	35,900	387,069	258,596	898,090			9,209,560	3,807,113	15,857,603
ADJUSTMENT												
DEMOLITION/ DISPOSAL DURING THE YEAR												
AS AT 30TH JUNE 2003	110,842,800	925,526,176	18,805,783	1,153,505	2,492,584	140,451,038	72,119,220	177,430	53,162,026	95,213,373	15,381,655	1,435,325,590
DEPRECIATION												
AS AT 1ST JULY 2002		186,297,225	11,214,593	575,894	1,155,045	95,210,576	49,078,365	99,590	50,932,050	69,482,468	5,906,010	469,952,416
ADJUSTMENT												
ELIMINATION												
DISPOSAL/ DEMOLITION												
CHARGE FOR THE YEAR		18,480,724	948,899	72,201	167,192	5,655,058	2,880,107	9,730	836,016	6,437,726	3,158,232	38,640,886
AS AT 30TH JUNE 2003		204,777,949	12,163,492	648,095	1,322,237	100,865,634	51,958,472	109,320	51,768,666	75,915,194	9,064,242	508,593,302
NET BOOK VALUE												
AS AT 30TH JUNE 2003	110,842,800	720,748,227	6,642,291	505,410	1,170,347	39,585,404	20,160,748	68,110	1,393,360	19,298,179	6,317,413	926,732,288
AS AT 30TH JUNE 2002	110,842,800	739,228,951	6,329,915	541,711	950,470	44,981,866	22,142,765	77,840	2,229,376	16,521,345	5,668,532	949,515,571

B. DEFERRED INCOME SCHEDULE ON ASSET GRANTS

AS AT JULY 2002	739,228,951	5,462,495	218,033	514,741	44,580,720	21,168,415	77,840	2,886,013	13,374,277	1,303,876	828,815,361
PRIOR PERIOD ADJ.								-670,017			-670,017
ADDITIONS		533,029				300,500			9,209,560	279,070	10,322,159
DISPOSALS											
DEFERRED INCOME	739,228,951	5,995,524	218,033	514,741	44,580,720	21,468,915	77,840	2,215,996	22,583,837	1,582,946	838,467,503
TO INCOME AND EXPENDITURE	18,480,724	749,441	27,254	64,343	5,572,590	2,683,614	9,730	833,081	5,645,959	527,649	34,594,385
AS AT 30TH JUNE 2003	720,748,227	5,246,084	190,779	450,398	39,008,130	18,785,301	68,110	1,382,915	16,937,878	1,055,297	803,873,118

NOTE 3: STOCK

	As at 30/6/2003 KShs.	As at 30/6/2002 KShs.
Stationery	1,510,311	1,060,542
Motor Vehicle Spare Parts & Fuel	3,053,862	318,239
Uniforms and Clothings	111,910	22,260
Hardware Electricals & Cleaning Materials	1,017,635	589,597
Finished Products/Karura Workshop	56,500	--
Food & Ration	--	3,680
Seeds & Seedlings	6,199,906	6,150,017
Forest Plantations	737,297	658,165
Drugs & Dressing	489,860	267,172
Fungicides & Sprays	5,450	990
	<u>13,182,731</u>	<u>9,070,662</u>

NOTE 4: BANK ACCOUNT - KCB - SARIT CENTRE

Note	As at 30/6/2003	As at 30/6/2002
Recurrent	26,783	(75,360)
Development	2,786,651	2,983
Various Projects	484,676	2,765,594
IFRI project	537,836	417,019
Gums & Resins	214,996	391,823
Sinking Fund	3,331,998	4,457,900
Gold Plus Revenue	30,186,945	21,244,406
Gold Plus Savings	19,265,620	79,473,869
AFORNET	1,077,183	277,382
FORREMS	140,550	--
	<u>58,053,238</u>	<u>108,955,616</u>

NOTE 5: CREDITORS SCHEDULE

	As at 30/6/2003 Kshs.	As a 30/6/2002 Kshs.
KNA	--	9,983
Occidental Insurance	3,888	5,184
A.G. Corporations - Audit Fee	720,000	720,000
Sundry Creditors – Merchants	786,000	802,177
Accruals – (K.P.L.C.)	515,992	1,967,050
Telkom	299,176	405,618
NHC	7,692	3,846
DPM (Messing Charges)	--	195,977
Blue Shield	243	243
Family Remittance	3,800	3,800
Pan African Insurance	14,693	4,499
Stallion Insurance	2,197	1,465
Madison Insurance	12,405	12,405
Apolo Insurance	1,629	1,086
Bus Charges – Maseno	5,200	5,200
PAYE	173,018	149,457
Project Manager – Kibwezi	--	2,300
SOFEM Project	--	14,000
Embu – KARI	200	200
Insurance Compensation	92,318	2,577
Miscellaneous Recovery	5,962	43,497
Mercantile Insurance	3,505	3,505
Pioneer Insurance	6,199	14,002
Jubilee Insurance	10,111	10,111
Mwalimu Co-operative	6,941	--
J. Kyalo	1,000	--
P.S. Ministry of Works	2,400	--
NSSF (Penalty)	<u>217,884</u>	<u>--</u>
	<u>2,892,453</u>	<u>4,378,182</u>

NOTE 6: DEBTORS SCHEDULE

	As at 30/6/2003	As at 30/6/2002
Travelling Imprest	26,400	358,520
Station/Special Imprest	581,619	966,168
Salary Advance/In Advance	148,392	133,380
Land Mark – Kitui	53,590	53,590
MCC	--	887
Chief Advisor	--	3,625
Jana Singh	8,800	8,800
Gogni Construction Company	460,150	560,150
Pan African Paper Mills	71,735	743,016
Provincial Works Officer	--	102,000
KCB – Lodwar	10,000	10,000
- Kibwezi	300,000	300,000
- Kitui	500,000	500,000
- Londiani	15,000	15,000
ALICO Insurance	--	23,009
Jacob Munene	8,144	8,144
Kitui Mini Lodge	--	24,750
Water Debtors	175,590	37,000
Veterinary Department	--	93,700
M/s Hypowater	1,750	--
MENR – Forest Department	158,200	--
DFO – Lugari	94,000	--
NARP-KARI-Embu	14,050	--
Dr. Anthonio Aquiar	101,564	--
DC – Kitui	2,950	--
Tony Ndeto	240,800	--
MOH Kitui	27,090	--
DFO – Kitui	5,250	--
Lake Baringo	42,080	--
Total (K) Ltd	<u>264,700</u>	<u>--</u>
	<u>3,311,855</u>	<u>3,941,739</u>

NOTE 7: EXTERNAL DONOR GRANTS FOR RESEARCH

	Various Projects Kshs.	IFRI Kshs	Gums & Resins Kshs	AFORNET Kshs	Totals Kshs
Balance b/f 1/7/2002	9,945,970	26,635,797	391,823	290,123	37,263,713
Prior Period Adjustments	186,834	500,000	(139,830)		547,004
Inter Account Transfer	(1,561,363)	--		--	(1,561,363)
Received during the year	24,694,850	--	--	1,124,841	25,819,691
Available during the year	33,266,291	27,135,797	251,993	1,414,964	62,069,045
Spent during the year	16,036,696	6,581,622	209,597	236,380	23,064,295
Balance c/f	17,229,595	20,554,175	42,396	1,178,584	39,004,750

NOTE 8

	As at 30/6/2003	As at 30/6/2002
Postal & Telegrams	459,506	243,795
Telephone	<u>3,749,337</u>	<u>4,151,207</u>
	<u>4,208,843</u>	<u>4,395,002</u>

NOTE 9

Printing & Publishing	1,509,919	1,176,606
Stationery	<u>4,484,432</u>	<u>2,841,956</u>
	<u>5,994,352</u>	<u>4,018,562</u>

NOTE 10

Electricity	6,193,357	7,014,940
Water & Conservancy	<u>666,501</u>	<u>296,958</u>
	<u>6,859,858</u>	<u>7,311,898</u>

NOTE 11

	As at 30/6/2003	As at 30/6/2002
Maintenance of Plants & Machinery	1,226,735	1,523,998
Buildings	4,061,962	3,077,838
Water Supplies & Sewerage	929,709	380,969
Roads	100,438	169,621
Minor Alterations	<u>1,310,846</u>	<u>671,899</u>
	<u>7,629,691</u>	<u>5,824,325</u>

NOTE 12

	As at 30/6/2003	As at 30/6/2002
Food & Ration	2,896,590	2,613,427
Training	<u>2,879,056</u>	<u>3,655,406</u>
	<u>5,775,647</u>	<u>6,268,833</u>

NOTE 13

	30/6/2003 KSHS	30/6/2002 KSHS
Prior Period Adjustments		
Recurrent	DR. 326,827	DR. 54,420
AFORNET	--	DR. 12,743
Various Project	DR. 107,500	CR. 16,310
Development	DR. 670,017	--
Gold Plus Revenue	CR. 107,500	--

NOTE 14

GOVERNMENT GRANTS FOR CAPITAL ASSETS	30/6/2003 KSHS	30/6/2002 KSHS
Balance b/f	1,060,873,681	1,092,799,399
Grants for Capital Assets Received	10,322,159	3,870,804
Prior Period Adjustments	(670,017)	--
Transfer to Deferred Income	<u>(34,594,385)</u>	<u>(35,796,518)</u>
Balance c/f	<u>1,035,931,438</u>	<u>1,060,873,681</u>

NOTE 15

	2003	2002
INVESTMENT IN TREASURY BILLS		
Various Projects		
- Through Savings A/c	4,922,250	--
- Project A/c Direct	9,950,000	--
IFRI		
- Through Savings A/c	19,691,000	--
Sinking Fund		
- Through Savings A/c	19,700,600	--
- Sinking Fund Direct	7,960,000	--
Development		
- Through Savings A/c	13,930,000	--
- Development Direct	<u>3,980,000</u>	--
	<u>80,133,850</u>	--

NOTE 16

	2003 KSHS	2002 KSHS
SINKING FUND		
Balance b/f	15,100,000	10,200,000
Revenue	6,000,000	--
Recurrent	10,000,000	5,000,000
Prior Period	<u>--</u>	<u>(100,000)</u>
Total	<u>31,100,000</u>	<u>15,100,000</u>

The fund is for future replacement of worn out Fixed Assets e.g. Motor Vehicles

NOTE 17

Supplies for Production	2003 KSHS	2002 KSHS
Supplies for Production	5,266,352	3,444,960
Fungicides Insecticides	440,011	95,392
Research Materials	1,543,237	3,031,054
Supplies – Karura, Workshop	<u>--</u>	<u>26,781</u>
Totals	<u>7,249,600</u>	<u>6,598,187</u>

NOTE 18: SALE OF FORESTRY PRODUCE

	2003 KSHS	2002 KSHS
Seedlings and Tree Plantations	1,860,839	3,252,302
Karura Timber and Timber Products	663,675	243,368
Sale of Seeds	<u>3,040,729</u>	<u>1,103,266</u>
Total	<u>5,565,244</u>	<u>4,598,936</u>

NOTE 19**INTEREST INCOME**

	2003 KSHS	2002 KSHS
Interest on Treasury Bills	1,784,700	3,025,870
Interest on Savings Account	<u>1,595,192</u>	<u>1,205,462</u>
	<u>3,379,892</u>	<u>4,231,332</u>

NOTE 20**HIRE OF KEFRI FACILITIES**

	2003 KSHS	2002 KSHS
Muguga	9,152,962	4,673,746
Kitui	<u>4,170,189</u>	<u>5,435,124</u>
	<u>13,323,147</u>	<u>10,108,870</u>

NOTE 21**LAB ANALYSIS FEES**

	2003 KSHS	2002 KSHS
Maseno Revenue	508,406	749,307
Muguga Lab	<u>760</u>	<u>39,510</u>
	<u>509,166</u>	<u>788,817</u>

NOTE 22: GRATUITY AND PENSION CONTRIBUTION

	2003 KSHS	2002 KSHS
NSSF	109,011	90,995
Gratuity	272,829	1,974,376
Pension Administrative Charge	--	843,953
Widows & Children Fund	227,186	161,821
Pension – Employer	<u>19,861,941</u>	<u>20,323,415</u>
	<u>20,470,967</u>	<u>23,394,560</u>

NOTE 23**OTHER ALLOWANCES**

Payroll	4,270,474	4,175,656
Other Vouchers	<u>4,063,492</u>	<u>3,455,889</u>
	<u>8,333,966</u>	<u>7,631,544</u>

NOTE 24**INSURANCE FOR PROPERTY**

Insurance Motor Vehicles	1,195,692	816,907
Insurance Buildings & Equipment	<u>1,677,330</u>	<u>1,580,423</u>
	<u>2,873,022</u>	<u>2,397,330</u>

NOTE 25**GROUP LIFE INSURANCE**

Premiums for the Year	6,266,619	6,310,070
Premium Arrears	--	3,762,239
Premium – Kibwezi Staff	<u>15,186</u>	<u>15,186</u>
	<u>6,281,805</u>	<u>10,087,495</u>

NOTE 26: GOLD PLUS SAVINGS ACCOUNT ANALYSIS OF FUNDS OWED TO OTHER ACCOUNTS

Account Name	Account No.	2003 SHS	2002 SHS
Recurrent	200-970-005	14,900,000	13,000,000
Project	200-641-521	1,922,530	6,844,780
Development	200-641-515	170,000	15,100,000
IFRI	200-644-185	317,600	26,508,600
Sinking Fund	200-970-252	1,807,880	11,686,680
Medical	200-970-246	<u>922,110</u>	<u>5,844,360</u>
Sub-Total		20,040,120	78,984,420
Less: Owed by Revenue A/c 199-000-375		<u>1,000,000</u>	<u>1,000,000</u>
	Sub-Total	19,040,120	77,984,420
Add: Interest earned held in Savings not yet transferred to Revenue A/c		<u>225,500</u>	<u>1,489,449</u>
Cash Book Balance as per Note (4)		<u>19,265,620</u>	<u>79,473,869</u>